

Procedures for the Driver's Challenge

To ensure that Park District-approved drivers are able to safely able to operate Park District vehicles, an annual Driver's Challenge is created. The following procedures are to be followed regarding the Drivers Challenge.

Driver's Challenge

The Driver's Challenge is composed of a series of eight (8) course challenges that the driver will be asked to complete. The course is designed to duplicate real world driving and test the skill, judgment, and knowledge of each driver. The challenge is used to gage the overall competency of the driver and to identify specific areas where improvement is needed.

Participating employees shall present themselves at the testing site 10 minutes prior to their appointed turn. Employees shall either drive the vehicle they will test in to the testing location or be assessed in a vehicle that is already on site. All drivers will be asked to show their state drivers license prior to starting the test.

Each driver will be evaluated on each course challenge as well as everyday driving safety like wearing seat belts, mirror usage and a 360 degree walk around.

Drivers are given a score of "Acceptable" or "Unacceptable" (needs remediation). There are no time comparisons made between drivers, and actual times recorded by the instructor(s) are only for the purpose of measuring a driver's individual improvement. Individual results of the Drivers Challenge will be confidential and only shared with the employee's department head, Executive Director, and the Director of Human Resources. A copy of the results will be place in the employees personnel file.

Employees Required to Participate:

Seasonal Employees. All seasonal employees who have driving as part of their job description shall take part in the Driver's Challenge each year, usually in late May or early June. At the appointed time, all seasonal employees shall sign up for the challenge by placing their name in the desired time slot on the Driver's Challenge time slot schedule.

Full and Regular Part-Time Employees. All full and regular part-time employees who have driving as part of their job description shall take part in the Drivers Challenge every two (2) years. All full-time and regular part-time employees shall sign up for the challenge in the same manner as seasonal employees.

In the event that a driver cannot participate in the Drivers Challenge, due to vacation, illness etc., arrangements shall be made to conduct a one on one supervised check ride with that employee.