2014 Summer Camp Training Outline

Wednesday, May 21 st - 4-9:30pm	Camp Coordinators &	Cheney Mansion – 220 N. Euclid
Leadership Training	Site Supervisors ONLY	*Dinner provided
Thursday, May 22 nd –	Coordinators	4-6:30pm – Rehm Pool 515
4-6:30pm & 7-8:30pm	Site Supervisors	Garfield (come wearing your
	Counselors	swim suit and ready to get into
		the water)
		4:00 – 5:00 pm In Water
		5:00 – 6:30 pm Out of Water
		7-8:30pm – St. Giles 1101 N
		Colombian Ave
Wednesday, June 4 th – 4-8:30pm	Coordinators	St. Giles
	Site Supervisors	1101 N Colombian Ave*Light
	Counselors	Dinner provided
Thursday, June 5 th – 4-8:30pm	Coordinators	St. Giles
	Site Supervisors	1101 N Colombian Ave
	Counselors	*Light Dinner provided

Leadership Training 5/21 - Cheney Mansion

4:00 – 4:30 pm Now You're a Supervisor	.5 hour	Amanda
4:30 – 5:00 pm P-Card Statements	.5 hour	Mitch
Dinner		
5:00 – 6:30 pm Managing Poor Performers	1.5 hours	Bobbi
6:30 – 8:30 pm Human Resources	2.0 hours	Paula
8:30 – 9:30 pm Super Ninja Turtle Training	1.0 hours	Shari

- Start the summer with a POW!
 - How to set a positive tone for campers, parents, staff, and the community.
- Communicate, Communicate, Communicate
 - How to ensure staff understands their responsibilities.
- The Good, The Bad, The Ugly
 - How to close up the camp day and prepare for a positive next day.
- Consistency is Key
 - How to ensure a successful camp day.
- OMG You're the Boss
 - Understanding you are the most responsible person in the room.
- Keep the POW going all summer long
 - How to keep a positive tone going through the heat, the rain, the storms, the winds, the sand, the sunscreen.....

-Ninja Race

Where to find resources for activities

Big Group

<u>Day 1 – May 2</u>	<u>2</u>		
3:45-4:00	Meet and Greet at the Pool	.25 hours	
4:00 - 6:30	Pool Training		
7:00 – 7:30	Welcome & Emergency Procedures	.5 hour	Mike Loszach
	-Refer to camp staff manual.		
7:30 - 8:00	Code ADAM/Scenario	.5 hours	Mike Loszach
8:00 - 8:30	Transitions	.5	Amanda
Day 2 – June 4	<u> </u>		
3:45-4:00	Meet and Greet at the Door	.25 hours	
4:00 - 5:30	First Aid Forms/Kits	.5 hours	Gabe
5:30 - 6:30	HR Overview & Dinner	1.0 hour	Paula
6:30 - 7:45	WSSRA – Working with children with special needs	.75 hours	Annie
7:45 – 8:30	Interacting w/the Public	.75 hour	Mike Loszach
	 Getting to know your parents, Getting to know internation Develop a positive rapport with parents right away Develop a positive relationship with PD all staff Somebody's watching me Appropriate conversations 	l staff,	
8:30 - 9:30	Behavior Management	1.0 hour	Mike Loszach
-Behavior Man	agement Scenarios		
Day 3 – June 5	<u>i</u>		
4:00 - 4:30	Allergies (Township)	.5 hours	Specialist
4:30 - 4:45	Welcome	.25	Jan
4:45 – 5:15	Crisis Management & Customer Service	.5 hours	Diane
5:15 - 6:00	Mitch/Overview	.75 hour	Kyle
6:00 - 7:00	PICK – Positive Interactions Caring for Kids	1.0	Mike Loszach
7:00 – 7:30	Mandated Reporting	0.5 hours	Maureen
7:30 - 8:30	Procedures/Trips & Outings/Bus	1.0 hour	Amanda

Mike.

5/22 - Leadership

Training

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EMPLOYEE TRAINING/STAFF SIGN-IN SHEET SPARK/TEEN

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First and Kits I forms, Team building, CIT's Interacting with the public, WSSKA, behavior management

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Saran Clark /	Will Claud		likelizabetv@gmail
Tyler Kiordan	Tyler E. Rivedon	V	719@comcast.net
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Allergres, customer service, DCFS, Fieldips,
Mitch, Diane, Posture in Mitch, Diane, Posture in Mitch, Diane, Maureen, Bridget

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EMPLOYEE NAME (print)	EMPLOYEE SIGNATURE	DEPT.	E-MAIL ADDRESS (PERSONAL OR WORK)
Emmeritt Adair	Emil Och		(PERSONAL OR WORK) Emment & Admit Wind Mail . Mac . Ed W
Christian Brito	Christian Brits		chbrit116 Smumn. edu
Sarafina Andreoli	Saraguna Curdnedi		savafinamaric Dattine
hebecca Pcimak	helieven Pin		basketballchic 73 Cyaho
Flizabeth Milefer	appl my	100	enkiefer Egmail.con
Recky band	Pharman	Aller Property	becky barron 330g
Unice BoenECIA	Chec Bolnson		Chlor bensch agm
KRISTIN Klassen	Kreist Klossen		KKlassen 95 Damai
Joe Lilles	for hells		ili/413095@qmail
Madeline Auriemma	I Modulme alvemi		madelyne auxiemmore
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Mustre Leweller	Mytho Katolly	name of the second	Mewry 96 @ Stegloba
maggie Cusick	Myricu		maggie. Cusick 950
Lille Henderson	Liblie Henderson		wenderson 1793 @yahoo.co
Sean McQuown	Vea MD		3 mcgnown 0519 agmail.
Gobe Daniels	Lal De Caril		gobedaniels 26 Ayunil
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EMPLOYEE NAME (print)	EMPLOYEE SIGNATURE	DEPT.	E-MAIL ADDRESS (PERSONAL OR WORK)
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Brad Piwko	BIRP	Ramp	bradpicko@att.nex
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EMPLOYEE NAME (print)	EMPLOYEE SIGNATURE	DEPT.	E-MAIL ADDRESS (PERSONAL OR WORK)
Helen Baca	Hille Baar		helen, baca@hotmail.
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EMPLOYEE NAME (print)	EMPLOYEE SIGNATURE	DEPT.	E-MAIL ADDRESS (PERSONAL OR WORK)
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