



# Class Listings Table

## CHECKLIST FOR A SUCCESSFUL ROLLOUT

Click links for additional information.

### Use this checklist and complete the tasks to set up your Class Listings Tables:

- Visit the [Client Website Examples](#) article in the Jackrabbit Help Center. Select and click on any of the businesses from the list. These examples will give you a good idea of how other businesses have created their class tables.
- Locate your Organization ID (ORG ID) in Jackrabbit. Go to the Gear (icon) > Settings > Online Registration. Your Organization ID is located under Getting Started. My ORG ID# is: \_\_\_\_\_Your ORG ID# will be used in each link or html code.
- Review [Class Listings Tables – An Overview](#) in the Jackrabbit Help Center. Go to the Related Articles at the end of the article to familiarize yourself with the options you have for your class listing tables.
- Decide HOW you want your classes grouped/filtered, which columns you want to be shown, and, any sorting or other custom needs. Ensure your classes can be grouped the way you want based on your category code names, session names, and location names. Create new category codes if needed and assign classes that are applicable to it so they can be grouped together.
- Review the articles in the Jackrabbit Help Center under [Customize Your Class Listing Tables with HTML Codes](#).
- If you have a website developer, give them access to Jackrabbit and provide them with all your category names, session names, etc. It's a good idea to give your website developer the address to the Jackrabbit Help Center - [help.jackrabbitclass.com/help](http://help.jackrabbitclass.com/help).
- Review and decide where you want each class table on your website. Remember, you can place any table anywhere, the tables do not have to be on the same page.
- In your website editor, insert the html JavaScript code for each table desired. If your editor doesn't support JavaScript, follow the instructions for linking to tables in the Jackrabbit Help Center article [Class Listings Tables Without JavaScript](#).