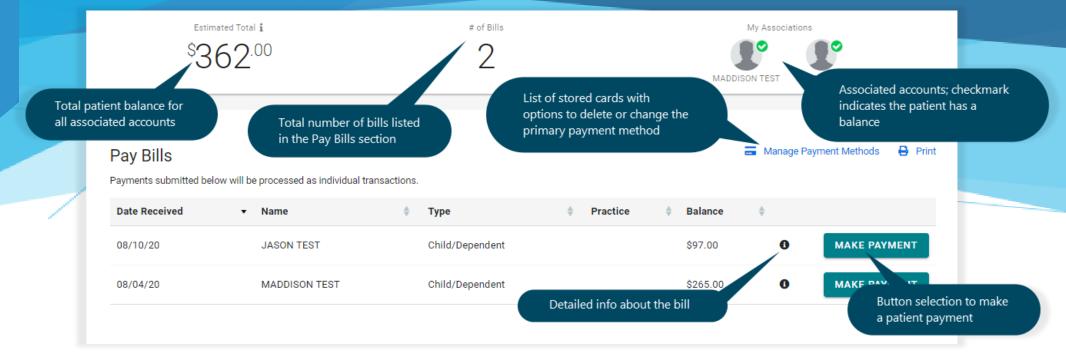
Patient Portal: Bill Pay

A quick reference guide for parents



Make a Payment on the Portal

- After logging in, click **Pay My Bill** from the homepage or from the Billing menu in the Navigation Panel.
- Click Make Payment for the patient whose balance you are paying.

If you are making payments for multiple children, you'll need to do this for each child individually.

Enter the Payment Amount and Information.

If this is your first payment or to add a new payment method, select **New Payment Method**.

TIP: Select Email me a receipt to have your receipt emailed to you at the address listed.



Click Continue Processing Payment.

If you chose to use a previously used Payment Method, your payment is automatically processed for the amount you entered. You're all done!

If you chose to add a new method, enter the **Card Number** and **Expiration Date**, click **Submit**, and complete the **Billing Address** info.

TIP: Select Store this card for future payments and Make this my primary payment method to save the card and make it your default to be listed for next time.

When all of the info is entered, click **Complete** to submit your transaction.

If you have any questions about payments made via the portal, please contact the practice.