

Course Evaluation Request

Report Emailed To		Subject	Course Nbr	Section		
Name:	Email:				Term:	
	Phone:				# Questions:	
Instructor Information					If combining by sections, check reports wanted:	
Name:	Email:				<input type="checkbox"/> Separate Reports	
					<input type="checkbox"/> Combined Reports	
Type of Evaluation (check only 1)						
(ALL COMBINED evaluations must have been given using the same questions and key)						
<input type="checkbox"/> Evaluation for a Single Course as listed above (evaluations attached).						
<input type="checkbox"/> Evaluation for Combined Course Sections as listed above (evaluations attached).						
<input type="checkbox"/> Scan/Load - NO REPORT. Combining EVALs so I can Import one (txt) file into other software (evaluation attached).						
Produce an evaluation from PREVIOUSLY REPORTED OR LOADED evaluation						
<input type="checkbox"/> Single or Combined using courses listed above.						
<input type="checkbox"/> Combine by Instructor using instructors name listed above.						
<input type="checkbox"/> Combine By Subject and Term _____ Example "Acct"						
<input type="checkbox"/> Combine By College and Term _____ Example "Business"						
For Office Use Only				Date Received:		
				Signature:		
				Print Name:		

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