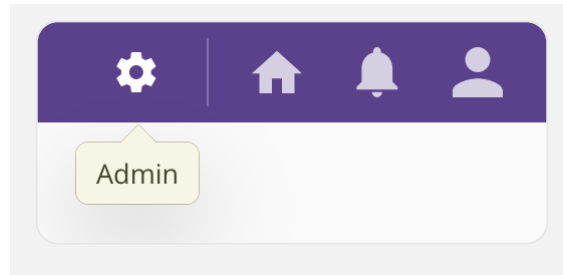
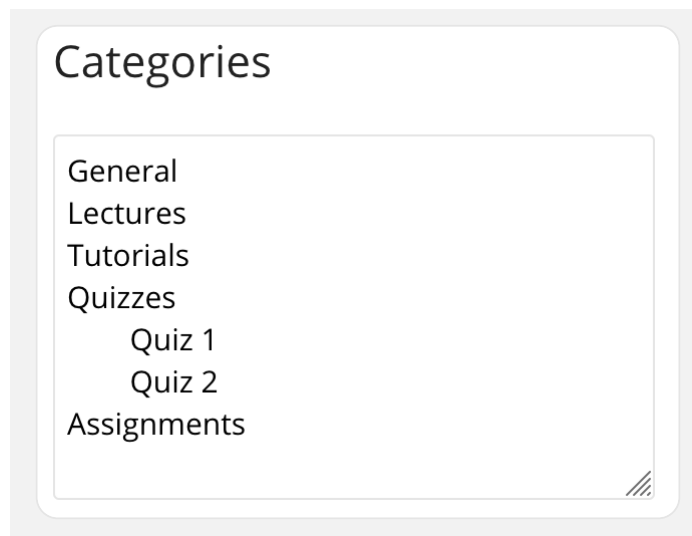


## Setting up Categories

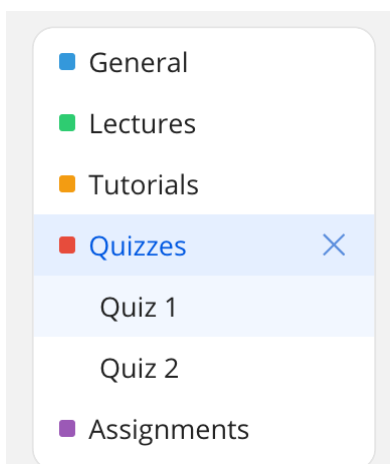
Categories are an important tool to help keep your course organized. They group threads to make it easy for students to find information related to a specific topic. To set up categories, navigate to the **Course Admin** page. You can navigate to the **Course Admin** page by clicking the gear icon on the top navigation bar.



In the **Course Admin** page, select **Discussion**. Categories can be defined in the **Categories** text box. Each line is a separate category. To create a subcategory, create a new line under the parent category and indent it using the TAB key. Ed also supports sub-subcategories. To create a sub-subcategory, simply indent the category twice.



In this example, the **Quizzes** category has the subcategories **Quiz 1** and **Quiz 2**



Subcategories as displayed on Ed.