



“In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks, and facilities.”

02/25/15

TOPIC: In-Service Training regarding Lock Down, Workplace Violence, Building Intruder/Active Shooter and the PDOP Staff Relationship with local Law Enforcement.

LOCATION: Gymnastics and Recreation Center

AGENDA

DISCUSSION TOPICS

- Overview of Emergency Procedures
- Discussion regarding; types of Lock Downs (Handout)
 - Reasons why
 1. Soft-Outside scenarios
 2. Hard-Internal scenarios
 3. Communication
 4. Shelter
 5. All Clear
- Violence in the Workplace (Handout)
- Building Intruder/Active Shooter (Handout)
 - Communication, internally and externally
 - Run, Hide or Fight
- PDOP Staff Relationship with local LE (Handout)
- Walk through of the GRC
- Drills
 - Soft Lock down
 - Hard Lock down

DISCUSSION LEADER

Gabriele
Officer R. Murphy, OPPD

Gabriele
Gabriele

Officer R. Murphy OPPD
All
All

Thanks you for your support and cooperation!

Park District of Oak Park

EMPLOYEE TRAINING/ STAFF SIGN-IN SHEET

TOPIC: Lock Down Drills at the Gymnastics and Recreation Center

PRESENTER: Officer Robert Murphy and Gabriele Romanucci

DATE: 2/25/15

TIME: 8:30-9:30pm

EMPLOYEE NAME (print)	EMPLOYEE SIGNATURE	DEPT.	E-MAIL ADDRESS (PERSONAL OR WORK)
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