|  |  |  |
| --- | --- | --- |
| **Nasopharyngeal sample collection** | Competent | |
| Yes | No |
| **Perform hand hygiene** |  |  |
| 1. **Open the individual collection package** that contains the swab and Viral Transport Medium tube. Set the tube aside before beginning to collect the specimen. |  |  |
| 1. Open the collection swab wrapper by peeling open the top of the wrapper. **Remove the swab**, taking care not to touch the tip of the swab or lay it down. |  |  |
| 1. **Hold the swab in your hand**, placing your thumb and forefinger in the middle of the swab shaft across the score line. |  |  |
| 1. **Gently insert the swab** into the nostril. Keep the swab near the septum floor of the nose while gently pushing the swab into the post nasopharynx. |  |  |
| 1. As a visual reference, the swab should be inserted about half the distance from the opening of the patient’s nostril and the ear. **Rotate the swab** several times. |  |  |
| 1. While holding the swab in the same hand, aseptically remove the cap from the tube. **Insert the swab into the tube** with the transport medium. |  |  |
| 1. Identifying the score line, **break the swab shaft** against the side of the tube. If needed, gently rotate the swab shaft to complete the breakage. **Discard the top portion** of the swab shaft. Avoid splashing contents on the skin. Wash with soap and water if exposed. |  |  |
| 1. **Replace the cap** onto the tube and close tightly. |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_

Employee Signature Validator Signature/Credentials Date