

2014 Summer Camp Training Outline

Wednesday, May 21 st - 4-9:30pm Leadership Training	Camp Coordinators & Site Supervisors ONLY	Cheney Mansion – 220 N. Euclid *Dinner provided
Thursday, May 22 nd – 4-6:30pm & 7-8:30pm	Coordinators Site Supervisors Counselors	4-6:30pm – Rehm Pool 515 Garfield (come wearing your swim suit and ready to get into the water) 4:00 – 5:00 pm In Water 5:00 – 6:30 pm Out of Water 7-8:30pm – St. Giles 1101 N Colombian Ave
Wednesday, June 4 th – 4-8:30pm	Coordinators Site Supervisors Counselors	St. Giles 1101 N Colombian Ave*Light Dinner provided
Thursday, June 5 th – 4-8:30pm	Coordinators Site Supervisors Counselors	St. Giles 1101 N Colombian Ave *Light Dinner provided

Leadership Training 5/21 – Cheney Mansion

4:00 – 4:30 pm Now You're a Supervisor .5 hour Amanda

4:30 – 5:00 pm P-Card Statements .5 hour Mitch

Dinner

5:00 – 6:30 pm Managing Poor Performers 1.5 hours Bobbi

6:30 – 8:30 pm Human Resources 2.0 hours Paula

8:30 – 9:30 pm Super Ninja Turtle Training 1.0 hours Shari

- Start the summer with a POW!
 - How to set a positive tone for campers, parents, staff, and the community.
- Communicate, Communicate, Communicate
 - How to ensure staff understands their responsibilities.
- The Good, The Bad, The Ugly
 - How to close up the camp day and prepare for a positive next day.
- Consistency is Key
 - How to ensure a successful camp day.
- OMG You're the Boss
 - Understanding you are the most responsible person in the room.
- Keep the POW going all summer long
 - How to keep a positive tone going through the heat, the rain, the storms, the winds, the sand, the sunscreen.....

-Ninja Race

Where to find resources for activities

Big Group

Day 1 – May 22

3:45-4:00	Meet and Greet at the Pool	.25 hours	
4:00 – 6:30	Pool Training		
7:00 – 7:30	Welcome & Emergency Procedures	.5 hour	Mike Loszach
	-Refer to camp staff manual.		
7:30 – 8:00	Code ADAM/Scenario	.5 hours	Mike Loszach
8:00 – 8:30	Transitions	.5	Amanda

Day 2 – June 4

3:45-4:00	Meet and Greet at the Door	.25 hours	
4:00 – 5:30	First Aide Forms/Kits	.5 hours	Gabe
5:30 – 6:30	HR Overview & Dinner	1.0 hour	Paula
6:30 – 7:45	WSSRA – Working with children with special needs	.75 hours	Annie
7:45 – 8:30	Interacting w/the Public	.75 hour	Mike Loszach
	<ul style="list-style-type: none">▪ Getting to know your parents, Getting to know internal staff,▪ Develop a positive rapport with parents right away▪ Develop a positive relationship with PD all staff▪ Somebody's watching me▪ Appropriate conversations		
8:30 – 9:30	Behavior Management	1.0 hour	Mike Loszach
	-Behavior Management Scenarios		

Day 3 – June 5

4:00 – 4:30	Allergies (Township)	.5 hours	Specialist
4:30 – 4:45	Welcome	.25	Jan
4:45 – 5:15	Crisis Management & Customer Service	.5 hours	Diane
5:15 – 6:00	Mitch/Overview	.75 hour	Kyle
6:00 - 7:00	PICK – Positive Interactions Caring for Kids	1.0	Mike Loszach
7:00 – 7:30	Mandated Reporting	0.5 hours	Maureen
7:30 – 8:30	Procedures/Trips & Outings/Bus	1.0 hour	Amanda