

KidKare Features For Independent Centers



KidKare Food Program allows you to manage, participants, menus, expenses, claims, and more in one place. You can access KidKare from any Internet-enabled device.

Feature	Where Is It?	Description	Documentation Link(s)
Manage Children	Home > Participants	Add participants. View and edit child details.	Participants
Attendance & Meal Counts	Food Program > Attendance & Meal Counts	Record daily attendance and meal counts.	Attendance and Meal Counts
Daily Menus	Food Program > Daily Menus	Record your menus each day, estimate attendance, and print the Menu Production Record.	Daily Menu
Menu Templates	Food Program > Menu Templates	Create and save templates that can later be used for your daily menus.	Manage Menu Templates
Milk Audit	Food Program > Milk Audit	View the Milk Audit and plan for possible shortages.	Milk Audit
Copy & Paste Menus	Calendar	Copy and paste menus to single or multiple days.	Copy & Paste Menus (Single Day) Copy & Paste Menus (Multiple Days)
Schedule Menus	Calendar	Plan future menus for specific days.	Menu Calendar Overview
Manage Claims	Claims	Calculate claims and view claims detail. Make manual adjustments, record payments, and more.	Claims

KidKare Features For Independent Centers



Feature	Where Is It?	Description	Documentation Link(s)
Enter Receipts	Expenses>Receipts	Record food and milk purchases.	Itemized Entry Quick Entry
Add Vendors	Expenses>Vendors	Add your vendors to KidKare so you can later add them to receipts.	Manage Vendors
eForms	eForms	Send enrollment invitations to guardians, track enrollments, and approve/renew enrollments online.	eForms
Reporting	Reports	Print a wide range of reports for your childcare business.	Reports
User Management	Setup> User Permissions	Add your staff to KidKare, create user roles, and customize user permissions.	Add Users User Permissions