


The **User Panel** is always the first screen users see upon login. Match the numbers on the image above to the descriptions below to learn more.

1. **Search Bar:** Search for any user by name or telephone number. Users and outside telephone numbers may be entered and dialed by selecting the  button.
2. **Profile:** Contains all user information as well as a **Change Password** button.
3. **Voicemail:** Links to the **Visual Voicemail interface** and shows the number of unread voicemails.
4. **Calls:** Links to **Call Records** and displays today's indicators of calls taken and total talk time.
5. **Call History:** Displays a visual representation of inbound/outbound calls for the past seven (7) days.
6. **Kerauno Presence:** Links to **Kerauno Presence Desktop Call Control Software**.
7. **Fax Panel:** Links to the **Fax Panel** which allows users to send and receive faxes.
8. **Find Me:** Allows users to setup call forwarding to mobile numbers.
9. **Devices:** Allows users to view their extensions and set configurable keys on their phones.
10. **Phonebook:** Searchable phonebook of all users with names, extensions, and department info.
11. **Reports:** Scheduled **Call Reports** and **Analytics Reports** display in this section
12. **Today's Calls:** Call history including time, duration, parties involved, and call recordings.