## Release Notes – Version 5.6.50

StrataMax has been dedicated to meeting the needs of Strata Managers for over 30 years through the continual enhancement of our software suite. We are committed to providing new functionality to support you in servicing your clients and to provide opportunities for you to optimize efficiency within your office environment.

This document describes exciting new features and enhancements available in the above release.

A history of Release Notes can be reviewed on the StrataMax Online Help



THE COMPLETE STRATA MANAGEMENT SOLUTION





Wha	ťs New	3
1.	Bank Account Setup and Bank Reconciliation	3
1.1	Bank Account Setup	3
1.2	Bank Reconciliation new interface	7
2.	Process Bank Statements	3
2.1	Actions and AlertsI	0
3.	Allocate Creditor	3
4.	Global Bank Reconciliation Summary Report1	5
5.	Security	7
Who	ıt's Better	Э

## What's New

### 1. Bank Account Setup and Bank Reconciliation

The Bank Reconciliation modules have been replaced with a new interface which will streamline the download and reconciliation of daily banking resulting in faster processing times, easier interfaces, new reporting and improved StrataCash Management integration. Features in this release will include:

- New Bank Account Setup
- New interface for Bank Reconciliation
- Central interface for processing and reconciling banking for all buildings
- New Bank Reconciliation Summary Report
- Improved StrataCash Management Integration
- Balance Bank Reconciliation tool

#### 1.1 Bank Account Setup

Bank Account Setup module has been enhanced and StrataCash Management bank accounts that have been requested will now appear in Process Bank Statements where the user can click on 'Setup' icon which will automatically enter all the details into Bank Account Setup. Accounts from other banks will need to have Bank Accounts setup up manually.

#### 1.1.1 Setting up StrataCash Bank Account if already requested

- 1. Navigate to 'Process Bank Statements'
- 2. Message will appear 'Additional StrataCash Management accounts not setup in StrataMax
- 3. Select the 'Setup' arrow

Bank		Accounts	Last Imported			Configurati	ion 🕜			
ANZ Bendigo Ba BQL Macquarie StrataCash	ink Bank Management trataCash Manaj	31 1 1 33 28 gement accounts	13/01/2022 16/02/2022 inot set up in Stratał	Use EBMax to impo Use EBMax to impo Statement data car \\fsint\qdnve\BCN Statement Data is a Max	ort stat ort stat not be laxDm utoma	ement dat ement dat importec es\Testing tically do	a a I - bank not su \ <u>\MySQL\05\B</u> wnloaded whe	ipported I <u>CMMBL</u> en available		
SCM Ref	BSB	Account No.	Building Name	Building No.	TD	Status	Opened	Data Available	Balance	Set up
	124.367	20523847	RS Test - Mansion	0000004		Open	22/02/2021			Personal de la fil
40207	10.4	ALL								

4. Follow the Bank Account Setup steps in section 1.1.2

#### 1.1.2 Setting up New Bank Accounts manually

- 1. Navigate to 'Bank Account Setup'
- 2. Click on 'Add' button and the form will appear
- 3. Account field will automatically populate 012 Cash at Bank
- 4. Click on BSB dropdown
- 5. List of available banks will appear to select, you can filter by any of the available columns

🔋 Bank Account S	etup RENEE 456	78						-	- 🗆	×
										0
Account Code			BSB	Account No.	Closed	Manual Entry	Post - Bank Re	c Only SC	CM Refere	nce
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Account	012 CASH AT BA	NK								×
BSB	-									
Account Number	Filter scm									
A	BSB Bank	Branch		Address	Su	burb State H	Postcode			
Account Name	124-367 SCM	Major Client	Group - Strata	cash 100 Skyring T	Terrace Ne	wstead QLD 4	006			
l	_									
[	Manual Entry	/								
[	Post and Fina	alise in Bank R	econciliation (	Only						
SCM Reference										
BSB is required										
BSB is required					All	Bank Accounts	Add -	Save		Close

- 6. Enter the bank account number in the 'Account Number' field
- 7. Type the account name into the 'Account Name' field'
- 8. Select either the Closed, Manual Entry or Post and Finalise in Bank Reconciliation Only:

- Manual Entry -affects bank reconciliation screen, allowing users to manually add items to the bank statement
- Post and Finalise in Bank Reconciliation Only affects bank reconciliation screen, when ticked it displays a preview of the various transactions that will occur in the building, allowing review before the user processes the bank statement.

Bank Account	Setup RENEE 45678						_		$\times$
									0
Account Code		BSB	Account No.	Closed	Manual Entry	Post - Bank Rec Only	SCM Re	ference	
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Account	012 CASH AT BANK								×
BSB	124-367 💌								
Account Number	23456789								
Account Name	Seaview Surfers Paradise								
	Closed								
	Manual Entry								
	Post and Finalise in Bank Re	econciliation Or	nly						
SCM Reference									
				All	Bank Accounts	Add 🕂	Save	Clo	se

9. Click Save, Close

#### 1.1.3 Viewing all Bank Accounts

Bank Account Setup will allow users to view all bank accounts, to view these follow the below steps:

- 1. Navigate to 'Bank Account Setup'
- 2. Click 'All Bank Accounts'

Bank Account	Setup RENEE 45678						- 🗆	$\times$
								?
Account Code		BSB	Account No.	Closed	Manual Entry	Post - Bank Rec Only	SCM Reference	:e
<b>*</b>								
Account	012 CASH AT BANK							×
BSB	124-367							
Account Number	23456789							
Account Name	Seaview Surfers Paradise							
	Closed							
	Manual Entry							
	Post and Finalise in Bank F	Reconciliation	Only					
SCM Reference								
				All	Bank Accounts	Add 🗕 S	ave (	lose

3. All available bank accounts will appear and can be easily searched using the field searches

<b>]</b> [	ank Accounts									- 🗆 X
3	Refresh	Export 🔥 A	Advanced							0
+	Field			Condition	Value					
-	Building Num	ber	•	is equal to	•					
-	Status		• i	is not equal to	▼ Removed ▼					
-	Account Num	ber	<b>▼</b> [	is equal to	•					
-	Account Code		• i	is equal to	•					
	R records displa	ward				_				
Bar	k BSB	Account Number	SCM Reference	e Building Number	Building Name	Status	Manual Entry	Account Code	Account Description	Bank Account Name
SCN	124-367	5.000 CT0	-	100	0.000	Active	No	012	CASH AT BANK	^
MB	184-446	10 C 10 C 10		1000	and the second sec	Active	No	012	CASH AT BANK	and the second
SCN	124-367	1000		10.000	A DOWN THEY	Active	Yes	012	CASH AT BANK	And in the second second
SCN	124-367	Contraction of the local sectors of the local secto		1.00	a management of the state	Active	No	012	CASH AT BANK	
ANZ	012-004	100 C 10		and the second sec	and the second second	Active	No	012	CASH AT BANK	
MB	182-600	1. Contraction 1. Con		1000	and the second	Active	No	012	CASH AT BANK	
SCN	124-367	100 miles			100 B 100 B 100	Active	No	012	CASH AT BANK	
MBI	186-200	Contraction of the local distance of the loc			and the second s	Active	Yes	012	CASH AT BANK	and a second sec
MB	184-446	100 B 100 B 100		10000	NA DALES	Active	Yes	012	CASH AT BANK	1.00 m
MBI	184-446			1000	No. Photo I	Active	No	012	CASH AT BANK	and the second s
MB	184-446	Contraction of the local distance of the loc		1.12		Active	No	012	CASH AT BANK	and the second s
MB	184-440			1000	State of the second sec	Active	NO	012	CASH AT BANK	and the second s
MDI SCA	104-440	and the second se		1000	To and	Active	NO Vez	012	CASH AT BANK	Respectively and the
AND	012.017	and the second s		and the second s	A CONTRACTOR OF	Active	Vor	012	CASH AT DAINK	
MR	184-446	Carlos and		1000	Long to the local state	Active	No	012	CASH AT BANK	for a state of the local state
MD	194-446	and the second		100	and the second se	Active	No	012	CASH AT BANK	Contra Contra City
SCA	124-367	Concession in the local sector of the local se	1000	1000	and the second second	Active	No	012	CASH AT BANK	
ANZ	012-028	and the second se			In the second	Active	Yes	012	CASH AT BANK	
ANZ	012-030	10 To 100		10000	STATE FOR THE OWNER.	Active	No	012	CASH AT BANK	
MB	184-446	and the second		will be	Colorest et al.	Active	No	012	CASH AT BANK	
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SCN	124-367			1000	Contraction of the local distance of the loc	Active	No	012	CASH AT BANK	
SCN	124-367	and the second	1007	1000	CONTRACTOR AND	Active	No	012	CASH AT BANK	
SCN	124-367	and specific to		100	CONTRACTOR OF THE OWNER.	Active	Yes	012	CASH AT BANK	
AND	012 005			100	and the second second	A sali sa	N1	010	CACH AT DANK	v
× .							Ba	ank Account Setu	p Bank Statement	Statement Info Close

- 4. When an individual account is selected from the grid the following options can be accessed
  - Bank Account Setup
  - Bank Statement will show full Bank Statement History
  - Statement Info will show all Statement info for selected building

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	atus			s not equal to	Kemoved					
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) 98 re	ecords displa	iyed				-				
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IBL	184-446	Contract of the second		1000	Collected of	Active	Yes	012	CASH AT BANK	Surger and
NZ	012-040	10 Mar 10 Mar		A 10 10 10	the second s	Active	No	012	CASH AT BANK	
NZ	012-043	and the second sec			and the state	Active	No	012	CASH AT BANK	
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٧Z	012-003	1000 C		and the second se	Contraction of the second	Active	No	012	CASH AT BANK	
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NZ	012-044	A DECEMBER OF		1000	Country on Price	Active	No	012	CASH AT BANK	
NZ	012-045	and the second sec			AND DECK DOWN	Active	No	012	CASH AT BANK	
CM	124-367	Contraction of the		100	Contraction in Contraction in Contraction	Active	No	012	CASH AT BANK	
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NZ	012-016	and the second			COMPANY OF ANY A	Active	No	012	CASH AT BANK	
NZ	012-052	100 million (100 million)		Constraint in the second se	second strength of the second strength of the	Active	No	012	CASH AT BANK	
1BL	184-446	10000			100 B.40	Active	No	012	CASH AT BANK	ALC: NOT THE OWNER WATER
IBL	184-446	100,000,000		1000	14,300	Active	Yes	012	CASH AT BANK	The Street and
CM	124-367	And in the second second		1000	state out which have been	Active	No	012	CASH AT BANK	
NZ	012-006	A REAL PROPERTY.		1000	1000 - 0000	Active	No	012	CASH AT BANK	
NZ	014-636	Concernance of the second		100	CAMPA RECEIPTING AND	Active	Yes	012	CASH AT BANK	The subscript of
CM	124-367	and the second sec		100 M	AND ADD STREET	Active	No	012	CASH AT BANK	
СМ	124-367	1000000	1000	100.00	INCOMES IN A REAL PROPERTY.	Active	No	012	CASH AT BANK	
4BL	184-446	271117806		30404	STREET, DOLL & BUSILIN	Active	No	012	CASH AT BANK	
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NZ	012-003	A Designed to the second se		1000	NUMBER OF STREET	Active	No	012	CASH AT BANK	
CM	124-367	CONTRACTOR OF		Contract of Contra	COLUMN PROPERTY AND	Active	No	012	CASH AT BANK	test.
/BL	184-446	Sector Sector		1.000	The Second Science	Active	Yes	012	CASH AT BANK	the first given
N17	012 022	Construction of the			concerning on the second	Austra	NI-	012	CACLE AT DANIE	
							D.	ank Account Satu	David Chatamant	Chattana and Infa

#### 1.2 Bank Reconciliation new interface

The bank reconciliation process has been designed to automate the banking processes. Banking Data is downloaded from the bank and processed within the system were possible automatically.

Bank Reconciliation enhancements include the ability to:

- view transaction allocations
- view the source of Transactions such as EFT details
- identify unreconciled transactions and why transactions did not autoreconcile.
- Auto Process unreconciled banking
- Access Global and Local Legends
- Configuration

#### Bank Reconciliation interface for Individual Building

📑 Bank Reconcilia	ation									
00000			56656 -	Show unreco	nciled o	only Configuration	Global Legen	ds Local Leg	gends	0
Closing Balance: 45	,705.20	Bank: SCM	Bsb: 124-367 Account No	umber: 1351351	Cu	rrent Month: March 2	2021			
Date	Туре	Details	Reference	Amount		Balance /	Account			^
~										
Type:	DEPOSIT -	Deposit			0	Allocation Date	Reference	Amount		
Date:	15/03/2021					15/02/2022 1:55 PM	R0000037	1,000.00	0	
Details:	Agent Dep	osit				15/02/2022 1:56 PM	R0000038	7,491.00	0	
Reference:	100001									
Amount:	8,491.00									
Balance:	25,597.00									
Account:	02100001 E	BOB JANE SMITH	]							
Messages from Auto Process:	15/02/202 15/02/202	2 Manual recei 2 Manual recei	ot created by craig.jeffcoat: R0000 ot created by craig.jeffcoat: R0000	0037 0038						
> 15/03/2021	DEPOSIT	Agent Deposit	1000002	200.00	0	25,797.00	02100002 JEFFERY S	IMITH		
> 15/03/2021	DEPOSIT	Agent Deposit	100004	10,000.00	0	35,797.00	02100004 OLIVER &	SAM FRANKS		
> 15/03/2021	OTHER	Fees paid		50.00	0	35,847.00	030 SUNDRY DEBTC	ORS		
> 15/03/2021	OTHER	Interest		15.20	0	35,862.20	2070 INTEREST ON	INVESTMENTS		
> 15/03/2021	CHEQUE	Cheque Payment	C000003	-100.00	0	35,762.20	08200005 LEAH MIL	SAP NIKKIO		
> 15/03/2021	OTHER	Management Fees	Paid	-1,270.00	<u></u>	34,492.20	030 SUNDRY DEBTC	ORS		
> 15/03/2021	OTHER	Reverse 1000004	100004	-3,000.00	0	31,492.20				
> 15/03/2021	DEPOSIT	Caretaker Fee	Caretaker Fe	-500.00	<u> </u>	33,692.20	13010 CARE IAKER			
> 15/03/2021		Agent Deposit	100003	5,000,00	0	40,405.20	02100003 PAUL & N	MARY MILLER		
> 15/03/2021	OTHER	erwre		10.00	(Itar	43,403.20	ciled NTEFEST ON	INVESTMENTS		~
				Save	Print	History	Statement A	uto Process	Clos	se

#### Global Configuration setup

Isoing Balance 45,705.20       Bank: SCM       Bisb: 124-367       Account Number: 1351351       Current Month: March 2021         Date       Type       Details       Configuration       ————————————————————————————————————		-											tion	Bank Reconcili
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Date     Type     Details		_			onth: March 2021	.urrent Mo		mber: 1551551	Account IN	sb: 124-507	.ivi b	Dank: SCI	703.20	osing balance: 4:
Settings     Amount       Reference     15/03/2021       Data     Auto-process creditor debits - exact amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Auto-process creditor debits - less than amount owing       Image: Settings     Method that process       Image: Setings     Method that proc	_		×		-					nfiguration	💥 Со	etails	Type D	Date
wype     DeFOSIT     Deposit     Auto-process creditor debits - exact amount owing     1,000.0       Details:     Agent Deposit     Image: Constraint of the second debits - exact amount owing     7,491.0       Details:     Agent Deposit     Image: Constraint of the second debits - exact amount owing     7,491.0       Balance:     25,597.00     Default filter Account Manager to current user     15/02/2012       Account:     0210001 BOB JANE SMITH     Messages from     15/02/2022       Monunt:     15/02/2022     Manual     15/02/2022       15/03/2021     DEPOSIT     Agent Deposit       15/03/2021     DEPOSIT     Agent Deposit       15/03/2021     OTHER     Fees paid       15/03/2021     OTHER     Manuel       15/03/2021     OTHER     Caretaker Fee       15/03/2021     OTHER     Caretaker Fee       15/03/2021     OTHER     Caretaker Fee       15/03/2021     OTHER     Opening Bala		Amount								nas	Setti			T
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15/03/2021         OTHER         Reverse 10000           15/03/2021         OTHER         Caretaker Fee           15/03/2021         DEPOST         Agent Depost           15/03/2021         OTHER         Coretaker Fee           15/03/2021         OTHER         Opening Bala											t	Management	OTHER I	15/03/2021
15/03/2021         OTHER         Caretaker Fee           15/03/2021         DEPOST         Agent Depost           15/03/2021         OTHER         Opening Bala											0	Reverse 10000	OTHER I	15/03/2021
15/03/2021 DEPOSIT Agent Deposit 15/03/2021 OTHER Opening Bala											e	Caretaker Fee	OTHER	15/03/2021
15/03/2021 OTHER Opening Bala		Y MILLER									it	Agent Deposi	DEPOSIT A	15/03/2021
											ar	Opening Bala	OTHER	15/03/2021
> 15/03/2021 OTHER envire ESTMENTS		ESTMENTS										erwre	OTHER	15/03/2021
Close	Class		e	Clos								-		

#### 2. Process Bank Statements

The Process Bank Statements module is designed to give the users a central point to view and action daily banking for all buildings and all banks.

StrataCash Management banking will automatically be downloaded and imported every morning; all other banks for example MBL, will still need to be downloaded daily and imported using 'Process Bank Statements' icon as shown below:

Process	s Bank State	ments							-		×
Bank		Accou	nts Last Imported						Configu	ration	?
ANZ Bendigo B BQL	ank	31 1 1	Use EBMax to Use EBMax to Statement dat	import statement data import statement data a cannot be imported - bai	nk not	supported					
Macquarie StrataCash	e Bank n Managem	37 ent 30	14/03/2022 Statement Dat	BCMaxDrives\Testing\MyS a is automatically downloa	ded w	<u>\BCM\MBL</u> hen available					
Additional S	StrataCash I	Management a	counts not set up in Strat								
SCM Ref	BSB	Account No.	Building Name	Building No.	TD	Status	Opened	Data Available	Balance	Set up	
40207	124-367	20523847	RS Test - Mansion	0000004		Open	22/02/2021				

**Please Note:** All banks except for StrataCash Management and MBL will need to continue using EBMax to import statement data before using Process Bank Statements.

The interface will include the following new features:

- Show all available banks, accounts and when the last banking was imported
- User Interface will advise Additional StrataCash Management Accounts not setup in StrataMax
- Users can filter by Account Manager to display buildings that belong to that account manager
- Filter available to 'Show only unreconciled with Variance, not generated or not in latest import file'. It is recommended to have this on when working through daily banking to provide a tidy view of what needs to be addressed

Bank		Accou	ints Last Imported									Configu	ration
ANZ Bendigo Bank BQL Macquarie Ban StrataCash Mai	k nagemen	31 1 1 37 t 30	14/03/2022 16/02/2022	Use EBMax to Use EBMax to Statement da \\fsint\qdrive Statement Da	o import stater o import stater ata cannot be i a <u>\BCMaxDrive</u> ata is automati	nent data nent data mported - ban <u>s\Testing\MySt</u> cally download	k not sup QL\05\BC ded wher	pported CM\MBL n availab	le				
dditional Strata	Cash Ma	anagement a	ccounts not set up in Strat	aMax									
SCM Ref BSB	A	ccount No.	Building Name		E	Building No.	TD S	itatus		Opened	Data Available	Balance	Set up
0207 124	367 2	0523847	RS Test - Mansion		0	000004	0	pen		22/02/2021			
ilter to Accour	t Manag	en		~ ×				She	ow only Unrecon	iled, with a Var	iance, not genera	ted or not in late	est impo
Building Name			Building No.	Generated	Bank Statement	Unpresented Payments	Unpre	sented eceipts	Unreconciled Items	General Ledger	Variance	Actions	
1000			1212		0.00	0.00		0.00		0.00		○ ÷ Ø ≅ ≅	9
10.00			26097	06/08/2021	136,556.88	0.00		0.00		139,581.23	-3,024.35 🌗		60
1000			40661	29/12/2021	39,525.54	0.00		0.00		81,018.61	-41,493.07 🌗		<b>900</b>
			17707	31/08/2021	8,814.04	0.00		0.00		8,814.04		🗢 🖶 🖓 🚖 🏦	۹ 🌔 😨
			COMP22		0.00	-93,135.44		50.00		-93,085.44			6
1000			20802		20,190.79	0.00		0.00		20,190.79			3
			83181	03/08/2021	182,773.15	0.00		0.00		182,773.15		2 ÷ 0 2 2	۰ 🕒 🕑
			101010		0.00	-35,452.24		66.00		51,136.12	-86,522.36 🌗		90
			101015	10/01/2022	0.00	0.00	1,	380.70		52,999.00	-51,618.30 🌗	0 ÷ 0 2 2	60
1000			101020	13/01/2022	0.00	0.00		0.00		36,125.96	-36,125.96 🌗		6
			101025	13/01/2022	168,296.03	0.00		0.00	7,378.48	160,917.55			6
			101030	13/01/2022	352,168.42	0.00		0.00	15,334.25	336,834.17			•
10 C 10 C			11343	06/08/2021	0.00	0.00		0.00		27,532.04	-27,532.04 🌗	0 ÷ 0 2 2	3
10.0			4455		100, 190.00	-50.00		0.00	120.00	100,020.00		0 ÷ 0 2 2	60
			0000009		149.75	-119,554.02		0.00	-16.00	-119,488.27	100.00 🌗	0 ÷ 0 22	3
								0.00	20.020.04	4 400 400 04	• • • • •	0.0000	-

- The grid showing buildings has a fair amount of information to assist the users:
  - Building Name and Number
  - Generated displaying the date of the bank statement and its transactions
  - Bank Statement is the amount that is in the bank account as of the generation date
  - Unpresented Payments the total amount of payments that have been processed through EFT Manager that are not yet cleared
  - Unpresented Receipts the total amount of receipts that have yet to be presented
  - General Ledger is the amount for the 012 Cash at Bank' account in StrataMax and should match the Bank Statement figure

- Variance displays the difference between the figures on the Bank
   Statement and General Ledger
- Actions Contains a variety of icons and actions that differ between buildings, on a daily basis

#### 2.1 Actions and Alerts

The Process Bank Statements contain a variety of icons and actions to carry out on a daily banking. These will appear in the Actions column of the Process Bank Statements and represent the following:

Balance Bank Reconciliation – When selected it will launch the Bank Reconciliation Balance screen

📄 Bank Reco	onciliation Balance									×
Calculated Ca	sh at Bank:	144,028.17	Represented By:	Balan Less I	ce on Bank Sta Jnpresented Pa	tement: syments:	144,028.17 0.00			0
Unreconciled General Ledge	ltems: r Balance:	-2,389.05 150,756.83	A/C Code:	012	Unpresented Re	ceipts:	0.00			
Difference: Unpresented F Date	Payments Reference	-4,339.61 <b>()</b> Amou	int		Unpresented Date	Receipts Reference		Amount		
Unreconciled	Items	<b>A</b>			Additional Al	locations	Description	Edit Allocation	ns Ameri	
02/08/2021 02/08/2021 04/08/2021 05/08/2021		4,3' -2,9' 14,6' -18,3'	11.00 Matched 12.73 Matched 16.00 Matched 13.32 Matched		Account		Description		Amo	unt ~
Difference mu	st equal zero							Save	Clo	se

Process Bank Reconciliation – When selected will open the Bank Reconciliation screen

Bank Reconcil	liation								_		$\times$
EFTMANSCM			Craig Jeffcoat 0001	•	Show unre	concile	d only Configu	uration Global L	egends Loca	Legends	0
Closing Balance: 1	,600.00	Bank: SCM	Bsb: 124-367	Account Nu	mber: 13579753		Current Month: Ja	anuary 2022			
22/03/2022 2:03 P	M Bank a	ccount balance not re	conciled with statem	nent - view the	e Bank Reconciliati	on Repo	ort for details.				
Date	Туре	Details	Referen	nce	Amount		Balance	Account			
> 14/01/2022	OTHER	100			100.0	0 🥥	60	0.00 012 CASH AT E	BANK		
> 14/01/2022	OTHER	000			1,000.0	0 📀	1,60	0.00			
				Add Item	Save	Pri	nt Histor	ry Statement	Auto Process	Clo	ose

Print Bank Reconciliation Report – when selected the Bank Reconciliation Report will come to screen for selected building

Screen	L.	Template	rt_BNKRECR.xml	🔮
O Printer		Printer	Microsoft Print to PDF	
O Excel		Paper Source	Automatically Select	
Current				
Historic	14/01/202	22		
	13/01/202	22		

Search Bank Statement History – Opens a view of the bank statement items with the 'Date' and 'Account Code' fields'

🇃 Ba	nk Stater	ment History - RI	ENEE TEST BUILDING	OPEN 4699							_		×
1	Refresh	Export	Advanced										0
+ F	ield			Condition		Value							
-	Date		•	is on or after	•	Specific Dates 1	Year in the past	•					
- /	Account (	Code	•	is equal to	•	•							
							_						
1 re	ecord dis	played											
Date 15/02	(2022	Type	Details Cash/Channes		Reference	Amount	Balance	Account Code	Account Description				
										[	Details	Cl	ose

- Refresh When clicked after processing the Bank Reconciliation screen for that buildings, the building once processed will disappear from the grid as it has been actioned and reconciled
- Search Statement Info Header Opens the 'Log Viewer' specifically for Bank Statement information with the 'Balance Date' field

P Statement li	nfo He	eder - Tilli	-	10.00					$\times$
③ Refresh	E	cport	Advanced						0
Field				Condition	Val	ie.			
Balance D	ate			<ul> <li>is on or after</li> </ul>	•	pecific Date	s 1 Year in the past *		
12 records d	fisplaye	d							
Balance Date	Bank	858	Account	Opening Balance	Closing Balance	Processed			
13/01/2022	MBL	184-446	257085274	-677,608,77	-680,171.91	False			
12/01/2022	MBL	184-446	257085274	-677,428.77	-677,608.77	False			_
11/01/2022	MBL	184-446	257085274	-674,471.31	-677,428.77	False			
10/01/2022	MBL	184-446	257085274	+674,363.31	-674,471.31	False			
07/01/2022	MBL	184-446	257085274	-670,582.27	-674,363.31	False			
06/01/2022	MBL	184-446	257085274	-669,647.27	-670,582.27	False			
05/01/2022	MBL	184-446	257085274	-643,833.01	-669,647.27	False			
06/08/2021	MBL	184-446	257085274	-432,042.84	-437,114.54	True			
05/08/2021	MBL	184-446	257085274	-428,702.55	-432,042.84	True			
04/08/2021	MBL	184-446	257085274	-385,393.51	-428,702.55	True			
03/08/2021	MBL	184-446	257085274	-394,382.32	-385,393.51	True			
02/08/2021	MBL	184-446	257085274	-389,252.01	-394,382.32	True			_
								Clo	se

Search Statement Info Details – Opens a view of the Bank Statement information with the 'Date' and 'Bank' fields

Refresh	E	port	Advanced		Condition		Value				0
Date					is on or after		Specific Dates 3 Vear in the past	-			
Reals				a i	in one of the						
				nn f							
0.12	danina						_				
Date	Bank	858	Account	Amo	ant Balace	~	Narrative	Effective Date	Descented		
12,012,02033	1.101	124 444	and the second second		1 10 054110	1.4	CTRATINEY LIAILS CTRATING	12.03.0203	Talas		
12/01/2022	MDI	104-440	CONTRACTOR OF THE OWNER OWNE		-7 215 24 100170		Anant Deposit	13/01/2022	Take		- 1
13/01/2022	MBI	184.446	providence of the		-226.00 100122		Agent Descait	13/01/2022	False		
3/01/2022	MBI	184.446	INVESTIGATION OF		-125.00 303814	417	Ament Denneit	13/01/2022	False		
2/01/2022	MBI	184.446	and the second second		-180.00 303814	1414	Ament Denneit	12/01/2022	Faine		
1/01/2022	MBI	184-446	property in		1.60.056112		STRATAREY 110144 STRATPAY-	11/01/2022	Faine		
11/01/2022	MRI	184-445	Contraction of the		-2 809.06 100104		Anent Deposit	11/01/2022	Falce		
11/01/2022	MBI	184.446	and the second s		150.00 303814	1415	Agent Deposit	11/01/2022	Talta		
10/01/2022	MBI	184.446	PURPORT A		-108 00 303814	1415	Agent Deposit	10/01/2022	False		
07/01/2022	MRI	184-666	Distanting of		480056118		STRATAREY 110144 STRATPAY-	07/01/2022	Faire		
07/01/2022	MRL	184-446	province of the		-1.975.64 100020		Agent Deposit	07/01/2022	False		
07/01/2022	MBL	184-446	DVB/MIN		-1.800.00 100152		Agent Deposit	07/01/2022	False		
07/01/2022	MBL	184-446	of the local division of the local divisiono		-10.00 200131		Agent Deposit	07/01/2022	False		
06/01/2022	MBL	184-446	printerio		-580.00 303814	3435	Agent Deposit	06/01/2022	False		
06/01/2022	MBL	184-446	Contraction of the		-230.00 303814	3427	Agent Deposit	06/01/2022	False		
06/01/2022	MBL	184-446	promotion in		-125.00 303814	3437	Agent Deposit	06/01/2022	False		
05/01/2022	MEL	184-445	COMPANY AND		30.40 056118		STRATAPRY 110144 STRATPRY-	05/01/2022	False		
05/01/2022	MBL	184-446	ALC: NO. OF		-2,374.43 100053		Agent Deposit	05/01/2022	False		
35/01/2022	MBL	184-446	and participants		-2,215.34 100160		Agent Deposit	05/01/2022	False		
05/01/2022	MBL	184-446	Distance in a		-2.215.34 100045		Agent Deposit	05/01/2022	False		
05/01/2022	MBL	184-446	and the second second		-1975.84 100173		Agent Deposit	05/01/2022	False		
05/01/2022	MBL	184-446	0786014		-1.975.84 100170		Agent Deposit	05/01/2022	False		
05/01/2022	MIL	184-446	of the lot of		-1,975.84 100161		Agent Deposit	05/01/2022	False		
5/01/2022	MBL	184-446	strates.		-1,975.84 100138		Agent Deposit	05/01/2022	False		
05/01/2022	MBL	184-446	Distance of		-1,975.84 100076		Agent Deposit	05/01/2022	False		
05/01/2022	MBL	184-446	promotion in		-1.975.84 100024		Agent Deposit	05/01/2022	False		
05/01/2022	MBL	184-446	10/86/04		-1.975.84 100028		Agent Deposit	05/01/2022	false		
	a selec				a line he and do		A	def abs absorb			

- Alert Notification Hover over icon with the mouse cursor to display the alert. Some examples below:
  - Invalid SCM BSB or Account Number
  - Bank Account balance not reconciled with statement view the bank Reconciliation Repot for details
  - Opening Balance and last closing balance are different. Opening
     Balance Amount, Closing Balance Amount, Generation Date DD/MM/YY
  - Not processed Building locked by user

#### 3. Allocate Creditor

A new option 'Allocate Creditor' is now available in the Bank Reconciliation. This will allow users to post a receipt directly to a credit note entered against a creditor.

To allocate a receipt to a creditor account, follow the steps below:

- 1. Navigate to 'Bank Reconciliation'
- 2. Select the Transaction that has not matched on the Bank Rec

7	Bank Reconci	iation								-	- 🗆	×
REG	CANDMAN			6500872 🔻		Show unre	conciled o	nly Configuration	Global Leg	jends L	ocal Legends.	?
Clos	ing Balance: 9	,000.00	Bank: MBL	Bsb: 182-200 A	ccount Numb	er: 5555678	Cur	rrent Month: April 20	22			
	Date	Туре	Details	Reference	A	mount		Balance	Account			
>	19/04/2022	OTHER	ATO REFUND	8494066		9,000.0	0 🕜	9,000.00				
				[	Add Item	Save	Print	History	Statement	Auto Proc	ess Clo	ose

- 3. Click on the entry
- 4. Click 'Allocate Creditor'

膏 Bank Recon	ciliation								_		$\times$
RECANDMAN			6500872	•	Show un	reconciled only	Configuration	Global L	egends Loca	l Legends	(
Closing Balance	9,000.00	Bank: MBL	Bsb: 182-200	Account Nun	nber: 5555678	Current	Month: April 20	22			
Date	Туре	Details	Reference	e	Amount	Bala	ince /	Account			
~						_					
Туре:	Other	~				0					
Date:	19/04/20	022 💌									
Details:	ATO REF	UND									
Reference:	8494066										
Amount:	9,000.00										
Balance:	9,000.00										
Account:											
			Allocate Creditor	Create R	eceipt Rev	erse Payment	Match to Unp	resented	Add Allocation	Delet	e
					1			-			_
				Add Item	Save	Print	History	Statement	Auto Process	Clo	se

- 5. Select the Creditor account from the account dropdown
- 6. The details for the creditor selected will appear on screen including credit notes and payments

RECA	NDMAN 65008	872 - Allocate Creditor							_		$\times$
Account	08200003 AUS	TRALIAN TAXATION OFFICI	E Date Amount:	19/04/2022	•						?
Reference	Date	Description	Invoice No.		On Hold	Invoice Amount	Unpaid Amount	Amount to Allocate			
D0000016	20/04/2022	GST for 310322				-9,000.00	-9,000.00	-9000.00			
							Include None	Include All	Save	Clo	se

- 7. Change allocation or save auto allocation
- 8. Refund will be allocated to the selected creditor

📄 Bank Recon	ciliation									_		$\times$
RECANDMAN			650087	·2 ·	Show unrec	onciled	only Configurati	on Global Le	egends	Local	Legends	0
Closing Balance	9,000.00	Bank: MBL	Bsb: 182-200	Acc	ount Number: 5555678	C	urrent Month: April	2022				
Date	Туре	Details	Refer	ence	Amount		Balance	Account				
~												
Туре:	OTHER - (	Other				Ø	Allocation Date	Reference		Amour	nt	
Date:	19/04/202	22					20/04/2022 9:29 AI	M B000001		9,000.0	0 🕦	
Details:	ATO REFU	ND										
Reference:	8494066											
Amount:	9,000.00											
Balance:	9,000.00											
Account:	08200003	AUSTRALIAN TAX	ATION OFFICE									
							-				_	
			Bank Reconciliati	on Allo	cation RECANDMAN 650087	2				_		×
			Reference	B0000	0001							0
			Date/Time Allocated	20/04	/2022 9:29 AM							
			Allocation Amount	9,000.	.00							
			Transaction Date	19/04	/2022							
			Account	08200	003 AUSTRALIAN TAXATION	OFFICE						
			Description	ATO F	REFUND							
				_		_						
									Sa	ive	Clos	se
		l										-
				_								
				A	Add Item Save	Print	t History	Statement	Auto P	rocess	Clo	se

### 4. Global Bank Reconciliation Summary Report

A new global report has been created to report Bank Reconciliation information for all buildings detailing the following:

- Bank Account Number
- Building Name
- Bank Balance
- Outstanding Deposits
- Unpresented Withdrawals
- Unreconciled amounts
- Adjusted Bank Balance
- Cash at Bank
- Difference

The Bank Rec Summary Report will report each row for a different bank account as at the date entered before running the report. All bank accounts that are currently active with data will report data for the most recent bank rec on or before the date that was entered.

To access the Bank Reconciliation Summary Report, follow the below steps:

1. Navigate to 'Bank Rec Summary Report'



2. Enter the date you wish to report (system will default to yesterday's date) this can be changed

🗿 Bank Rec	onciliatio	n Summary Repo	rt	_		$\times$
Screen		Template	rt_BNKRECSUM.xml			?
O Printer	Ā	Printer	Microsoft Print to PDF			]
_		Paper Source	Automatically Select			
O Excel		Letterhead	Blank		Ŷ	
Reconciliation	is as at Da	ate 22/03/2022	•			
			_			
				Print	Clo	se

- 3. Select Screen, Printer or Excel
- 4. Click 'Print'
- 5. The Bank Rec Summary Report will come to screen

	Bank	Reconcil	liation Su	mmary as	s at 22/03	3/2022		
Account Number	Name	Bank Balance	Outstanding Deposits	Unpresented Withdrawals	/ Unreconciled	Adjusted Bank Balance	Cash at Bank	Difference
12332112	100 C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
261220586	Conception 175	138,558.88	0.00	0.00	0.00	136,556.88	136,556.88	-3,024.35
23255715	ALC: UNKNOWN	39,525.54	0.00	0.00	0.00	39,525.54	39,525.54	-41,493.07
123456789	140.04 (FROM	8,814.04	0.00	0.00	0.00	8,814.04	8,814.04	0.00
00567793	Statement of the local division of the	0.00	50.00	93,135.44	0.00	-93,085.44	-93,085.44	0.00
1234567		20,190.79	0.00	0.00	0.00	20,190.79	20,190.79	0.00
12345678	Property and	182,773.15	0.00	0.00	0.00	182,773.15	182,773.15	0.00
241236363	here a	0.00	66.00	35,452.24	0.00	-35,386.24	-35,386.24	-86,522.36
261345854	Arrest .	0.00	1,380.70	0.00	0.00	1,380.70	1,380.70	-51,618.30
298307794	No. of Concession, Name	0.00	0.00	0.00	0.00	0.00	0.00	-36,125.96
250204708	the second s	168,296.03	0.00	0.00	-8,811.50	159,484.53	168,296.03	0.00
297645483	Sec. 1	352,168.42	0.00	0.00	-15,334.25	336,834.17	352,168.42	0.00
998307794	have been a set of	0.00	0.00	0.00	0.00	0.00	0.00	-27,532.04
4124	1.0.0	100,190.00	0.00	50.00	-120.00	100,020.00	100,140.00	0.00
00876052		149.75	0.00	119,554.02	16.00	-119,388.27	-119,404.27	100.00
219681715	Annual spinster and the	1,088,867.20	0.00	0.00	20,629.64	1,109,496.84	1,088,867.20	0.00
285528303	State Science 75	17,357.21	0.00	0.00	348.48	17,705.69	17,357.21	574.33
12346789	1000	41,820.62	0.00	120.00	0.00	41,700.62	41,700.62	-25.00
00675089	provide the second	0.00	0.00	49,403.39	0.00	-49,403.39	-49,403.39	0.00
00725884	COLUMN TWO IS NOT	0.00	0.00	104,520.72	0.00	-104,520.72	-104,520.72	0.00
207377789	Contract Contract	82,856.95	0.00	0.00	0.00	82,856.95	82,856.95	0.00
227001187	CONTRACTOR OF THE OWNER.	0.00	0.00	0.00	0.00	0.00	0.00	-15,823.67
45784584	Contracting and the	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1351351	Contraction of the local distance of the loc	10,450.00	12,563.00	10.00	0.00	23,003.00	23,003.00	0.00
56111666	Contraction of the local division of the loc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6514651	Concession in the local distance in the loca	124.00	0.00	0.00	-221.00	-97.00	124.00	-2,340.00
00910813	CONTRACTOR OF THE OWNER.	0.00	0.00	91,923.73	0.00	-91,923.73	-91,923.73	0.00
12323538	president and states in	42,625.71	0.00	1,000.00	0.00	41,625.71	41,625.71	0.00
180362	COLUMN TWO IS NOT	0.00	0.00	109,214.88	0.00	-109,214.88	-109,214.88	-119,653.00
13579753	and the second sec	1,600.00	0.00	0.00	0.00	1,600.00	1,600.00	100.00
271450702	Contraction of the local division of the loc	840,997.91	0.00	0.00	0.00	840,997.91	840,997.91	1,672.73
	1.00							

## 5. Security

New Security Permissions have been added to security to allow users access to the new modules:

#### **Process Bank Statements**

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#### **Bank Reconciliation Summary**

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For further information in relation to specific changes to Bank Reconciliation please refer to the Online Help

# What's Better

- Changes have been made to disable 'Pay Immediately on Payment Entry' if a building does not have an active operating bank account. This enhancement will not allow payments to export in EFT Manager and disable the 'Exclude' option
- Errors have been resolved around the Interactive Report when in old year where transactions were loading twice and showing as duplicates.
- Issues have been corrected were show generated levies were showing incorrect Dr/Cr on transactions when change lot entitlements via resubdivision.
- Changes have been made to remove roll and bank account checks from the manual upload process and calls to DDR syncing
- Ensure Last BAS is saved was being removed when not ticked during a GLMax Rollover, this has now been resolved.
- When editing a Generated Special Levy and changing the Reason/Purpose the levy will now be updated successfully on save, showing the changes made.
- If a Building had an old year levy edited to zero that was due in the next year the batch 000 brought forwards are now being excluded from the levy arrears ledger card
- Custom Global Report Invalid fields are no longer available for selection and reporting. Custom reports which include old, invalid fields will report blank.
- EBMax Message added to direct uses to use the new Process Bank Statements module to reconcile bank statements. If banks SCM & MBL then EBMax is no longer used to Download and Process Bank Statements.