

MICROSOFT AUTHENTICATOR SETUP

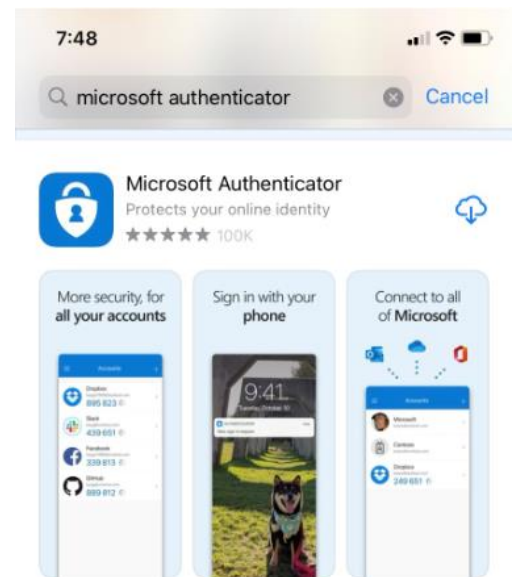
Frontier is replacing Overwatch with Microsoft Authenticator for our Single Sign On (SSO) applications. To access your SSO applications, you will need to download and set up the Microsoft Authenticator mobile application. Please follow the directions below to get ready.



Step 1 Use Mobile Phone

Download the Application and Sign-In

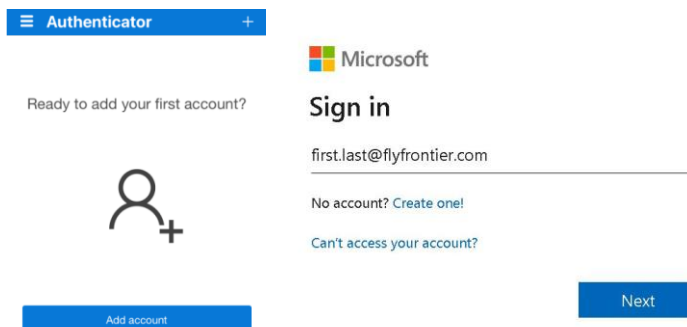
- Go to the Android, Google or iPhone store and download/install the Microsoft Authenticator app on your phone, as shown on the image to the right.
- Open the Application, select **I agree**
- Select **Add Account**



Click the application and select

SIGN IN TO YOUR WORK OR SCHOOL ACCOUNT

After you sign-in to your work or school account, you'll see a prompt that asks you to provide more information before it lets you access your account.



Choose: Work or school account

Enter your Frontier AD username with @flyfrontier.com added to the end. This is the same Windows username used for logging into Frontier computers or www.myfrontier.org.

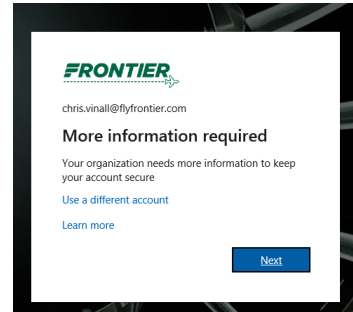
Example: First.Lastname@flyfrontier.com or C12345@flyfrontier.com



Step 2: Use Web browser

2. Open up <http://aka.ms/mfasetup>

Click **Next** on the Frontier Screen



Enter your mobile phone number, select **Send me a code by text Message** and click **Next**

Enter the Code you received on your phone and then click **Next** and then click **Done** on next page.



Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 2: We've sent a text message to your phone at +1 3034789612

When you receive the verification code, enter it here

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Step 3: Use Web browser

Next select **Notify me through app** and tick Authenticator app or token and click the button **Set up Authenticator App**. This will open a pop up window which you will use in Step 4.

Additional security verification

When you sign in with your password, you are also required to respond from a registered device. This makes it harder for a hacker to sign in with just a stolen password. [View video to know how to secure your account](#)

what's your preferred option?

We'll use this verification option by default.

Notify me through app

how would you like to respond?

Set up one or more of these options. [Learn more](#)

Authentication phone

* United States (+1)

3034789612

Office phone (do not use a Lync phone)

Select your country or region

(303)729-3004

Alternate authentication phone

Select your country or region

Extension 300

Authenticator app or Token

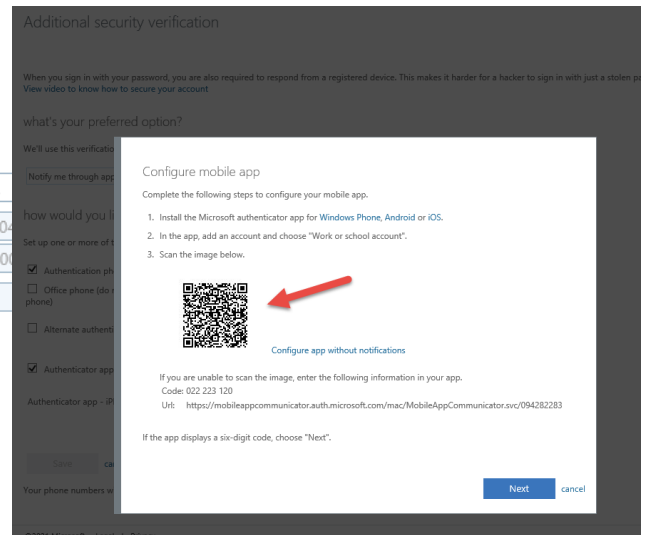
Set up Authenticator app

Authenticator app - iPhone

Delete

Save

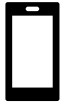
cancel



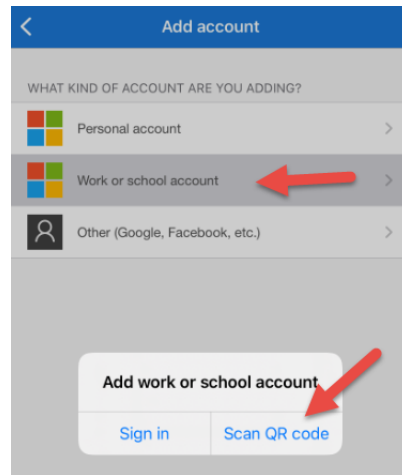
Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.



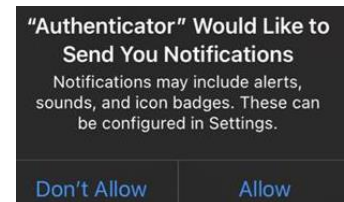
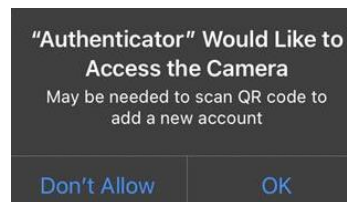
Step 4 Use Mobile Phone with Website



Open your phone select Work or school account and then select **Scan QR code**.

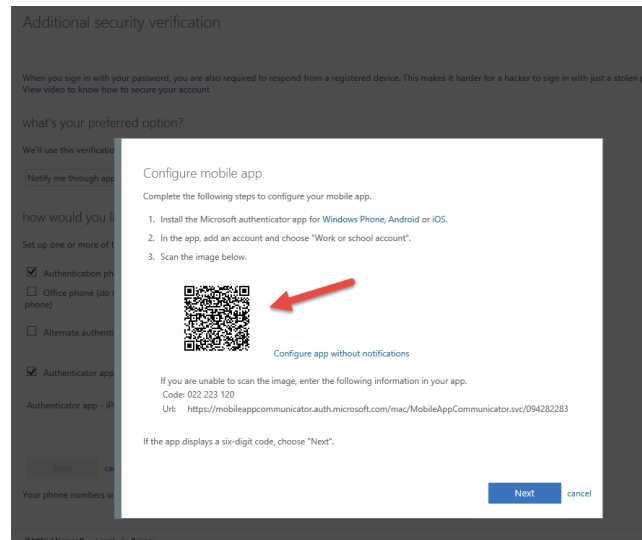


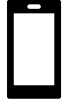
Make sure to allow the "Authenticator" app to access the camera and notifications when prompted. This is a requirement to successfully setup the app.



This will open up a QR reader.

Scan the QR code on your web browser using your mobile device. Next, this will spin until you pick up your phone and verify.



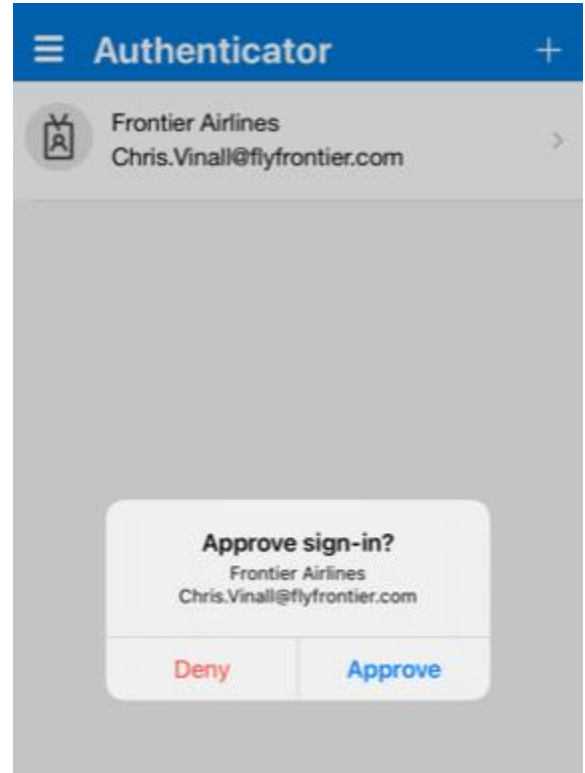
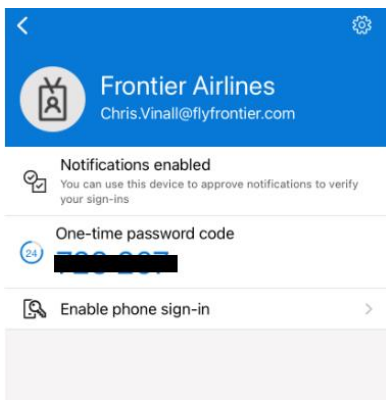


Step 5 Use Mobile Phone with Website

Verification and Last Step

You will now see your name and Frontier account along with an **Approve** button to Verify

You can validate by clicking your name on your account and you will see a screen like the one below that will confirm you have successfully registered.



Once you click approve you can then close the browser windows and your mobile app is ready to use.

Have questions?

If you have additional questions, issues, or concerns, please contact the IT Service Desk at 720-374-4400 or create a ticket by emailing helpdesk@flyfrontier.com.