



# JUPIX LTD

## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send to:

Property Software Group Ltd  
1 Oxford Court  
St James Road  
Brackley  
NN13 7XY

Name(s) of Account Holder(s)


Service user number

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Reference

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Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building society

Bank:

Address:

Postcode:

### Instruction to your Bank or Building Society

Please pay Jupix Ltd. Direct Debits from the account detailed in this instruction subject to the safeguards assured by the direct debit guarantee. I understand that this instruction may remain with Jupix Ltd. And, if so, details will be passed electronically to my Bank or Building society.

Signatures:

Date:

### For Jupix Official Use Only

This is not part of the instruction to your bank or building society

Customer Name:

Sage Account Number:

Product: Jupix Ltd

Banks or Building Societies may not accept direct Debit Instructions for some types of accounts

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Jupix Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Jupix Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by Jupix Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Jupix Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.