# Kaltura Training FAQ Static Page Template

## Configuration

### Header

#### Set top image

1. Search for the string hint-faq-header
2. Replace the background-image: url value with an actual link to your image asset

The result should look like this:

<div class="faq-header faq-overlay hint-faq-header" style="background-image: url(https://example.com/MY\_IMAGE);">

### Question columns

#### Add more question columns

1. Search for the string hint-faq-column. Note the comment <!-- FAQ COLUMN START --> above and find the comment <!-- FAQ COLUMN END --> below.
2. Select and copy everything starting from the START comment up to the END comment (including the comments).
3. Paste it below the END comment.

The result should look like this:

<div class="kts-services-grid row-fluid">  
 <!-- FAQ COLUMN START -->  
 <div class="hint-faq-column faq-topics\_\_item faq-topic faq-topic--blue span3 faq-topic--collapsed js-faq-topic">  
 ...  
 </div>  
 <!-- FAQ COLUMN END -->  
  
 <!-- FAQ COLUMN START -->  
 <div class="hint-faq-column faq-topics\_\_item faq-topic faq-topic--blue span3 faq-topic--collapsed js-faq-topic">  
 ...  
 </div>  
 <!-- FAQ COLUMN END -->  
</div>

You can reorder or remove columns in a similar fashion, by selecting the code of a column (including comments) and then deleting it, cutting, pasting etc..

#### Change the accent color of a column

1. Find the relevant column by searching for the class name hint-faq-column
2. Find the current color class of the column. It should be one of the following: faq-topic--blue, faq-topic--green, faq-topic--orange, faq-topic--red. Replace this class name with the one with the desired color (blue, green, orange or red).

For example:

<!-- BEFORE (note the `faq-topic--blue` class) -->  
<div class="hint-faq-column faq-topics\_\_item faq-topic faq-topic--blue span3 faq-topic--collapsed js-faq-topic">  
  
<!-- AFTER (removed `faq-topic--blue` and added `faq-topic--orange` instead) -->  
<div class="hint-faq-column faq-topics\_\_item faq-topic faq-topic--orange span3 faq-topic--collapsed js-faq-topic">

#### Change the icon of a column

1. Find the relevant column by searching for the class name hint-faq-column
2. Locate the inner svg element (contained in the first child element with the class faq-topic\_\_header)
3. Update the use element's href attribute to one of the supported icons: #question, #cc, #phone, #stack, #analytics, #capture, #classroom, #editor, #pitch, #quiz, #search, #webcam, #webcast.

For example:

<!-- BEFORE (note the `#question` icon) -->  
<div class="hint-faq-column faq-topics\_\_item faq-topic faq-topic--blue span3 faq-topic--collapsed js-faq-topic">  
 <div class="faq-topic\_\_header">  
 <svg width="37" height="60" aria-hidden="true">  
 <!-- topic icon -->  
 <use href="#question"></use>  
 </svg>  
 </div>  
  
<!-- AFTER (updated `use`'s href attribute to show the `phone` icon) -->  
<div class="hint-faq-column faq-topics\_\_item faq-topic faq-topic--blue span3 faq-topic--collapsed js-faq-topic">  
 <div class="faq-topic\_\_header">  
 <svg width="37" height="60" aria-hidden="true">  
 <!-- topic icon -->  
 <use href="#phone"></use>  
 </svg>  
 </div>

#### Configure the title of a column

1. Find the relevant column by searching for the class name hint-faq-column
2. Find the h3 element with the class hint-faq-topic-title inside of the column
3. Update its contents to reflect the column title

For example:

<!-- topic title -->  
<h4 class="faq-topic\_\_title hint-faq-topic-title">MY TITLE</h4>

#### Configure a question

1. Find the relevant column by searching for the class name hint-faq-column
2. Find the div element with the class faq-topic\_\_questions inside the column
3. Find an a element with the class hint-faq-question inside of this div. One a element stands for one displayed question.
4. Update a's href attribute to contain the question's internal ID preceded by # symbol. This ID is used to link this question to its answer at the bottom of the page. The ID must be unique among all questions (even from different topics) and contain only latin letters, underscores, dashes or numbers but the first character of the ID must be a letter.
5. Update a's content to contain the actual question displayed to the user.

For example:

<a class="faq-topic\_\_question faq-link hint-faq-question" href="#MY\_QUESTION\_ID">MY QUESTION DISPLAYED TO THE USER?</a>

#### Add more questions

1. Find the relevant column by searching for the class name hint-faq-column
2. Find the div element with the class faq-topic\_\_questions inside the column
3. Find an a element with the class hint-faq-question inside of this div. One a element stands for one displayed question.
4. Copy the whole line (from <a to </a>) and paste it right below the current question.
5. Configure the question using the instructions from the section above.

You can reorder or remove questions in a similar fashion, by selecting the code of a question and then deleting it, cutting, pasting etc.. Generally, consider one line as one question.

Example:

<div class="faq-topic\_\_questions js-faq-topic-questions">  
 <a class="faq-topic\_\_question faq-link hint-faq-question" href="#how-to-upload">How to upload?</a>  
 <a class="faq-topic\_\_question faq-link hint-faq-question" href="#how-to-edit-metadata">How to edit an entry’s metadata?</a>  
</div>

### Courses grid

#### Configure the course grid item

1. Find the relevant course element by searching for a <a element with the class hint-faq-course
2. Set a link to which the user should be redirected when clicking the item by updating a's href attribute value
3. Set the background image of the item by updating the background-image: url value in its style attribute
4. To update the title of the item find the <p element with the class faq-course\_\_title right inside the item and update its contents (the value between > and <, see example).

Example:

<div class="faq-courses\_\_items row-fluid">  
 <a class="faq-courses\_\_item faq-course faq-overlay faq-link span4 hint-faq-course" href="MY\_LINK" style="background-image: url(MY\_IMAGE\_URL);">  
 <p class="faq-course\_\_title">MY COURSE TITLE</p>  
 </a>  
  
 ...  
</div>

#### Configure the Learn About Kaltura Training Services link

1. Find the a element with the class hint-faq-learning-services
2. Update its href attribute value to the link of your choice

For example:

<a class="faq-courses\_\_item faq-courses\_\_item--ad faq-training-link faq-link span3 hint-faq-learning-services" href="MY\_LINK">

### Answers

#### Add an answer

1. Find an existing answer by searching for a <div element with the class hint-faq-answer. Note the comment <!-- FAQ ANSWER START --> above and find the comment <!-- FAQ ANSWER END --> below.
2. Select and copy everything starting from the START comment up to the END comment (including the comments).
3. Paste it below the END comment or in some other spot **between** existing answers.

The result should look like this:

<div class="faq-articles">  
 <!-- FAQ ANSWER START -->  
 <div id="INTERNAL\_HTML\_ANSWER\_ID" class="faq-article hint-faq-answer">  
 ...  
 </div>  
 <!-- FAQ ANSWER END -->  
  
 <!-- FAQ ANSWER START -->  
 <div id="INTERNAL\_HTML\_ANSWER\_ID" class="faq-article hint-faq-answer">  
 ...  
 </div>  
 <!-- FAQ ANSWER END -->  
</div>

You can reorder or remove answers in a similar fashion, by selecting the code of an answer (including comments) and then deleting it, cutting, pasting etc..

#### Configure an answer

1. Find a relevant answer by searching for a <div element with the class hint-faq-answer.
2. Configure the element's id attribute value to match the ID you assigned the related question at the top of the page with (without the leading # symbol).
3. Configure the text of the answer:
   1. Clear the existing text if needed by selecting every line between the lines <div id="YOUR\_QUESTION\_ID" ...> and </div>
   2. Add your new content between these lines.
   3. If you are using a docx document to copy from, you can use an online service (like https://wordhtml.com/) to convert bits of the word document to HTML.
   4. Make sure to use Header 3 for titles and Header 4 for sub-titles for better visual experience.

You can change the color of any element by adding one of the color classes: faq-color--blue, faq-color--green, faq-color--orange, faq-color--red.

Example:

<!-- FAQ ANSWER START -->  
<div id="how-to-upload" class="faq-article hint-faq-answer">  
 <h3 class="faq-color--green">How to upload?</h3>  
  
 <p>Follow these steps to upload media to MediaSpace.:</p>  
  
 <ol>  
 <li>Access MediaSpace.</li>  
 <li>After you have logged in, from the top right corner, click Add New > Media Upload.</li>  
 <li>Next from the Media Upload page, click Choose a File to Upload.</li>  
 <li>Browse and select media files on your computer to upload.</li>  
 <li>Click the Ok button.</li>  
 <li>Enter information for required fields about your media (indicated by an asterisk).</li>  
 <li>Click the Save link to save your changes.</li>  
 </ol>  
  
 <!-- gallery start -->  
 <div class="row-fluid">  
 <div class="span4">  
 <!-- image 1 (change src) -->  
 <img src="https://via.placeholder.com/600" alt="">   
 </div>  
 <div class="span4">  
 <!-- image 2 (change src) -->  
 <img src="https://via.placeholder.com/600" alt="">  
 </div>  
 <div class="span4">  
 <!-- image 3 (change src) -->  
 <img src="https://via.placeholder.com/600" alt="">  
 </div>  
 </div>  
 <!-- gallery end -->  
  
 <!-- video start. id must be unique across the page. -->  
 <div class="row-fluid">  
 <div class="span7">  
 <div class="faq-article\_\_video">  
 <div class="kaltura-player" id="kaltura\_player\_1"></div>  
 </div>  
 </div>  
 </div>  
 <script>  
 kms\_kWidgetJsLoader.thumbEmbed('41283081', {  
 targetId: 'kaltura\_player\_1', // div id  
 wid: '\_2352071', // partner id prefixed with \_  
 uiconf\_id: '41283081', // uiconf (player) id from studio  
 entry\_id: '1\_i83ezbs9', // entry id  
 flashvars: {} // additional config (can be left empty)  
 });  
 </script>  
 <!-- video end -->  
  
 <!-- back to top button start -->  
 <div class="faq-article\_\_footer">  
 <a href="#" class="btn btn-default">  
 <i class="icon-chevron-up" aria-hidden="true"></i>  
 <span>Back to top</span>  
 </a>  
 </div>  
 <!-- back to top button end -->  
</div>  
<!-- FAQ ANSWER END -->