



PARK DISTRICT OF OAK PARK

In Service Training regarding PDOP Staff's role within the Public Safety and Law Enforcement Relationships.

Purpose: To understand where PDOP staff's authority ends and when an incident should be referred to Law Enforcement.

Goal: To assure Staff are fully prepared to respond to Law Enforcement incidents.

What are examples of Law Enforcement incidents?

- Suspicious individuals
- Child(ren) situations (missing, abandoned and mandated reporter issues)
- Armed Robbery
- Burglary (in process)
- Crimes against Persons (fights, assaults in process etc.)

When to call? What's the litmus test?

If you feel you need it! Threatened, unsure, unsafe for you and/or participants or guests.

911 for emergency situations, threat to life and limb.

(708) 383-3800 for non-emergency calls, something doesn't feel right, no immediate threat.

In the meantime, while you're in the moment, stay calm and be patient. Depending on the type of call, emergency or non emergency, it may take the OPPD a few moments to arrive.

Try to remember as much information as possible and write down facts if possible.

- Name(s) and/or descriptions of involved?
- Exact location?
- Situation?
- Vehicle descriptions?
- Property damage?
- Injured?
- Anything else that might be relevant to the investigation?

- Also, any information gathered from victims/witnesses?

Upon arrival of the OPPD, transfer of authority from PDOP to the OPPD is immediate.

- Their first objective of the PD will be to assess and secure the situation (mediate and resolve confrontations).
- Follow instructions.
- Assist OPPD in any way possible-situational information, ect...
- Notify supervisors/managers of the situation.

In general, always be aware of your surroundings and who or what are in it, especially if something seems out of place.

Don't be surprised by events that happen, if you do, serious harm, damage and loss of information can result.

Play mental exercise games, who's around me, what's going on, if this happened what would I do?

Don't forget your PDRMA forms and to hand them in within 24 hours of the events!

All Staff Meeting Attendees

1/8/2015, 10:00am

Heidi Ruchle-Mary	RODNEY VALDEZ
Karen Gonzalez	
Rohela	
Robert Roche	
Christine Bradley	
Mike Loszoch	
DARION KNIGHT	
Michael YAPA	
Patti Stally	
Rob Kurtz	
Paul A. Binkak	
Matt Keo-YAN	
JANICE Lewis	
WMAHMAN	
Jim Junt	
Jean Dumond	
MARLOHI	
Glenn	
Scott Seidich	
PATRICK muller	
Maec Donnie	
Kamela Hyles	
Michael T. Budy	
Patricia Schneider	
Chris Lindgren	
TRAVIS Stehan	
M. R. K. iton	
Cathy Brown	
Wb. H.	
Phil H. H.	
Robert A. Restenog	
Trina Hartzog	

