



Memo



To: Marty Bracco, Park Board President
Board of Park Commissioners
Gary Balling, Executive Director

From: Commissioner Graves, Park Board Vice-President

Date: Board Representation to Organizations

Re: February 7, 2012

Statement

The Park District of Oak Park has a long history of working closely with volunteer non-profit organizations which utilize/support the Park District facilities and/or programming objectives. Both parties benefit from this relationship but the primary reason they exist is because these partnerships benefit our community. It has been observed that the level of interaction/communication by Board members with the Affiliates varies. The role of the Board member will be that of ambassador and all administrative matters will be directed by a member of the staff. The only exception to this would be the representation on the WSSRA Board. For example, some Affiliates are assigned a representative from the Board and Board members regularly attend their meetings/events, while others are invited to an “Affiliates” meeting that is hosted by PD staff on bi-annual basis, while others get no Board attention at all. With the roll out of the new PACT program to redefine relationships between the PDOP and its affiliates, it is a good time to re-evaluate the allocation of Board resources to its affiliates. Relationships are defined through Intergovernmental Agreements, Partner, and Lease Agreements and Affiliate Agreements.

The Park District currently has formal relationships with the following organizations/groups;

Name	Description	Programming	Facilities Used / Supported	Number of Members /Users	Current PD Board
Friends of Oak Park Conservatory (FOPCON)	Supports the programming, maintenance of the Oak Park Conservatory.	Horticulture / Gardening	Conservatory	650	Attend monthly meetings
Festival Theater	Manages the production of Shakespeare in the Park Production at Austin Gardens	Performing Arts	Austin Gardens	17 (Board members, users varies with productions)	Gets yearly presentation from organization

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Historical Society	Capture, manage, display OP area historical information	History	Rental of 2 nd floor of Pleasant Home for permanent display	600	Gets yearly presentation from organization
Pleasant Home Foundation	Support the management preservation and maintenance of Pleasant Home	History	Pleasant Home (note PD provides insurance through PDRMA)	13	Attend monthly meetings & gets yearly presentation from organization
Memorial Trust	Administers memorial tree/bench program	None-memorial tree/plaque inventory done annually	all	10	Attend 0-2 meetings a year
WSSRA	Coalition of Park Districts to provide programming to disabled residents	varied	All- changes season to season	419	Attend monthly meetings and gets yearly presentation from organization
Park Foundation	(Support of parks, recreation and historic properties)				Regular Liaison
Oak Park Youth Baseball/Softball	Manage and coordinate Youth Baseball / Softball programs (Open)	Youth Athletics	Baseball / Softball fields	~ 1700	Annual mtg w/ staff.
Windmills	Youth Softball (Competitive selection)	Youth Athletics	Softball fields	~ 140	Annual mtg w/ staff.
Pony Baseball	Youth Baseball (13 and up)	Youth Athletics	Lindberg Baseball	~ 130	Annual mtg w/ staff.
OP AYSO	Youth Soccer (Open)	Youth Athletics	Multi-use fields	~ 1700	Annual mtg w/ staff.
OP/RF Strikers	Youth Soccer (Competitive)	Youth Athletics	Multi-use fields	~ 700	Annual mtg w/ staff.
OP /RF Youth Football	Youth Football (Open)	Youth Athletics	Multi-use	~ 800	Annual mtg w/ staff.
Tennis Assoc	Tennis Programs	Adult Athletics	Tennis Courts	~ 180	Annual mtg w/ staff.
Park District Citizens	Citizen advisory group	All PD operations	none	13	Attend monthly

Committee					meetings
Art Advisory Committee	Citizen Advisory group-administers all art in district	None	All	7	None
Greening Advisory Committee	Citizen Advisory group-pertaining to environmental issues in the district	None	All	11	Gets yearly presentation from group
Senior Advisory Committee	Citizen Advisory Committee-specifically targeted to all areas relating to Senior citizens	None	Varied	7	Gets yearly presentation from group

Discussion

With only 5 members, it is not possible for Board members to be present at each monthly meeting of its affiliates. Therefore, it is prudent for the Board to develop a plan that allows us to rotate amongst the affiliates. After much research, thought, and discussion, a new alignment was proposed that would allow the Board to see more of their affiliates. For most of the groups, the presence of a commissioner at their meetings will be a new experience. For a few of the groups, there will be a reduction in Board presence.

Board member #1- WSSRA

Board member #2- Historical Properties/Art- Pleasant Home Foundation/ Historical Society/ Festival Theater/ Art Advisory Committee

Board member #3- Environmental- FOPCON/Greening Advisory Committee/ Memorial Trust

Board member #4- PDOP community support organizations- PDCC/ PDOP Foundation/Senior Advisory

Board member #5- Sports Affiliates- Windmills/OPYB/S/Pony/AYSO/Strikers/OPTA/OPRFYF

The idea is that the Commissioners would rotate attending a monthly meeting amongst the organizations, giving priority to those higher in the PACT program and to their annual meetings. They would report back to the Board and staff what they learn at these meetings.

Recommendation

The Administration and Finance Committee Recommends the Park Board of Commissioners approve the following Board representation: Commissioner Bracco – WSSRA; Commissioner Graves – Historical Properties/Art - Pleasant Home Foundation/ Historical Society/ Festival Theater/ Art Advisory Committee; Commissioner Guarino – Environmental - FOPCON/Greening Advisory Committee/ Memorial Trust; Commissioner Bullock - PDOP community support organizations- PDCC/ PDOP Foundation/Senior Advisory; and Commissioner Aeschleman - Windmills/OPYB/S/Pony/AYSO/Strikers/OPTA/OPRFYF.