Electronic Final Flight Information List

The Final Flight Information List (passenger manifest) may be retrieved electronically on the FlyTab. The Final Flight Information List displays all passengers confirmed on the flight, any Special Service Requests (SSRs), seat assignment, identifies if seat was paid by displaying a green check mark, and priority codes of positive space and non-revenue passengers.

Retrieving the Final Flight Information List on the FlyTab is optional and waiting on the list to load will not delay a flight.

The Final Flight Information List may be generated once the Customer Service Agent has put the flight in Closed status which is done once all passengers have been reconciled.

To retrieve the Final Flight Passenger List on the FlyTab:

1. Connect the FlyTab to WIFI. FlyTabs have limited data available.
2. Open Google Chrome and in the URL type www.myFrontier.org.
3. Enter your windows username and password.
4. On the home screen, select **My Department** and **Airport/Customer Service.**

5. From the menu on the left, select **Flight Reports.**

6. On the Flight Reports page, select **Final Flight Information List All Passengers- Seats Paid.**

7. Enter the **Flight Number, Origin** and if not populated, the **Departure Date.** This list may take a few minutes to load.

8. Once the Final Flight Information List displays, keep the Chrome Window open to be able to view the list during flight.

PASSENGER SUMMARY

FlightNumber	Date	Origin	Destination	TotalPax count	InfantCount	WheelChairCount	JumpSeatCount	UMNRCount
772	06/02/2020	LAS	DEN	84	0	2	0	0

PASSENGER DETAILS

Seat	LastName	FirstName	SSRCode	SSRComments	PaxConxInfo	PriorityCode	Name	SeatPaid
2A	GILMORE	FAYE						✔
2F	SARTORIO	DENISE						✔
3A	YESHAK	YONNATAN TAKALE						
3C	YESHAK	ALADOR						
3D	DYLAN	HARDMAN				PA	MUST RIDE DHD, FAA, MX	✔
3F	SANTIAGO	MELODY						
4A	FISHER	RYAN						
4B	CRAWLEY	PAMELA	WCHR					