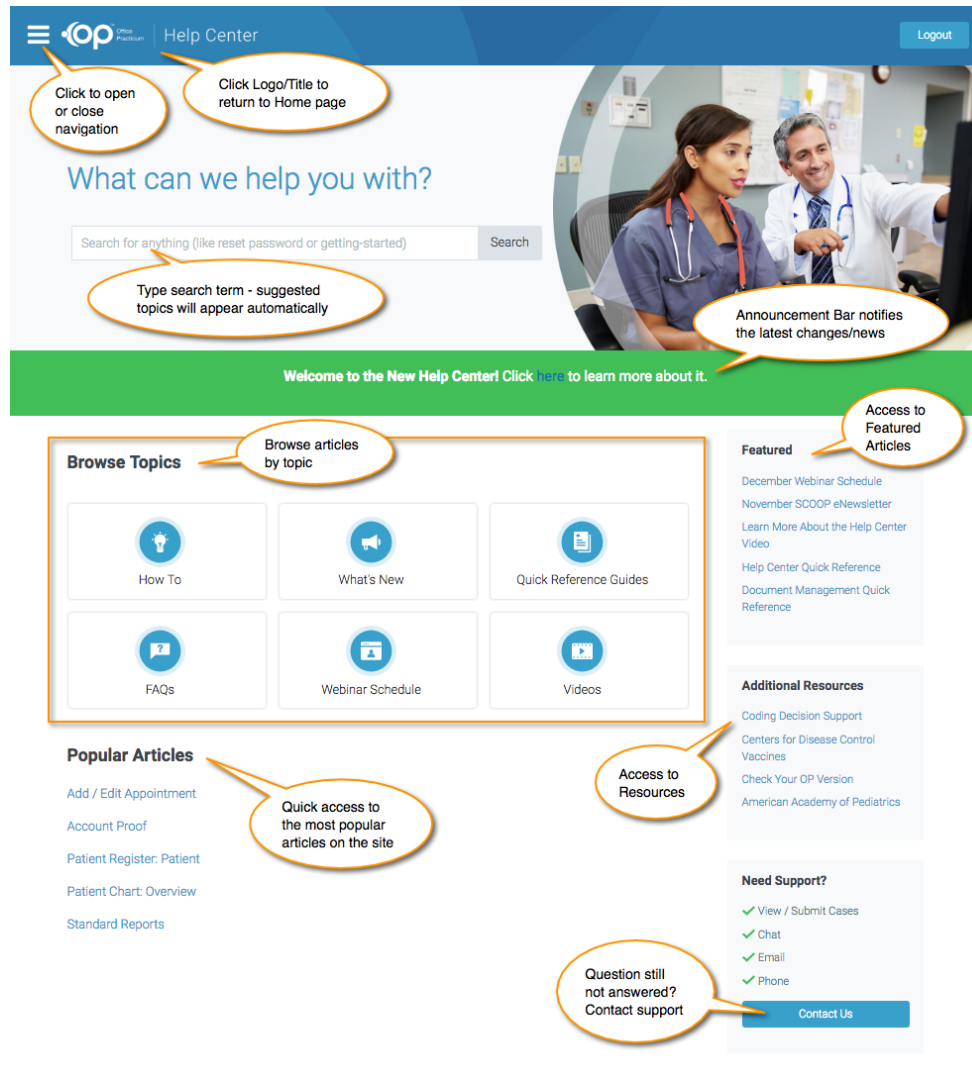


Home Page



The screenshot shows the Home Page of the Office Practicum Help Center. At the top left is a navigation menu icon (three horizontal lines) and the Office Practicum logo. Next to the logo is the text "Help Center" and a "Logout" button in the top right corner. Below the navigation is a large banner area with the heading "What can we help you with?" and a search input field. A callout box points to the search field with the text "Type search term - suggested topics will appear automatically". To the right of the search field is a circular image of two healthcare professionals, with a callout box stating "Announcement Bar notifies the latest changes/news". Below the banner is a green bar with the text "Welcome to the New Help Center! Click here to learn more about it." Below this is a "Browse Topics" section with six topic cards: "How To", "What's New", "Quick Reference Guides", "FAQs", "Webinar Schedule", and "Videos". A callout box points to this section with the text "Browse articles by topic". To the right of the "Browse Topics" section is a "Featured" section with a list of articles and a callout box "Access to Featured Articles". Below the "Featured" section is an "Additional Resources" section with a list of links. Below that is a "Need Support?" section with a list of support options and a "Contact Us" button. A callout box points to the "Need Support?" section with the text "Question still not answered? Contact support". At the bottom left of the page is a "Popular Articles" section with a list of article titles and a callout box "Quick access to the most popular articles on the site".

Searching the Help Center



Searching via Suggested Topics

1. Start typing a word or term in the **Search** field.
2. As you type, suggested articles will be listed based on your entry. Click on a listing to view the article.

Searching via the Search Button

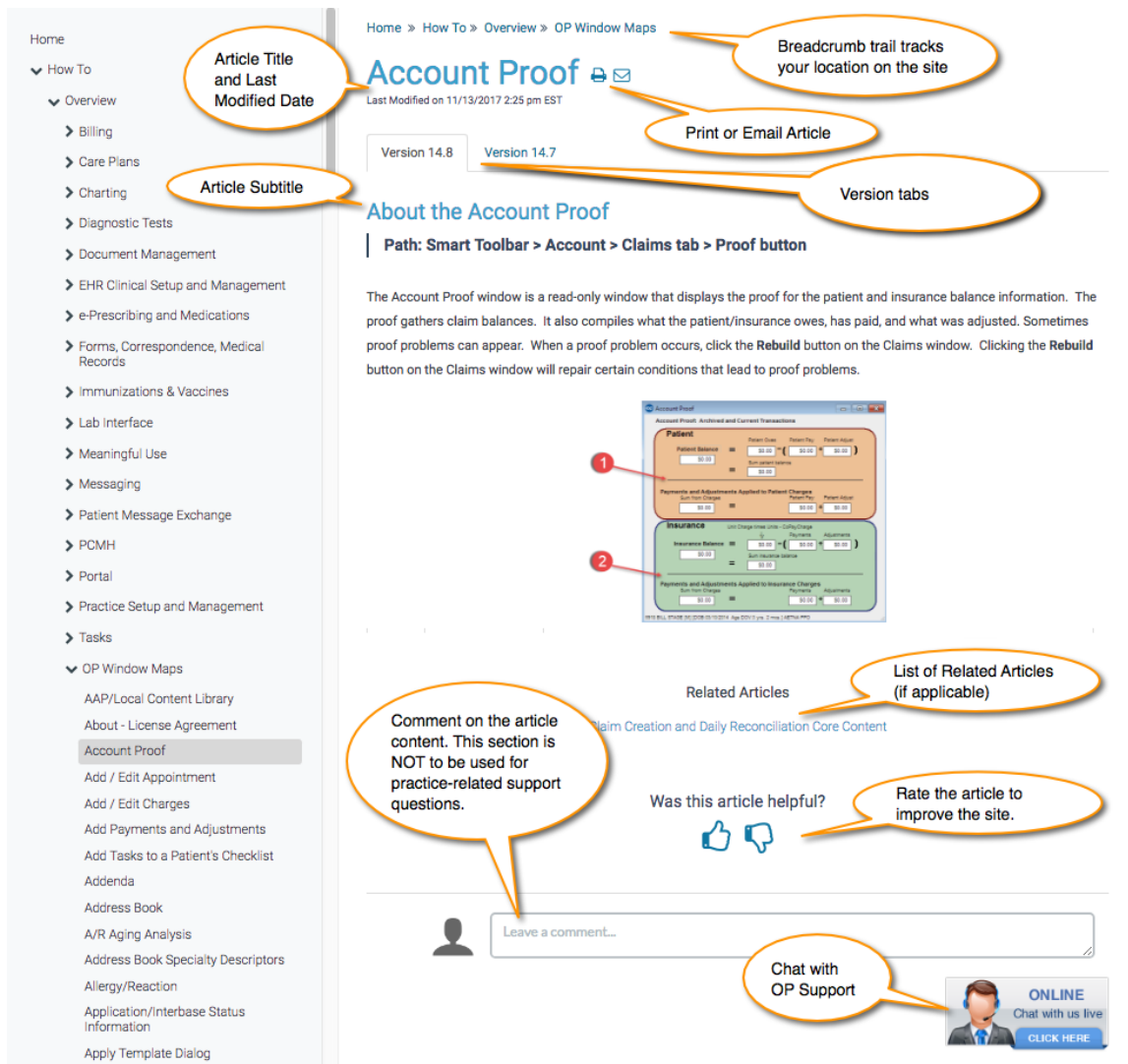
1. Type a word or term in the search field.
2. Click **Search** button (or press **Enter**).
3. Results will appear on the right. You can click on an article to view or refine your search by choosing one or more categories on the left. The results will refresh anytime you make a change on the left. Click on an article to view.

Searching via the Navigation Bar

1. Click the  icon to view the Navigation Bar.
2. Click on a topic to expand the menu.
 - a. Line items with a  icon in front are subcategories.
 - b. Items without an icon are articles.
3. Click on an article to view.

NOTE: The Help Center will default to help for the current version of OP. If the current version reflects a change from the previous, you'll see a version tab for the previous version.

Viewing an Article



The screenshot shows the 'Account Proof' article page. Callouts highlight the following features:

- Article Title and Last Modified Date:** Located at the top of the article content.
- Article Subtitle:** Located below the main title.
- Breadcrumb trail:** Shows the path: Home » How To » Overview » OP Window Maps.
- Print or Email Article:** Buttons located next to the article title.
- Version tabs:** Tabs for 'Version 14.8' and 'Version 14.7'.
- Path:** Smart Toolbar > Account > Claims tab > Proof button.
- Text Content:** A paragraph explaining that the Account Proof window is read-only and displays patient and insurance balance information.
- Account Proof Window Screenshot:** A screenshot of the software window with callouts 1 and 2 pointing to specific fields.
- Related Articles:** A section titled 'Related Articles' with a callout: 'List of Related Articles (if applicable)'. Below it, the text 'Claim Creation and Daily Reconciliation Core Content' is visible.
- Was this article helpful?:** A section with thumbs up/down icons and a callout: 'Rate the article to improve the site.'
- Comment Section:** A text input field with the placeholder 'Leave a comment...' and a callout: 'Comment on the article content. This section is NOT to be used for practice-related support questions.'
- Chat with OP Support:** A button labeled 'ONLINE Chat with us live' with a 'CLICK HERE' link and a callout: 'Chat with OP Support'.