

POL.A.06.03 - Encroachment and Easements

No person may cause or permit physical encroachment upon Park District property including, but not limited to actions such as mowing of grasses, planting of trees or shrubbery, placement of personal property, debris, materials, buildings, sheds, other structures, or signs on Park District lands. Park and facility development and design should incorporate measures such as fencing, sidewalks, etc. in order to clearly identify property lines to defend against encroachment.

From time to time, the District receives requests for temporary easements. The following provisions govern granting of easement requests:

1. Granting of easement requests should not interfere with existing development plans of the park site in question.
2. Easement requests should not place undue restrictions on the park site during the construction phase, or once the ground is repaired and is available for public use.
3. Easement grantee should be expected to restore fully, at his/her expense, all landscape items such as trees, shrubs, sod, and other items, as required to restore the landscape to its original condition or better, as determined by the District.
4. The Administration Committee will review all requests and staff recommendation for granting or denying the easement. The recommendation of the Committee and staff will then be forwarded to the Board for final action. A security deposit or bond, proof of \$1,000,000.00 insurance naming the District as additional insured, and a written statement from the requesting party that all damages to park property will be fully paid by said owner will be required in addition to any fees assessed.

Fees

- a. Residential. Homeowners may seek temporary easements of access for construction of improvements to their property. In such instances, fees may be waived for residential homeowners.
- b. Private Contractor/Developer. When a private contractor/developer requests to utilize District property for the purpose of generating revenues, the District will determine a reasonable and appropriate fee to the requesting party.
- c. Utility Companies. Fees will be assessed as determined to be reasonable and appropriate by the District.
- d. Governmental Bodies. Fees may be waived or assessed for governmental bodies depending upon the request and history of the mutual cooperative relationship between the two entities.