

"In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks, and facilities."

11/24/14

<u>TOPIC</u>: In-Service Training regarding Medical Situations, Code Adam, Severe Weather, Lock Down, Workplace Violence, Building Intruder/Active Shooter and the PDOP Staff Relationship with local Law Enforcement.

LOCATION: Facility Attendants for Andersen, Barrie, Carroll, Field, Fox and Longfellow

## AGENDA

## **DISCUSSION TOPICS**

Overview of Emergency Procedures	Gabriele
Medical Emergencies, types and training available	Gabriele
Code Adam procedures	Gabriele
Severe Weather, Shelter in Place	Gabrlele
Discussion regarding; types of Lock Downs (Handout)	Gabriele
• Reasons why	
1. Soft-Outside scenarios	
2. Hard-Internal scenarios	
3. Communication	
4. Shelter	
5. All Clear	
Violence in the Workplace (Handout)	Gabriele
Building Intruder/Active Shooter (Handout)	Gabriele
• Communication, internally and externally	
• Run, Hide or Fight	
PDOP Staff Relationship with local LE (Handout)	Gabriele
Walk through scenarios	All
Drills	All
<ul> <li>Soft Lock down</li> </ul>	
• Hard Lock down	
	Medical Emergencies, types and training available Code Adam procedures Severe Weather, Shelter in Place Discussion regarding; types of Lock Downs (Handout) • Reasons why 1. Soft-Outside scenarios 2. Hard-Internal scenarios 3. Communication 4. Shelter 5. All Clear Violence in the Workplace (Handout) Building Intruder/Active Shooter (Handout) • Communication, internally and externally • Run, Hide or Fight PDOP Staff Relationship with local LE (Handout) Walk through scenarios Drills • Soft Lock down

## **DISCUSSION LEADER**

	EMPLOYEE TRAINING/ STAFF SIGN-IN SHEET
TOPIC:	Winter Eacolity Attendant Acouldures I Safety
PRESENTER:	Paul boegen & Obbriele Komanucci
DATE:	11/24/ 2014
TIME:	Cephi

EMPLOYEE NAME (print)	EMPLOYEE SIGNATURE	DEPT.	E-MAIL ADDRESS (PERSONAL OR WORK)
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