

CW Core Module 6 SACWIS Learning Lab: Note Taking Guide

Service
Planning

SACWIS Training Environment: <https://sacwis-trn.jfs.ohio.gov/sacwis/login.do> or



Steps to Service Planning

1. Engage the family in a Collaborative Partnership
2. Assess Safety
3. Assess Strengths and Needs
4. Identify the desired behavior change
5. Identify action steps and services to achieve behavior change
6. Provide and/or complete action steps and services
7. Formally review the Family Case Plan as necessary

My Username and Password is:



Kelley Intake Notes:

Kelley Activity Log Notes:

Kelley Safety Assessment:

Kelley Family Assessment:

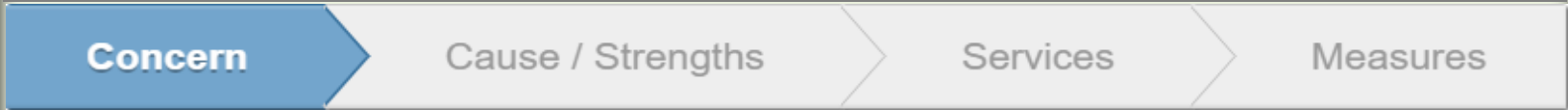
1. Kelley Safety Review:

2. Kelley Strengths & Needs Risk Assessment:

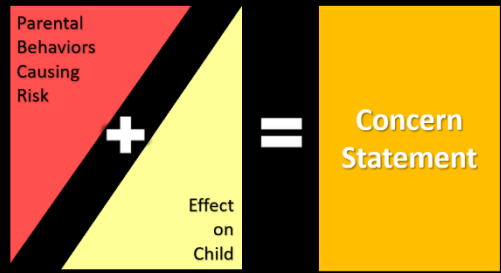
3. Kelley Actuarial Risk Assessment:

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Service Planning



Concern Statement Equation



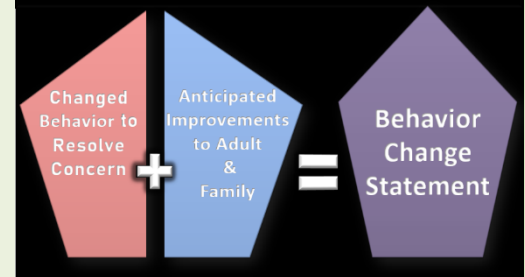
What are the concerns/needs for the family?

Identify the behaviors or circumstances resulting from the risk contributor(s) identified for this concern/need. Identify how the behaviors or circumstances impact the safety and/or risk of the children.

What do the family and caseworker want to see happen to address the identified concerns/needs? (Behavioral Change)

Describe the behaviors or circumstances that will indicate that the risk contributors identified for this concern/need have been mitigated or improved.

Behavior Change Equation



Concern

Cause / Strengths

Services

Measures

Selected risk contributors (RCs) for this concern:

What is causing these concerns/needs for the family?

Describe the RCs identified above as they relate to this specific concern for the family.

Non-risk contributors (NRCs) selected as Strengths:

Please select only NRCs that mitigate the RCs identified for this Concern record.

What strengths and family/community supports does the family have?

Describe the NRCs identified above and how they mitigate the RCs for this concern.

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Service
Planning

Concern

Cause / Strengths

Services

Measures

Brainstorm types of services, activities, and action steps that could help:

What steps will the family take to achieve what the family and caseworker want to see happen? Identify the individuals who will complete these action steps. (Services to address the concerns/needs)

Describe the services and action steps to the family in order to clearly identify how the service will help the family while clearly identifying what the family is expected to complete. This should explain how the service will assist with reducing the RCs identified for this concern/need.

Concern

Cause / Strengths

Services

Measures

How will the family's progress be measured?

Provide a detailed description of how the family's progress in achieving the action steps will be measured.

When will the family's progress be reviewed?

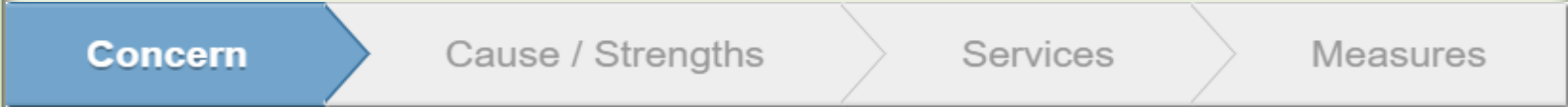
Identify the activity or time period in which the caseworker will assess the family's progress in achieving the action steps.

Notes from Villa Intake:

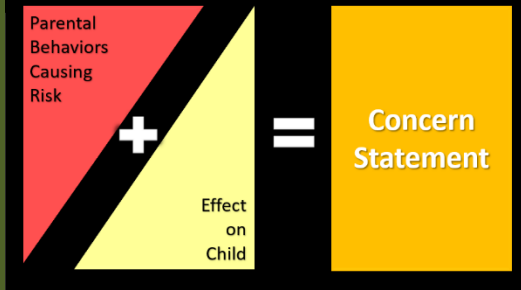
Villa Activity Logs:

Villa Safety Assessment:

Additional Notes:



Concern Statement Equation

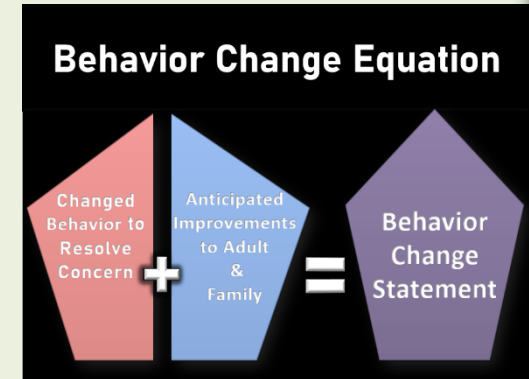


What are the concerns/needs for the family?

Identify the behaviors or circumstances resulting from the RCs identified for this concern/need. Identify how the behaviors or circumstances impact the safety and/or risk of the children.

What do the family and caseworker want to see happen to address the identified concerns/needs? (Behavioral Change)

Describe the behaviors or circumstances that will indicate that the RCs identified for this concern/need have been mitigated or improved.



Concern

Cause / Strengths

Services

Measures

Selected RCs for this concern:

What is causing these concerns/needs for the family?

Describe the RCs identified above as they relate to this specific concern for the family.

NRCs Selected as Strengths:

Please select only NRCs that mitigate the RCs identified for this Concern record.

What strengths and family/community supports does the family have?

Describe the NRCs identified above and how they mitigate the RCs for this concern.

Concern

Cause / Strengths

Services

Measures

Brainstorm types of services, activities, and action steps that could help:

What steps will the family take to achieve what the family and caseworker want to see happen? Identify the individuals who will complete these action steps. (Services to address the concerns/needs)

Describe the services and actions steps to the family in order to clearly identify how the service will help the family while clearly identifying what the family is expected to complete. This should explain how the service will assist with reducing the RCs identified for this concern/need.

Concern

Cause / Strengths

Services

Measures

How will the family's progress be measured?

Provide a detailed description of how the family's progress in achieving the action steps will be measured.

When will the family's progress be reviewed?

Identify the activity or time period in which the caseworker will assess the family's progress in achieving the action steps.

“Believe
you can
and you're
halfway
there.”

Theodore Roosevelt

Thank you for your participation!

Scan QR Codes for Additional Guidance

Family Case Plan
in SACWIS



Caseworker Core
Handouts & Resources



CPS Worker Manual



Best Practice Profiles



Your feedback is important to us, please complete your E-track evaluation.