<RECIPIENT NAME>

<ADDRESS>

<CITY STATE ZIP>

Dear <RECIPIENT NAME>,

On behalf of the Healthcare Businesswomen’s Association Board of Directors, I want to congratulate you on your incredible contributions and the honor of receiving the <CHAPTER NAME> <AWARD NAME>

**Laurie P. Cooke**  
CEO and President

For more than 40 years, the HBA has been working to advance women in the business of healthcare and thanks to our volunteers' efforts, we have made great strides in progressing the HBA’s mission. The commitment of our leaders has helped the organization grow worldwide creating even more opportunities for members to foster their exceptional leadership skill sets in an open and supportive environment.

It is thanks to the remarkable leadership efforts and dedication of volunteer leaders like you that the HBA has been able to make such an impact in the careers of our members and the healthcare industry at large. It is our hope that this award is an opportunity to showcase the work you have accomplished and your inspiring leadership skills.

I hope that you and those around you will take time to reflect on this award and that it’s bestowed in such an important time where the world is focused on gender parity. Our deep thanks!

Sincerely,

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Laurie P. Cooke

President & CEO, Healthcare Businesswomen’s Association