



How to download and access data

For  **TROPICAL DATA**

*“As the data belongs to the Ministry of Health,
that data can only be shared with outside
partners directly through the Ministry.”*

– Tropical Data Team

Data belonging to the country

- ➔ Only members of MoH are assigned approval rights and can assign rights to others.
- ➔ Modifications to data MUST be requested and/or approved by Ministry of Health.
- ➔ Ministry of Health has direct access to logs of all data cleaning.

How to share data with partners

Designated MoH users can:

- ➔ Add a user as *Data Downloader* on the website
- ➔ Download raw data in real time, approved data, and summarized final results, all of which can be sent to partners once downloaded.
- ➔ Email support@tropicaldata.org to request new users be added to a project with either download or viewing only rights

There are 4 broad categories of downloads available on the Tropical Data website (<https://www.tropicaldata.org/downloads>):



1. Coding guides
2. Templates **(NEW!)**
3. Data summaries **(NEW!)**
4. Disaggregated data (both clean and raw)

Who can access the downloads?

- The coding guides and templates are not project-specific and can be downloaded at any time.
- The data summaries and disaggregated data are project-specific. You can access the raw data any time after your data collection begins; these tables will include all data sent by your Recorders in real time!

Only people with *data downloader* access can access some or all of these downloads.

1. TD-standard coding guides:

These are the TD-standard coding guides, which will help you interpret the responses given for multiple-choice questions.

Available downloads

Coding guide for household level data (including WASH)

Coding guide for resident level data

Use this template with the Expanded Trichiasis results output for your project (*updated August 6, 2018*)

Use this template with the District Report output for your project (*updated August 23, 2018*)

Use this template with the **three** Data Management outputs for your project (*updated December 20, 2018*)

Demo Project [project page](#)

- Data Management output- EU-level summary (source_data1 tab in template)
- Data Management output- Cluster-level summary output (source_data2 tab in template)
- Data Management output- Recorder-level summary (source_data3 tab in template)
- District Report
- District to EU crosswalk
- Complete dataset
- Cleaning Log
- Expanded trichiasis results
- Cluster-level GPS coordinates
- Resident Counts
- Additional Figures for manuscript writing
- WASH Summary
- MOH full approved dataset
- **Raw tables:** Cluster | Household | Residents | Absent | Supervisor

2. Templates: **(NEW!)**

Templates are Excel workbooks that help you format and interpret the downloadable data-summaries. There are templates for Expanded Trichiasis results, District Reports, and Data Management outputs. More templates may be added in the future.

Available downloads

Coding guide for household level data (including WASH)

Coding guide for resident level data

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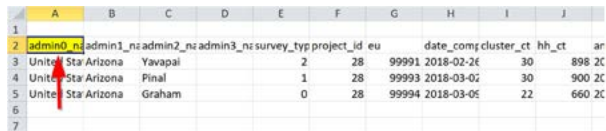
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Using the new templates feature:

For full instructions, please download a template and refer to the “instructions” tab.

1. Download the templates. These are Excel files with multiple tabs.
2. The first tab of the template is the “instructions” tab. These instructions will walk you through the remaining steps in detail. Briefly:
 - a. Download the appropriate report from the Tropical Data Downloads page (<https://www.tropicaldata.org/downloads>). Designated Ministry of Health personnel can download these data for approved EUs at any time from the website.

- b. Copy and paste the raw report into the “source_data” worksheet, with the top left corner (“admin0_name”) in cell A2. **IT IS VERY IMPORTANT TO PASTE THE FIRST HEADING INTO CELL A2!**



	A	B	C	D	E	F	G	H	I	J	
1											
2	admin0_name	admin1_name	admin2_name	admin3_name	survey_type	project_id	eu	date_complete	cluster_ct	hh_ct	ar
3	United States	Arizona	Yavapai		2	28	99991	2018-02-26	30	898	2C
4	United States	Arizona	Pinal		1	28	99993	2018-03-02	30	900	2C
5	United States	Arizona	Graham		0	28	99994	2018-03-05	22	660	2C
6											
7											

- c. The pasted data will populate the other tabs in the template.

3. Aggregated data summaries: **(NEW!)**

These are commonly-requested and used project-specific data summaries. Some of these summaries can be used with the templates (described above) for easier formatting and interpretation.

Available downloads

Coding guide for household level data (including WASH)

Coding guide for resident level data

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4. Disaggregated data:

Both the fully-cleaned, MoH-approved data, and the raw data tables. The raw data are updated in real-time, and the MoH-approved clean table is updated upon MoH approval once a project is complete.

Available downloads

[Coding guide for household level data \(including WASH\)](#)

[Coding guide for resident level data](#)

Use this template with the Expanded Trichiasis results output for your project (*updated August 6, 2018*)

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New feature! Request direct API link to your Ministry of Health database!

A purple icon of a table with a header row and three data rows, each with three columns.

We now offer an API key, specific to each country, with which the IT Departments of Ministries of Health will be able to connect directly to their tables in the database.

***Thank you for
using Tropical
Data!***



Photo: Genevieve LaCon



TROPICAL DATA

Please feel free to send
questions to the Data Team at:
support@tropicaldata.org

www.tropicaldata.org