

Student Organization Provisional Status Information

What does provisional status mean?

Provisional status means that a student or group of students has submitted the New Organization Registration request for official UWEC recognition but has not yet been approved by Student Senate and the Activities, Involvement, and Leadership office. The petitioning student or group will be given six weeks from the time the New Organization Registration request is submitted, to ensure their constitution meets all [current UWEC constitution guidelines](#). Once the constitution is approved by the Campus Affairs Commission of the Student Senate, the organization must be approved by the Activities, Involvement, and Leadership office. Provisional status ends as soon as the organization is officially approved/recognized. Any organization violating their provisional status will have it revoked for a period of four weeks, therefore losing all rights provisional status gives.

What *can* a student organization do while on provisional status?

During the six-week provisional status period, or until the organization becomes fully recognized, all activities of the organization may:

- Reserve meeting rooms (through [Event Services](#)-Davies Center 240), (up to twice per week, reserved at least one working day in advance) for purposes of creating/editing the constitution or fulfilling other criteria for becoming a recognized organization;
- Solicit or recruit new members; and
- Display posters, table-tents, banners, digital images or other forms of publicity for purposes of recruiting members

What *cannot* be done while on provisional status?

Student organizations on provisional status may NOT:

- Fundraise
- Host programs, events, or activities other than those outlined above

Other important information:

- Should edits need to be made to your constitution, be sure to e-mail the revisions to the [Campus Affairs Commission Director](#).
- When reserving a meeting room, be sure to know the room you would like to use, the set-up for the room, the date, the starting and ending times, the estimated number of people attending, the contact person's name (must be an E-Board member) and phone number, and any equipment or catering needs.
- If your organization reserves a meeting room and fails to show up without prior cancelation (24 hours in advance), a written warning will be issued to your organization. In the event of a second no-show, all reservation privileges are revoked for the remainder of the academic year.
- Furniture in meeting rooms may not be moved by your organization. Should you need assistance, contact a custodian or a student building manager.
- Student organizations may reserve tables through [Event Services](#) for the purposes of recruiting new members. Tables may only be reserved for a maximum of 5 times per academic year per event.

Should you have any questions regarding the provisional status of your organization, please contact:

Campus Affairs Commission Director
Student Senate Office – 836-4646
stusen52@uwec.edu

OR

Activities, Involvement, & Leadership
715-836-4833
thommese@uwec.edu