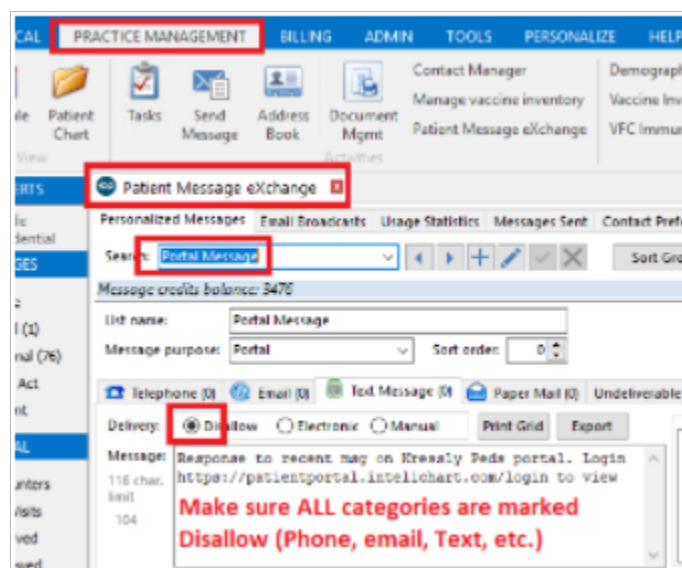**April 19, 2021 Portal Tips & Tricks**

Understanding contact information to drive reminders

We've received a number of questions about how the details in the OP contact tables drive information for portal contacts and for OP Notify. To better understand this, please read this resource on the OP Help Center.

Turning off portal messaging alerts for Patient Message Exchange

To ensure that your patients are receiving only one alert that they have a portal message, please disable all of the messaging alerts in PMX.