

## Electronic Final Flight Information List

The Final Flight Information List (passenger manifest) may be retrieved electronically on the FlyTab. The Final Flight Information List displays all passengers confirmed on the flight, any Special Service Requests (SSRs), seat assignment, identifies if seat was paid by displaying a green check mark, and priority codes of positive space and non-revenue passengers.

Retrieving the Final Flight Information List on the FlyTab is optional and waiting on the list to load will not delay a flight.

The Final Flight Information List may be generated once the Customer Service Agent has put the flight in Closed status which is done once all passengers have been reconciled.

To retrieve the Final Flight Passenger List on the FlyTab:

1. Connect the FlyTab to WIFI. FlyTabs have limited data available.
2. Open Google Chrome and in the URL type [www.myFrontier.org](http://www.myFrontier.org).
3. Enter your windows username and password.
4. On the home screen, select **My Department** and **Airport/Customer Service**.



5. From the menu on the left, select **Flight Reports**.

**MY FRONTIER**  
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Search:  Go

**FAST**  
Frontier Automated Support Tool

- Alerts and Briefings
- CS Directory
- CS Directory.html
- Compliance Lists
- Contract of Carriage
- Destination Communication
- Flight Reports**
- Forms
- Operation Applications
- Manuals
- Performance Reports
- Safety
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**Airport / Customer Service**

We have gone 31 days since our last aircraft damage. [Aircraft Damage Information](#)

**WHAT'S NEW...**

- > Alerts
- > Navitaire - Reporting & Known Issues

- On the Flight Reports page, select **Final Flight Information List All Passengers- Seats Paid**.

**Flight Reports**

**NOTE:** If you are unable to print the report using the print icon, display a page and press CTRL+P to print the screen. Load the next page and press CTRL+P; repeat until all pages are printed.

Description	Flight Attendants	Pilots	Other
<a href="#">Armed Passenger List (XXXX/FFFF)</a>			FAM Leader
<a href="#">Check-in History</a>			
<a href="#">Duplicate Sequence Number Report</a>			
<a href="#">Passenger Not Onboard (with or without bag tags)</a>			
<a href="#">Final Flight Information List Onboard Only (Primary)</a>	X	X	
<a href="#">Final Flight Information List Onboard Only (Secondary)</a>			
<a href="#">Final Flight Information List All Passengers - Seats Paid (May take up to a minute to generate)</a>			
<a href="#">Flight Manifest Report (All: checked in or not)</a>			
<a href="#">Inbound/Outbound Passenger List</a>			

- Enter the **Flight Number**, **Origin** and if not populated, the **Departure Date**. This list may take a few minutes to load.

**FRONTIER** **FINALFLIGHT INFORMATION LIST**

**Final Flight Information**

FlightNumber\*

Origin\*

Departure Date\*

**Search** All (\*) fields are mandatory

- Once the Final Flight Information List displays, keep the Chrome Window open to be able to view the list during flight.

**FRONTIER** **FINALFLIGHT INFORMATION LIST**

**Final Flight Information**

FlightNumber\*

Origin\*

Departure Date\*

**Search** All (\*) fields are mandatory

PASSENGER SUMMARY

FlightNumber	Date	Origin	Destination	TotalPax count	InfantCount	WheelChairCount	JumpSeatCount	UMNRCount
772	06/02/2020	LAS	DEN	84	0	2	0	0

PASSENGER DETAILS

Seat	LastName	FirstName	SSRCode	SSRComments	PaxConxInfo	PriorityCode	Name	SeatPaid
2A	GILMORE	FAYE						✓
2F	SARTORIO	DENISE						✓
3A	YESHAK	YONNATAN TAKALE						
3C	YESHAK	ALADOR						
3D	DYLAN	HARDMAN				PA	MUST RIDE DHD, FAA, MX	✓
3F	SANTIAGO	MELODY						
4A	FISHER	RYAN						
4B	CRAWLEY	PAMELA	WCHR					