



# **Park District of Oak Park**

**2015-2019**

## **Recreation Programming Plan**

# Community Inventory

When identifying new program opportunities or when deciding what to do with a program that is in decline, staff scan the community to see what other agencies are offering similar services. Updated by staff every 5 years (to coincide with the update of this plan), this information is used by programming staff to identify new opportunities for programs and services, as well as potential partners. It is also used by staff to help avoid duplication of services. *(See Appendix II for the latest version of this report.)*

## Program & Service Determinants

The Park District uses the following six program and service determinants when evaluating programs and services offered to the public:

- *Conceptual foundations of play, recreation and leisure,*
- *Organizational agency philosophy mission, vision and goals and objectives,*
- *Constituent interests and desired needs,*
- *Creation of a constituent-centered culture,*
- *Experiences desirable for clientele, and*
- *Community opportunities*

Staff use the table below as a tool to use to determine which recreation programs and services should be offered to best serve the community. This form also helps staff to plot out the benefits of adding a program/service. *(See Appendix III for the examples of completed Program & Service Determinant forms.)*

# Park District of Oak Park

## Program & Service Determinants Tool

Proposed Program or Service:

Staff Member:

Date:

Determinants	Y/N
<b><i>Does this program/service meet conceptual foundations of play, recreation and leisure?</i></b>	
Is there a purposeful end result in the program?	
Does this program improve the quality of life for participants?	
Does this improve social, physical, mental well-being?	
<b><i>Does this program/service meet organizational philosophy, goals and objectives?</i></b>	
Does this program provide quality programs that meet the needs of our residents?	
Does this program provide high quality engaging staff to deliver programs to our residents?	
Does this program provide a safe environment and programs for all participants?	
Does this program provide affordable programs to our residents?	
Does it produce revenue that can help offset the cost of other programs?	
<b><i>Does this meet Constituent interests and desired needs?</i></b>	
Has this program/service been identified as a community need?	
Would this program/service be unique to what is already offered in the community?	
<b><i>Does this program provide an experience that is desirable for the constituent?</i></b>	
Will this program provide an opportunity for participants to meet a personal goal?	
Are program participants involved in planning/evaluating/operating the program or service?	
<b><i>Does this program/service create a constituent centered culture?</i></b>	
Does this program/service meet a targeted age group or population need?	
Is this program/service accessible for various ability levels?	
Is this program/service operated fairly and ethically for all participants?	
Does this program/service promote a healthy lifestyle?	
<b><i>Does this program provide community opportunities?</i></b>	
Does this program provide an opportunity for community members to come together for a common purpose?	
Does this program provide a unique opportunity for residents?	

## Appendix II

### Examples of Completed Program & Service Determinants Tool

# Park District of Oak Park Program & Service Determinants Tool

**Proposed Program or Service:** Youth Archery Classes

**Staff Member:** Amanda Heiman

**Date:** November 18, 2014

Determinants	Y/N
<b><i>Does this program/service meet conceptual foundations of play, recreation and leisure?</i></b>	
Is there a purposeful end result in the program?	Y
Does this program improve the quality of life for participants?	Y
Does this improve social, physical, mental well-being?	Y
<b><i>Does this program/service meet organizational philosophy, goals and objectives?</i></b>	
Does this program provide quality programs that meet the needs of our residents?	Y
Does this program provide high quality engaging staff to deliver programs to our residents?	Y
Does this program provide a safe environment and programs for all participants?	Y
Does this program provide affordable programs to our residents?	Y
Does it produce revenue that can help offset the cost of other programs?	N
<b><i>Does this meet Constituent interests and desired needs?</i></b>	
Has this program/service been identified as a community need?	N
Would this program/service be unique to what is already offered in the community?	Y
<b><i>Does this program provide an experience that is desirable for the constituent?</i></b>	
Will this program provide an opportunity for participants to meet a personal goal?	Y
Are program participants involved in planning/evaluating/operating the program or service?	N
<b><i>Does this program/service create a constituent centered culture?</i></b>	
Does this program/service meet a targeted age group or population need?	N
Is this program/service accessible for various ability levels?	Y
Is this program/service operated fairly and ethically for all participants?	Y
Does this program/service promote a healthy lifestyle?	Y
<b><i>Does this program provide community opportunities?</i></b>	
Does this program provide an opportunity for community members to come together for a common purpose?	N
Does this program provide a unique opportunity for residents?	Y

# Park District of Oak Park Program & Service Determinants Tool

**Proposed Program or Service:** Afterschool Site at Stevenson Center

**Staff Member:** Mike Lozach

**Date:** October 10, 2014

Determinants	Y/N
<b><i>Does this program/service meet conceptual foundations of play, recreation and leisure?</i></b>	
Is there a purposeful end result in the program?	Y
Does this program improve the quality of life for participants?	Y
Does this improve social, physical, mental well-being?	Y
<b><i>Does this program/service meet organizational philosophy, goals and objectives?</i></b>	
Does this program provide quality programs that meet the needs of our residents?	Y
Does this program provide high quality engaging staff to deliver programs to our residents?	Y
Does this program provide a safe environment and programs for all participants?	Y
Does this program provide affordable programs to our residents?	Y
Does it produce revenue that can help offset the cost of other programs?	Y
<b><i>Does this meet Constituent interests and desired needs?</i></b>	
Has this program/service been identified as a community need?	Y
Would this program/service be unique to what is already offered in the community?	Y, but needed
<b><i>Does this program provide an experience that is desirable for the constituent?</i></b>	
Will this program provide an opportunity for participants to meet a personal goal?	Y
Are program participants involved in planning/evaluating/operating the program or service?	N
<b><i>Does this program/service create a constituent centered culture?</i></b>	
Does this program/service meet a targeted age group or population need?	N
Is this program/service accessible for various ability levels?	Y
Is this program/service operated fairly and ethically for all participants?	Y
Does this program/service promote a healthy lifestyle?	Y
<b><i>Does this program provide community opportunities?</i></b>	
Does this program provide an opportunity for community members to come together for a common purpose?	N
Does this program provide a unique opportunity for residents?	N