

# Meeting Hub Release Notes

## Version 2.1.1

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StrataMax has been dedicated to meeting the needs of Strata Managers for over 30 years through the continual enhancement of our software suite. We are committed to providing new functionality to support you in servicing your clients and to provide opportunities for you to optimize efficiency within your office environment.

This document describes exciting new features and enhancements available in the above release.

A history of Release Notes can be reviewed on the [StrataMax Online Help](#)



THE COMPLETE STRATA MANAGEMENT SOLUTION



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# What's New

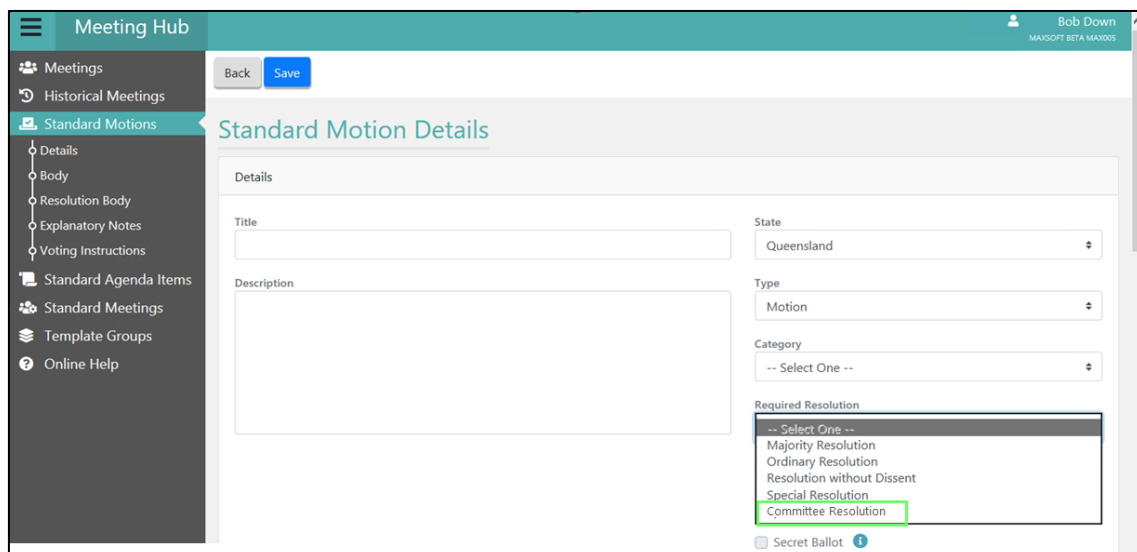
Meeting Hub has been enhanced with a new resolution type Committee Resolution, created specifically for committee meetings for all states with the exception of WA, which is labelled Council Resolution. This new resolution type will be available for committee meetings only, with the current list of resolution types accessible for general meetings only.

While the various legislation in different states does not refer to 'Committee Resolution'; StrataMax has introduced this to avoid user confusion by selecting other resolution types that result in errors when determining outcomes of motions. The resolution type will not display in certain areas as detailed in point 5 below to avoid confusion.

The calculation to determine the outcome of a Committee Resolution Motion is based on state specific legislation.

## 1. Standard Motions

For a new or existing standard motion, the new Committee Resolution type is added to the required resolution dropdown, only if the motion type is either Motion, Motion with Alternatives or Vote on Options only.



The screenshot shows the 'Standard Motion Details' form in the Meeting Hub application. The form is titled 'Standard Motion Details' and has a 'Back' and 'Save' button at the top left. The left sidebar contains navigation options: Meetings, Historical Meetings, Standard Motions (selected), Details, Body, Resolution Body, Explanatory Notes, Voting Instructions, Standard Agenda Items, Standard Meetings, Template Groups, and Online Help. The main form area has a 'Details' section with fields for 'Title', 'Description', 'State' (set to Queensland), 'Type' (set to Motion), and 'Category' (set to -- Select One --). A 'Required Resolution' dropdown menu is open, showing a list of resolution types: -- Select One --, Majority Resolution, Ordinary Resolution, Resolution without Dissent, Special Resolution, and Committee Resolution (highlighted with a green box). At the bottom right, there is a 'Secret Ballot' checkbox and an information icon.

## 2. Standard Meetings

For new standard committee meetings, when selecting standard motions to add to the standard meeting, the list of standard motions to select from is filtered to those that have a resolution type that is applicable to the meeting type. Only standard motions with a Committee Resolution will be available for selection.

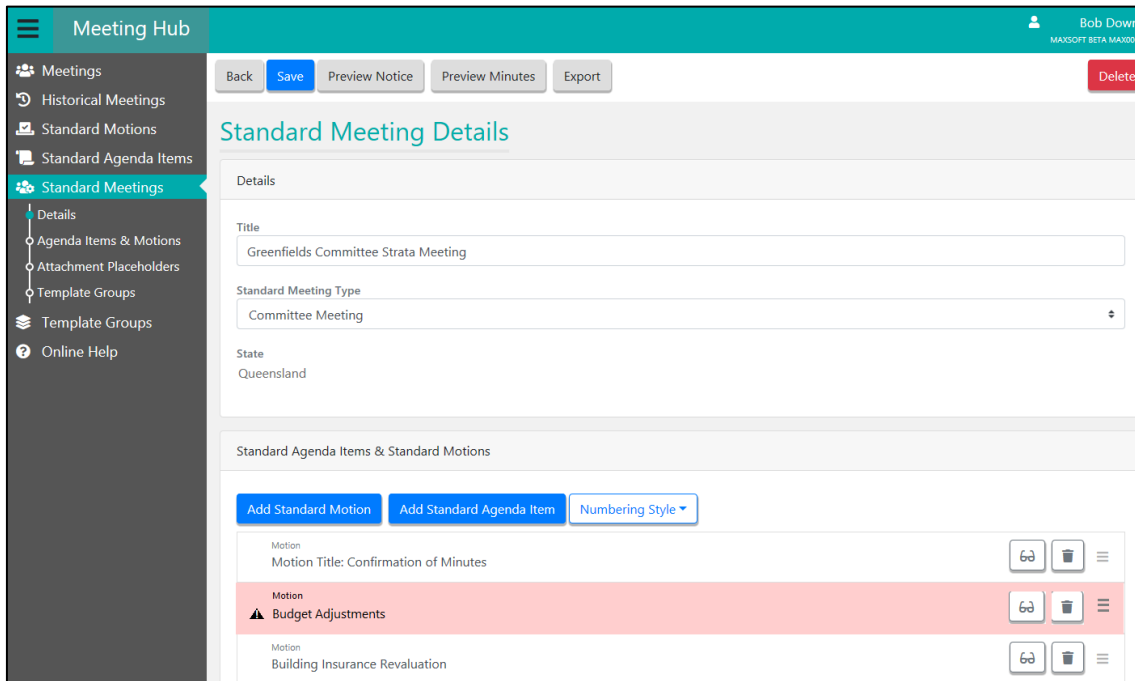
Standard committee meetings created prior to delivery of this enhancement with resolution types that do not apply to the meeting type will be flagged with an alert icon, advising that the standard meeting 'Contains a Standard motion with an invalid Required Resolution for a Committee Meeting.'

	Title	Standard Meeting Type	State
Select	<b>⚠</b> Committee Meeting Torquay Apartments	Committee Meeting	Queensland
Select	Jims Strata Committee Meeting	Committee Meeting	Queensland
Select	Strata Mate Committee Meeting	Committee Meeting	Queensland
Select	Greenfields Committee Strata Meeting	Committee Meeting	Queensland
Select	Northern BCM Strata - AGM	General Meeting	Queensland
Select	Northern BCM Strata - EGM	General Meeting	Queensland
Select	PBI 169432 TEST CASE 1	General Meeting	Queensland

On meeting creation when prompted to select a standard meeting, if a standard meeting contains a standard motion with an invalid resolution type an alert icon will be display advising that the standard meeting 'Contains a Standard Motion with an invalid Required Resolution for a Committee Meeting'. This must be corrected before the standard meeting can be selected.

### 3. Standard Meeting Details

Standard committee meetings with standard motions attached that have resolution types that do not apply to the meeting type will be easily identified in the meeting details page by an alert icon, advising 'Motion has an invalid required resolution for a Committee Meeting.'



## 4. Meetings

New meetings will only be able to add motions and standard motions with a resolution type relevant to the meeting type. For example, committee type meetings can only add motions with a Committee Resolution.

On the Meeting List page, meetings created prior to delivery of this enhancement that contain motions resolution types that are invalid for the meeting type will be identified with an alert icon, advising 'Contains a motion with an invalid Required Resolution for a Committee Meeting.'

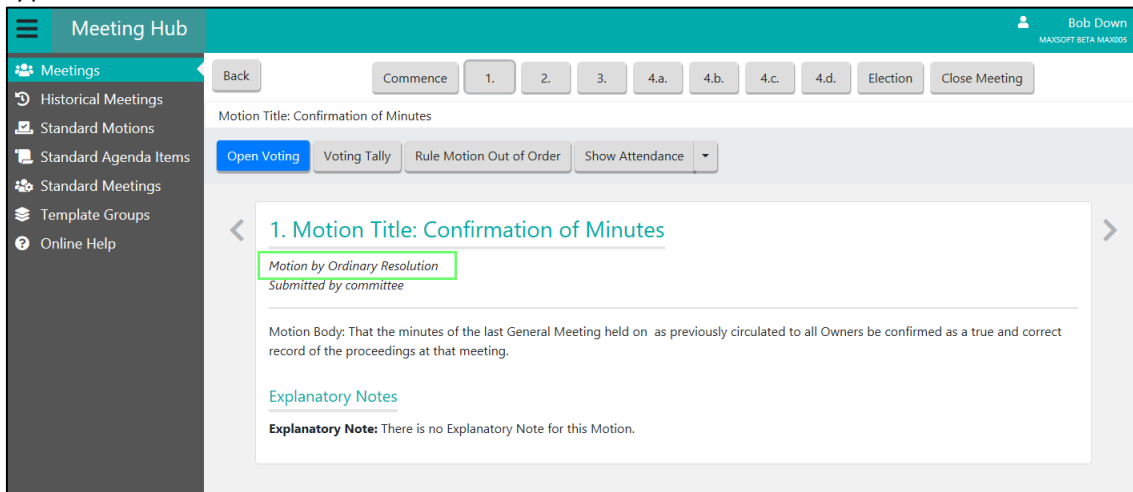
On the Meeting Details page, motions with resolutions that are invalid for the meeting type will be identified by with alert icon, advising 'Motion has an invalid Required Resolution for a Committee Meeting.'

## 5. Displaying Motion Details

For motions with a Committee Resolution, the resolution type will not be displayed on the following motion details pages.

- In Management Meeting motion details
- the Motion preview page
- the VoteMax Meeting page
- the VoteMax Motion slide
- the VoteMax Vote Declaration

The screen shot here shows a general meeting motion displaying the resolution type.



## 6. Offline Voting Register

The following are enhancements to the OVR;

- the 'Required Resolution' dropdown in the 'Motions' tab will display only the 'Required Resolutions' that are applicable for the meeting type and meeting state
- the 'Voting Register' tab of the Offline Voting Register will display the new resolution type 'Committee Resolution'
- 'Required Resolution' type, 'Committee Resolution' is viewable on the 'Voting Tally' tab for committee meetings
- 'Required Resolution' type, 'Committee Resolution' is viewable on the 'Results' tab for committee meetings

## 7. Actions to be taken

- For any Standard Motion that may have been used for both General Meetings & Committee Meetings; a duplicate motion will need to be created with just the Resolution Type being different
- In the Standard Meeting used for Committee Meetings, the new motion that uses the resolution type 'Committee Resolution' will need to be added and the existing motion that will be highlighted red due to an invalid Resolution Type will need to be deleted from the Standard Meeting

- Any Active Held meetings that have invalid Resolution Types will be highlighted red and when hovering over the exclamation mark will be identified as invalid. These meetings can progress through the different meeting stages as normal with no action necessary.
- Committee Meetings & Ballots (VOCM etc) in the Planning stage will need to have the resolution type changed in motions to use 'Committee Resolution'.