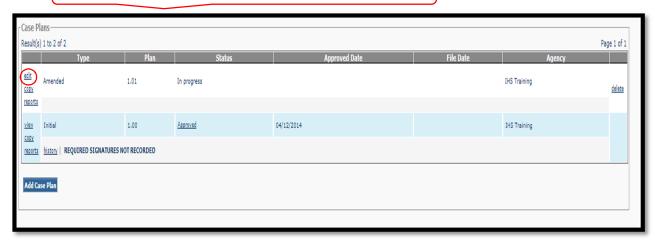
LINKING AND UNLINKING CASE SERVICES TO CASE PLAN CONCERNS

Navigate to the case.

1. Click the Case Plan link in the navigation menu



2. Click the Edit link next to the "In progess" Case Plan



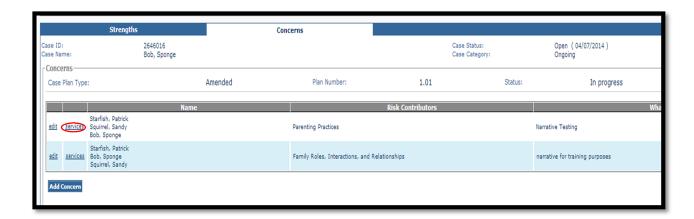
3. Click the Strengths and Concerns Link

Торіс						
Identifying Information	Provided					
Strengths and Concerns	1 Strength(s) / 1 Concern(s) Records Entered					
Placement Information	Not Provided					
Placement Visitation	0 Visitation Plan(s) Linked					
Caregiver Services	0 Service(s) Linked					
Exceptions Information	Not Provided					
Independent Living Information	Provided					
Amendment Information	Provided					
Court/Signature Details	0 Signature(s) Provided					
Family Participation	Not Provided					

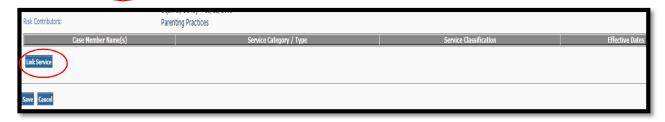
4. Click the Concerns tab

		Strength	s	Concerns			
Case ID: 2646016 Case Name: Bob, Sponge		2646016 Bob, Sponge			iry:	Open (04/07/2014) Ongoing	
ı	Stren	gths					
1	Case	Plan Type:	Initial	Plan Number:	2.00	Status:	In progress
ı							
ı			Name	Non-Risk Contributors			
	<u>edit</u>	Bob, Sponge		Resource Management and Household Maintenance Cognitive Abilities Parenting Practices Emotional/Mental Health Functioning Domestic Relations (Domestic Violence) Family Roles, Interactions, and Relationships Response to Stressor Substance Use Caretaker's Victimization of Other Children Extended Family, Social and Community Supports Physical Health Caretaker's Abuse/ Neglect as a Child			
	<u>edit</u>	Squirrel, Sandy		Self Protection Extended Family, Social and Community Supports Resource Management and Household Maintenance Family Roles, Interactions, and Relationships Emotional/Selavioral Functioning Physical/Cognitive/Social Development			

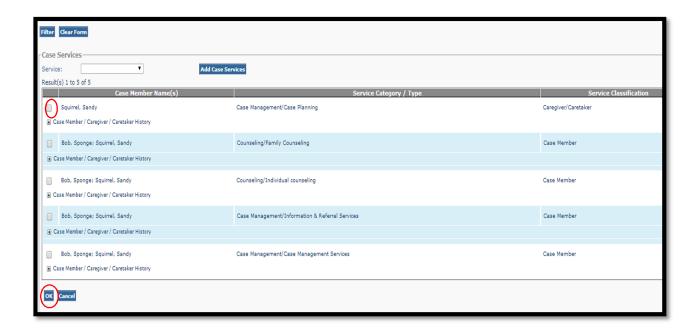
5. Click the Services Link



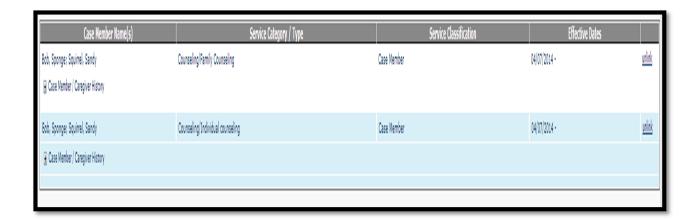
6. Click the Link Services Button.



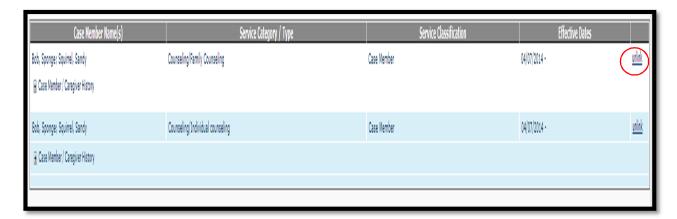
7. Check the case service(s) to be linked to the concern and select OK (If no services appear, case services will need to be entered for the case plan participants)



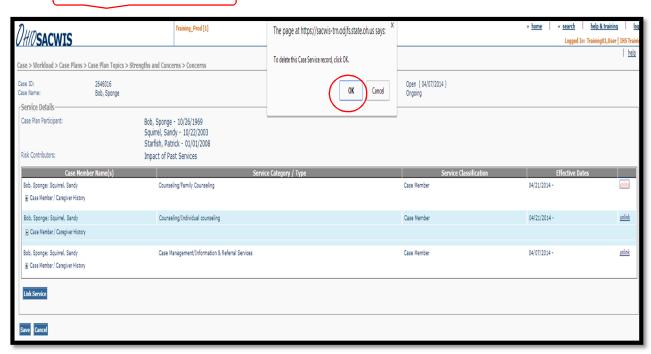
8. Selected case services are now linked to the case plan concern



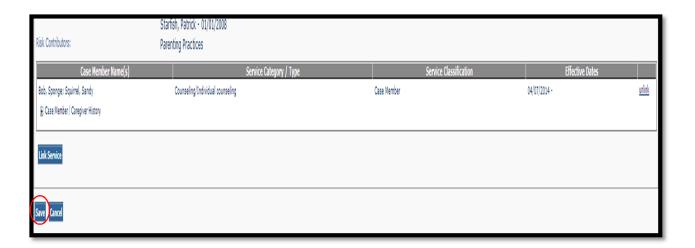
9. If you have linked a service and you do not want linked to the case plan concern, click the unlink link



10. Now click the OK button



11 The case service is no longer linked. Click the Save button



12 You will need to repeat the above listed steps for each case plan concern

