Staff Responsibilities:

Determine who will receive the following notifications:	✔
Patient registrations	
Contact and personal information	
Appointment requests	
Form requests	
Medication refill requests	
Medical record requests	
Referral requests	
Receive/respond to messages on the portal	

Notes:

Protecting your Patients:

https://op.knowledgeowl.com/help/privacy-and-the-op-patient-portal

Protect Medical Data:	✔
Medication (individually) Visibility controlled on Notes/Visibility tab when entered	
Medication Favorites (global) Utilities> Manage Forms> Medication Favorites *Update the meds you are using for consistency	
Diagnostic Test (individually) Visibility controlled on requisition level	
Diagnostic Tests (global) Utilities> Manage Codes> Diagnostic Tests> HL7 Diagnostic Test Utilities	
Problem List Entries: Visibility in entry mode	
Allergies: Visibility in entry mode	
Encounter Patient Exit Note: Edit report criteria Encounter: Counseling or entire note	
Well Visit Patient Exit Note: Edit report criteria Well Visit: Counseling or entire note	

Notes: