

"In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks, and facilities."

11/24/14

<u>TOPIC</u>: In-Service Training regarding Medical Situations, Code Adam, Severe Weather, Lock Down, Workplace Violence, Building Intruder/Active Shooter and the PDOP Staff Relationship with local Law Enforcement.

LOCATION: Facility Attendants for Andersen, Barrie, Carroll, Field, Fox and Longfellow

AGENDA

DISCUSSION TOPICS

Overview of Emergency Procedures	Gabriele
Medical Emergencies, types and training available	Gabriele
Code Adam procedures	Gabriele
Severe Weather, Shelter in Place	Gabrlele
Discussion regarding; types of Lock Downs (Handout)	Gabriele
• Reasons why	
1. Soft-Outside scenarios	
2. Hard-Internal scenarios	
3. Communication	
4. Shelter	
5. All Clear	
Violence in the Workplace (Handout)	Gabriele
Building Intruder/Active Shooter (Handout)	Gabriele
• Communication, internally and externally	
• Run, Hide or Fight	
PDOP Staff Relationship with local LE (Handout)	Gabriele
Walk through scenarios	All
Drills	All
 Soft Lock down 	
• Hard Lock down	
	Medical Emergencies, types and training available Code Adam procedures Severe Weather, Shelter in Place Discussion regarding; types of Lock Downs (Handout) • Reasons why 1. Soft-Outside scenarios 2. Hard-Internal scenarios 3. Communication 4. Shelter 5. All Clear Violence in the Workplace (Handout) Building Intruder/Active Shooter (Handout) • Communication, internally and externally • Run, Hide or Fight PDOP Staff Relationship with local LE (Handout) Walk through scenarios Drills • Soft Lock down

DISCUSSION LEADER

	EMPLOYEE TRAINING/ STAFF SIGN-IN SHEET
TOPIC:	Winter Eacolity Attendant Acouldures I Safety
PRESENTER:	Paul boegen & Obbriele Komanucci
DATE:	11/24/ 2014
TIME:	Cephi

EMPLOYEE NAME (print)	EMPLOYEE SIGNATURE	DEPT.	E-MAIL ADDRESS (PERSONAL OR WORK)
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