



**Park District of Oak Park
Regular Board Meeting
Hedges Administrative Center
218 Madison Street, Oak Park, Illinois
Thursday, April 18, 2013 at 7:30pm**

Minutes

The meeting was called to order at 7:30p.m.

I. ROLL CALL

Present: Commissioners Aeschleman, Bracco, Bullock, Guarino and President Graves.

Park District Staff present: Jan Arnold, Executive Director; Mike Grandy, Superintendent of Buildings & Grounds; Jim Egeberg, Director of Finance; Matt Ellmann Superintendent of Recreation; Bill Hamilton, Superintendent of Revenue Facilities; Diane Stanke, Communications Manager; and Karen Gruszka, Executive Assistant.

Others Present: David Wick, Sandy Lentz, Omar Rihani, PMA.

II. APPROVAL OF AGENDA

A motion was made to approve the agenda. **The motion was passed by a voice vote.**

III. VISITOR/PUBLIC COMMENTS

None.

IV. CONSENT AGENDA

A motion was made by Commissioner Aeschleman and seconded by Commissioner Bullock to approve the Consent Agenda, which includes the Fund Status Report and Warrants and Bills for the month of March; Continued Board minutes, March 7, 2013, Committee of the Whole minutes, March 7, 2013, Joint Meeting and Regular Board minutes, March 21, 2013, Executive Session minutes, March 7 and 21, 2013; the PACT Agreement – Edge Soccer Club, **the ADA transition Plan**, the Administrative Policy Manual, and approval of the Bi-Annual Executive Session minutes including: November 15, 2012, February 7 and 21, 2013, and March 7 and 21, 2013. **The motion passed with a roll call vote of 5:0.**

V. STAFF REPORTS

A. Director's Report

Executive Director Arnold discussed many items from her Director's Report; following is additional information she wanted to advise the Board of: Ethics filing deadline, GRC construction updates, RCRC updates including the newly found fiber line – talks will continue with AT&T about responsibility, the Maple Park Community Meeting on April 23, to discuss the picnic area and playground for the OSLAD Grant, FOOPD has been invited, Cheney Greenhouse discussions are continuing to gather information, the Cheney open house will take place on May 19, the Legislative Day is taking place on May 1, in Springfield, and the CIP draft will be going out on Friday. She then thanked Commissioners Marty Bracco and Christine Graves for all their work they had done and time they had spent working for the community while on the Park District Board.

B. Division Managers' Reports (Updates & Information): Paula Bickel, Human Resource Manager, presented updates and information to the Board.

C. Revenue/Expense Status Report – No questions were asked.

VI. OLD BUSINESS

A. Recreation and Facility Program Committee

1. **Project Management Advisors Contract Fees***

Commissioner Guarino moved and Commissioner Bracco seconded that the Park Board of Commissioners approve the contract proposed by Project Management Advisors for \$25,000 for the additional Owner Representative services as they relate to the construction of the synthetic turf field and other site work as part of the Ridgeland Common Recreation Complex renovation project. Executive Director Arnold told the Board that originally they were advised that the fee could be taken out of the contingency funds but as stated at the COW by PMA, due to previous discussions and the contract language, the increase should be taken from the project budget. The board confirmed the amount in the project budget. **The motion passed with a roll call vote of 5:0.**

2. **Gymnastics and Recreation Center Equipment Bid Recommendation***

Commissioner Guarino moved and Commissioner Bracco seconded that the Park Board of Commissioners approve the bid submitted by Athletic Equipment Source for the "Gymnastics and Recreation Center Equipment Purchase and Installation" including the spring floor carpeting substitution deduction of \$2,850 for a total of \$113,721. Executive Director reminded the Board that the Park District only received two bids – one which was incomplete. Prior to the COW and after, staff researched the equipment pricing from a number of vendors and has verified that Athletic Equipment Source's bid was a good financially competitive bid for the equipment. The Board confirmed the budgeted funds for the equipment. **The motion passed with a roll call vote of 5:0.**

B. Buildings and Grounds/Facility Maintenance: None

C. Administration and Finance Committee: None

VII. NEW BUSINESS

None.

VIII. COMMISSIONERS' COMMENTS

- **Commissioner Aeschleman** – Attended a baseball meeting and received positive feedback and was told their numbers were slightly down. He also attended the AYSO spring season meeting; they are struggling with rescheduling due to the weather.
- **Commissioner Bracco** – None.
- **Commissioner Guarino** – Thanked Jim Egeberg and wished him luck. He also thanked Marty and Chris and stated it was incredible what they accomplished and that he had learned a lot from them.
- **Commissioner Bullock** – Stated that both Marty and Chris had worked countless, sometimes thankless, hours during their terms and she is very grateful to have worked with them and is also sad that they were leaving the Board.
- **President Graves** – Mentioned that the IAPD platform that she had mentioned at the last meeting was coming out in emails and to keep a look out. At the Pleasant Home meeting they were gearing up for their annual drive and had just finished up their lecture series. Also at that meeting a Powerpoint of their financial goals was presented.

IX. EXECUTIVE SESSION

At 7:52p.m. Commissioner Bullock moved and Commissioner Bracco seconded that the Park Board of Commissioners convene into closed session for discussion of appointment, employment, or performance of a specific employee of the District. **The motion passed with a roll call vote of 5:0.**

At 7:52p.m. a motion was made by Commissioner Bracco and seconded by Commissioner Aeschleman to adjourn the Executive Session. **The motion passed a voice vote.**

X. ADJOURN MEETING

At 8:03p.m. the meeting was adjourned by a voice vote.


Secretary
Board of Park Commissioners

May 16, 2013
Date


President
Board of Park Commissioners

May 16, 2013
Date