Release Notes – Version 5.6.73

StrataMax has been dedicated to meeting the needs of Strata Managers for over 30 years through the continual enhancement of our software suite. We are committed to providing new functionality to support you in servicing your clients and to provide opportunities for you to optimize efficiency within your office environment.

This document describes exciting new features and enhancements available in the above release.

A history of Release Notes can be reviewed on the StrataMax Online Help



THE COMPLETE STRATA MANAGEMENT SOLUTION





Wha	ťs New	.3
1.	Strata Hub – Report Externally	.3
1.1	New Field – Building Information	.3
2.	Creditor Aged Balance Report	.5
3.	Roll Submissions	7
4.	Bank Account Setup and Investment Banking	7
4.1	Bank Account Setup	7
4.2	Bank Reconciliation new interface to Include Investment Accounts	14
5.	Process Bank Statements	17
5.1	Actions and Alerts	19
6. Acco	Global Bank Reconciliation Summary Report – Enhanced for Investment	21
7.	Security – Process Bank Statements/Bank Reconciliation	23
8.	Dashboard – Maturing Investment Accounts	23
9.	Transferring money between Operating and Investment accounts	24
Wha	t's Better2	27

What's New

1. Strata Hub – Report Externally

Enhancements have been made to add a field to Building Information for NSW Buildings called 'Report to Strata Hub manually". This field is a Yes, No or Blank (not set). If the field is marked as 'Yes', then NSW Strata Hub interface will exclude the buildings marked as 'Yes' from the list presented.

1.1 New Field – Building Information

Setting set to Yes - Building will <u>not</u> appear in NSW Strata Hub for upload

Building Information - RS TEST 10 101010				-		\times
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View: Favourites 🔶 🗸 🔀 strata						×
Other						^
Strata Renewal Committee Established Date			-	*	ß	
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Upload All									Upload A	ui -	Close	

NSW Strata Hub – Building does <u>not</u> appear in submissions list

Setting set to No – Building will appear in the list of buildings to upload in the NSW Strata Hub module

Building Information - RS TEST 10 101010				_	□ ×
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Other					^
Strata Renewal Committee			• 🔰	۲ ۵	
Report to Strata Hub manually (No)				r	
	Notes	History	Report	Save	Close

NSW Strata Hub - Building appears in the submissions list

Building Information RS TEST 10 101010			-						
	NSW Strata Hub Submissi	on						_	ПХ
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Other	Filter to Account Manager:	~ 🗙 🗌	Show plans where repor	t is due				Count:	83 🙆 🛱 🗔
	Building Number	Building Name	 Last Report ID 	Last Report Date	Last AGM Date	Year End Date	Status	Submission Issues	^
Strata Renewal Committee	> 114112	RECSUB2				31/07/2021			0
	> 114113	RECSUB3				31/07/2023			٢
Report to Strata Hub manually	> 3337779	REVERSECRED				31/12/2021			0
	> 20998	REVLEVY				30/04/2022			٢
	> 999080	ROLL MERGED				31/07/2023			0
	> 2567734	ROLLTEST				30/04/2023			0
	> 101010	RS TEST 10				31/05/2020			•
	> 339880	SCMARRLOG				31/03/2022			•
	> 9997656	SCMCLOSED1				31/12/2021			0
	> 321776	SCMDOWNLOAD				30/04/2022			0
	> 465778	SCMTRANS2				31/12/2021			٢
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	> 85692	TEST PLAN 3				31/12/2020			0
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	> 443567	TEST4				31/03/2021			۵ 🗸
								Upload A	II Close
				~					
	г								
		Notes History	Report S	ave Close					

2. Creditor Aged Balance Report

Creditor Aged Balance Report interface has had some enhancements to the User Interface:

1. 'Id Order' has been changed to 'Creditor Code Order' – when selected the report will be sorted by Creditor Code.

Creditor Aged Bala	ances Report		_		\times
🔿 Screen	Template	CABLIST Creditors Balance List			0
🔿 Printer 🛛 🛑	Printer	Microsoft Print to PDF			
Excel	Paper Source	Automatically Select			
Cre Cre	editor Code Orde editor Description	r) Order			
Account Group CP 1		• ×			
Aged to Date 30/06	/2019 💌				
			Print	Close	

	Creditor Age	ed Balances Repo	rt aged to	0 31/3/202	21		06 1	Feb 202
			G	ARDE	N			
Name		Balance	Current	30 Davs	60 Davs	90 Davs	90+ Davs	Last Acti
7		1.035.81	0.00	0.00	0.00	0.00	1.035.81	22/11
8		282.33	0.00	0.00	0.00	0.00	282.33	08/11
9		1,905.15	0.00	0.00	0.00	0.00	1,905.15	04/1
0		6,051.02	0.00	0.00	0.00	0.00	6,051.02	09/1
1		4,125.72	0.00	0.00	0.00	0.00	4,125.72	17/1
3		3,400.39	0.00	0.00	0.00	0.00	3,400.39	01/1
4		784.54	0.00	0.00	0.00	0.00	784.54	14/1
5		838.33	0.00	0.00	0.00	0.00	838.33	14/1
6		3,732.09	0.00	0.00	0.00	0.00	3,732.09	26/1
Page T	ntala:	11125.18	0.00	0.00	0.00	0.00	22155.28	
Page T	otals:	22155.38	0.00	0.00		0.00	0.00 0.00	0.00 0.00 22155.38

2. 'Name Order' has been changed to 'Creditors Description Order' – having this set will order the report by Creditor Description.

Creditor A	ged Bala	inces Report			_		\times
⊖ Screen		Template	CABLIST Creditors Balance List				0
O Printer		Printer	Microsoft Print to PDF				
• Excel		Paper Source	Automatically Select				
Account Group Aged to Date	 Cre CP 1 30/06, 	editor Code Orde editor Description /2019 💌	r 1 Order				
				P	rint	Close	2

Page 1	Creditor	r Aged Balances Repo	rt aged to	31/3/20	21		06 1	Feb 2023
			- G	ARDE	N		-	
Vc No Name		Balance	Current	30 Days	60 Days	90 Days	90+ Days	Last Activ
8200280 Camellia Pvlant		6.051.02	0.00	0.00	0.00	0.00	6.051.02	09/11/
8200283 Havley Taghon		3,400.39	0.00	0.00	0.00	0.00	3,400.39	01/11/
8200279 Maybelle Bewley		1.905.15	0.00	0.00	0.00	0.00	1.905.15	04/11/
8200284 Norah Daleo		784 54	0.00	0.00	0.00	0.00	784 54	14/11
3200278 Reita Tabar		282.33	0.00	0.00	0.00	0.00	282.33	08/11
200277 Rose Jebb		1 035 81	0.00	0.00	0.00	0.00	1 035 81	22/11
200285 Posing Sidhu		929 22	0.00	0.00	0.00	0.00	020 22	14/11
200285 Rosma Sidila		4 125 72	0.00	0.00	0.00	0.00	4 125 72	17/11
200281 Roy Nybo		4,123.72	0.00	0.00	0.00	0.00	4,123.72	26/11
200200 Royal Costella		5,752.07	0.00	0.00	0.00	0.00	5,752.05	20/11
	Page Totals:	22155.38	0.00	0.00	0.00	0.00	22155.38	
	Paraset Tatala:	22155 38	0.00	0.00	0.00	0.00	22155.38	

3. Roll Submissions

Due to the new Roll Submissions interface being recently deployed, the old interface for roll submissions has now been removed along with any old submissions being rejected/deleted. This information will be available under:

\BCM\Archive\UnprocessRollsSubmissions.xlsx

Please Note: This only applies to clients who have not yet processed their old submissions in the old interface prior to this update (version 5.6.73)

Please see the online help for more detailed information on the new Roll Submissions module.

4. Bank Account Setup and Investment Banking

The Bank Reconciliation module has recently been enhanced to allow the reconciliation of operating accounts and is now available to manage Investment Accounts in BCMax and GLMax. This enhancement will streamline the download and reconciliation of Investment banking resulting in improved balance verification, faster processing times, easier interfaces and new reporting. Features in this release will include:

- New Bank Account Setup for Investment Accounts
- New interface for Bank Reconciliation allowing Investment Bank Reconciliation
- Central interface for processing and reconciling investment banking for all buildings
- New Bank Reconciliation Summary Report to include Investment Accounts
- Improved StrataCash Management Integration
- Global and Local Investment Legends
- New Dashboard providing ability to monitor investments accounts maturing

4.1 Bank Account Setup

Bank Account Setup module has been enhanced to include Investment Bank account details and corresponding account codes to be setup. Bank Account Setup can also now be populated from Process Bank Statements with a single click to populate Bank Account Setup information including the maturity date and interest rates.

4.1.1 Setting up new Investment Accounts via Process Bank Statements

An option has been added to launch 'Other Investment Accounts'. This can be used for manual entry of fees and interest for non-reconciled investment bank accounts with transactions for bank accounts not supported by StrataMax.

- 1. Navigate to 'Process Bank Statements'
- 2. Click 'Other Investment Accounts'

Bank	Accounts	Last In	nported								Configuratio	'n
ANZ	14		C	\\fsint\qdrive	BCMaxDrive	s\Testing\MySQ	L\05\BCM\ANZ					
Macquarie Bank	512	05/10/	2022 🧲	\\fsint\qdrive	e\BCMaxDrive	Testing\MySQ	L\05\BCM\MBL	7				
StrataCash Management	100			Statement Da	ata is automati	cally download	ed when availab	le				
ilter to Account Manager.	hilling Carry	12		× ×	Operating O	nly ~	She	ow only Unreconci	led, with a Varia	ance, not genera	ted or not in latest in	npor
Building Name	Build	ing No.	Account	Generated	Bank Statement	Unpresented Payments	Unpresented Receipts	Unreconciled Items	General Ledger	Variance	Actions	
STREET, MARRIED	88466		012	05/10/2022	43,611.02	0.00	0.00		43,611.02		0 + 0 11 2 8 G	
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A VIEW PROPERTY AND	1811		012	30/09/2021	7,328.88	0.00	0.00	2,694.30	4,634.58		0 + D 11 0	
to state (see) Boar 1.	2038		012	30/09/2021	8,578.68	-38.50	0.00	796.52	7,832.62	-88.96 🌗	0 + A 11 0	
No. of Concession, Name	52243	3	012	05/10/2022	22,932.81	0.00	0.00		22,932.81		0-01110	
Color of the later	64694	3	012	30/09/2021	36,325.43	0.00	0.00	2,330.88	33,994.55		0-0220	
a family shall be stated at	53122	1	012	30/09/2021	37,458.50	-874.50	0.00	4,747.08	31,836.92		0 + D mm ·	
ALC: NO. ALC: ALC: ALC: ALC: ALC: ALC: ALC: ALC:	72487	9	012	30/09/2021	8,547.12	0.00	0.00	1,123.00	6,719.56	704.56 ()	0-0220	
											0-0-0-2-20	

- 3. Enter Posting Date 'default will be Working Date'
- 4. Filter by selecting a building from the drop down 'Show Building'. If this is not selected, all available accounts will report on screen.
- 5. Filter by the 'Last Import' column with the 'Show Imported Before' drop-down menu. This will display only investments accounts with info prior to that date in the field.
- 6. Select the Bank using filter 'Show Bank'. If left blank all banks will report on screen showing available Investment Accounts.

Other Inv	estment Accounts								- 1	
Posting Date	03/02/2023 🔻								Global Leg	ends 🕜
Show Import	ed Before 03/02/2023 Show	Building						• ×		
Show Bank	 Show J 	Account Number								
Building	Building Name	Bank BSB	Account	Account Name	GL Account	Opening Bal.	Interest	Fees	Closing Bal.	Last Im ^
> 48088	periodi (periodi)	SCM 124-367	22933342	Bank of Queensland Limited	01501	30,000.00	0.00	0.00	30,000.00	31/08/
> 1888	La statement and an entry of	MBL 185-300	303915961		01302	710.21	0.00	0.00	710.21	31/08/
> 37800	And the second second second	MBL 184-446	234600351	Macquarie Bank Limited	01403	100,000.00	0.00	0.00	100,000.00	31/08/
> 37800	APPER ADDRESS - COM-	MBL 184-446	285539599	Macquarie Bank Limited	014031	75,149.66	0.00	0.00	75,149.66	31/08/
> 37800	A PROPERTY AND A PROPERTY	MBL 184-446	224804997	Macquarie Bank Limited	014032	51,156.93	0.00	0.00	51,156.93	31/08/
> 43283	(1. (Helen Hele - Hele	SGP 332-027	553949451		014031	37,753.83	0.00	0.00	37,753.83	31/08/
> 50785	CONTRACTOR OF A	MET 484-799	606259103	Suncorp	01301	55,641.11	0.00	0.00	55,641.11	31/08/
> 50785	DATE STATES	MET 484-799	603492304	Suncorp	01401	400,000.00	0.00	0.00	400,000.00	31/08/
> 50785	DOM Dradest	MET 484-799	603492303	Suncorp	01402	451,736.38	0.00	0.00	451,736.38	31/08/
> 50785	CONTRACTOR INCOME.	MBL 182-222	207893801	MBL	01403	797.81	0.00	0.00	797.81	31/08/
> 30595	particul participation	SCM 124-367	35467249	Strata Cash	01301	-300.00	0.00	0.00	-300.00	31/08/
> 30595	statistical socials. Advictable	SCM 124-367	74856111		01303	-1,000.00	0.00	0.00	-1,000.00	31/08/
> 42512	When the PE states	MBL 184-446	226736692	Macquarie Bank Limited	01301	255,813.00	0.00	0.00	255,813.00	31/08/
> 107024	STATISTICS INTO A	SCM 124-367	22214129	StrataCashManagement	0121	176,397.14	0.00	0.00	176,397.14	31/08/
> 83221	BROKEN ROOM AND D	SCM 124-367	23237484	BOQ	01406	145,000.00	0.00	0.00	145,000.00	31/08/
> 83221 <	POLY REPORTS	MBL 182-222	207589748	MBL	014065	145.000.00	0.00	0.00	145.000.00	31/08/ ~
									Save	Close

- 7. Highlight an Investment Account in the List
- 8. The information will be provided on screen similar to the below

Process Bank	Statements												- 🗆	\times
Deal.	A												Configuratio	n 🛛
📄 Other Investm	nent Accounts												- 🗆	\times
Posting Date	16/01/2023	•										0	olobal Legen	ds 🕜
Show Imported Be	fore 16/01/2023	 Show Bu 	ildina								• ×			
Show Bank	-	× Show Ac	count Number											
Building	Building Name		Bank BSB	Acco	ount A	ccount l	Vame	GL Account	Opening Bal.	Interest	Fees	Closing Bal.	Last Imp	ort 🦯
> 4522			MBL 183-33	4		Macquar	ie Bank Limited	01302	8,502.93	0.00	0.00	8,502.93	01/01/19	199
> 2582			MBL 183-33	4	1	Macquar	ie	01302	25,956.36	0.00	0.00	25,956.36	01/01/19	99
> 23433			MBL 183-33	4	1	Macquar	ie Bank Limited	01302	49,616.63	0.00	0.00	49,616.63	01/01/19	199
> 537144			MBL 183-33	4	1	Macquar	ie Bank Limited	01302	7,001.48	0.00	0.00	7,001.48	01/01/19	99
> 343600			MBL 183-33	4		Macquar	ie Bank Limited	01302	19,789.72	0.00	0.00	19,789.72	31/05/20	122
~														
Building Number	r 17813	1-9		RD (Opening E	Balance	13,008.67					Bank	Account Set	qu
Bank Account	MBL	183-334 3			+ Interest		0.00	1070 INTE	REST ON INVES	TMENTS				
General Ledger	01302	INVESTMENT	ACCOUNT 2		- Fees		0.00	12710 BAI	VK CHARGES -	ACCOUNT FE	ES			
Last Import Date	30/05/2022	Current Mont	h: May 2022	0	Closing Ba	alance	13,008.67							
Interest Rate	2.6000			ſ	A Staten	oent data	eviete for this a	ccount Bank	Reconciliation	can be used	to automate rec	onciliations or	this accourt	
Maturity Date	15/05/2024	-			L stort	halanco	\$0.26 op 20/00/	2021	eneconcination	r can be used	to automate rec	fremations of	r triis accour	
					Latest	Dalance:	30.20 ON 50/09/	2021						
				l	Promo	te to use	Bank Reconcilia	tion Vie	w Statement					
<														·
												C.	(n	Close
		(0.190	1/14/00			11-101	1/10/	1/10/			LAB/	Jak		LIUSE
A LANAGE CTOPPET		20005	012 2			0.00	0.00	0.00		2.01	2.42 2.012.4			
								Other Inv	estment Accou	ints Pro	cess Mess	ages from Pro	cess	Close

- 9. If statement data exists for the account, bank reconciliation can be used to automate reconciliation on this account by clicking the option 'Promote to use Bank Reconciliation'. By selecting this it will automatically now be available in main Process Bank Statements and ready to reconcile.
- 10. View Statement will show transactions that are available for processing
- 11. Bank Account Setup can also be accessed from 'Other Investment Accounts' screen, which will launch the Bank Account Setup module.

Process Bank Stateme	ents								-	- 🗆	\times
Deal	-						-		_(onfiguration	2
🔋 Other Investment Ac	Bank Account S	etup etup			_		×		-	- 🗆	\times
Posting Date 1							?		GI	obal Legends	?
Show Imported Before	Account Code	BSB	Account No.	Closed	Manual Entry	Post - Bank Re	e ^	- ×			
Show Bank	~										
Puilding Puildin		 Operating Account Investment 	t Account			×			Clasing Pal	Last Import	-
> 403752 1 BRO	Account	01302 INVESTMENT ACCOUNT 2						100	6 000 53	01/01/1000	_
> 347631 1 CLAF	BSB	183-334 💌						.00	4.000.82	01/01/1999	- 1
~	Account Number	State of State									
Building Number 3286		Macquarie							Bank A	ccount Setun	า เ
Deals Associate ADI	Account Name									ccount octop	-
Bank Account Mibl											
General Ledger 0130		Reconcile									
Last import Date 01/0		Closed						_			
Interest Kate		Dest and Similar in Bank Baser iii	ation Only					utomate rec	onciliations on	this account.	
Maturity Date	COMP.C	Post and Finalise in Bank Reconcili	ation Uniy								
> 617221 1 CPA	SCIVI Reference	Use building address as account or	ND OF					00	11 196 66	01/01/1000	
> 4522 1 HICK		 Use manager address as account or 	wher					.00	8.502.93	01/01/1999	- 1
> 419219 1 HOP	Maturity Date							.00	4,041.35	01/01/1999	- 1
> 29085 1 JAM	Interest Rate	1,4000						.00	20,504.38	01/01/1999	~
<	niterest Nate										>
	<	004 ADMINISTRATIVE FUND				>			Save	Clos	se
1 ST EDMOND RD & 2 P			All Bank Accounts	Add	Save	Close		-2,227.2	9 🌗 🚭 🖶 🚯	<u> </u>	~
l				Othe	er Investment Ac	counts Pro	ocess	Mess	ages from Proc	ess Clo	se

4.1.2 Setting up New Investment Bank Accounts manually

'Bank Account setup' has now been enhanced to allow Investment Accounts to be entered and setup. This should be used when setting up an Investment Account that will be manually reconciled e.g. no statement data.

Investment account fields available are:

- Account, BSB & Account Number
- Interest Rate (optional)
- Maturity Date (optional)
- Capital Account (mandatory)
- Last Import Date
- Investment Interest (select a local code if different to global)
- Investment Fees (select a local code if different to global)

	RSR	Account No.	Closed	Manual Entry	Post	Bank Rec Only	SCMRe	ference	
	182-222	123345647	crosed	mandarenay	1034	built nee only	Jenne	erence	
	012-012	13356789							
 Operating Account In 	vestment Acco	unt							×
01401 INVESTMENT A/C SINE	ONG FUND								
124-367 💌									
999988888									
Reconcile									
Closed									
Manual Entry									
Post and Finalise in Bank	Reconciliation	Only							
Use building address as a	count owner								
Use manager address as a	ccount owner								
•									
005 SINKING FUND									
•									
1070 INTEREST ON INVESTM	ENTS								
	OUNTEEES								
	Operating Account International Internatio	182-222 012-012 0 Operating Account (*) Investment Acco 01401 INVESTMENT A/C SINKING FUND 124-367 * 99998888 Reconcile 000ed Manual Entry Post and Finalise in Bank Reconciliation Use manager address as account owner Use manager address as account owner	182-222 123345647 012-012 13356789 Operating Account I Investment Account 01401 INVESTMENT A/C SINKING FUND 124-367 9 99998888 Reconcile Olosed Manual Entry Post and Finalise in Bank Reconciliation Only Use manager address as account owner Use manager address as account owner 1005 SINKING FUND INVESTMENTS						

To setup an Investment Account manually follow the below steps:

- 1. Navigate to 'Bank Account Setup'
- 2. Click on the 'Add' button and the form will appear
- 3. Select 'Investment Account' option
- 4. Select 'Account' related to Investment Account
- 5. Click on 'BSB' dropdown
- 6. List of available banks will appear to select, you can filter by any of the available columns

🚦 Bank Account S	Setup REN	Jee - av	VENUE COMP3								×
											0
Account Code				BSB	Account No.	Closed	Manual Entry	Post - Bank Rec Or	nly SCI	M Reference	
> 012				012-005	00571390			0			
> 01310				012-010	00352786			0			
~											
	Opera	ting A	count 🖲 Inve	stment Accoun	t						X
Account	01302 IN	VESTM	ENT ACCOUNT	2							
RSR	182-233	Ţ									
0.00	102-235										
Account Number	Filter										-1
A	BSB	Bank	Branch		Address			Suburb	State	Postcode	
Account Name	182-233	3 MBL	Sydney		Level 21,	20 Bond St	treet	Sydney	NSW	2000	^
	182-244	4 MBL	Sydney		Level 21,	20 Bond St	treet	Sydney	NSW	2000	
	182-255	5 MBL	eSecure - Sydr	ney	Level 21,	20 Bond St	treet	Sydney	NSW	2000	
	182-266	5 MBL	Canberra		10 Rudd	Street		Canberra	ACT	2601	
	182-555	5 MBL	Equities Marke	t Group	Level 21,	20 Bond St	treet	Sydney	NSW	2000	
	182-600) MBL	Sydney		Level 21,	20 Bond St	treet	Sydney	NSW	2000	
SCM Reference	182-755	5 MBL	MIML Superar	inuation	Level 21,	20 Bond St	treet	Sydney	NSW	2000	
	182-777	7 MBL	MIML Unitised	l Fund	Level 21,	20 Bond St	treet	Sydney	NSW	2000	
	182-788	B MBL	MIML Wrap Su	incorp Badge	Level 21,	20 Bond St	treet	Sydney	NSW	2000	- 11
	182-799	9 MBL	MIML Wrap Su	iper	Level 21,	20 Bond St	treet	Sydney	NSW	2000	
Maturity Date	182-855	5 MBL	Money Market	t	Level 5, 1	Martin Pla	ace	Sydney	NSW	2000	
Interest Rate	183-200	MBL	Melbourne		Level 24.	101 Collins	s Street	Melbourne	VIC	3000	
Fund	183-334	4 MBL	Melbourne		Level 24	101 Collin	s Street	Melbourne	VIC	3000	
	183-35	5 MBL	Melbourne		Level 24	101 Collin	s Street	Melbourne	VIC	3000	1
Fund is required	183-388	B MBI	eSecure - Mell	ourne	Level 24	101 Collin	s Street	Melbourne	VIC	3000	
	183-600	MBL	Melbourne		Level 24	101 Collin	s Street	Melbourne	VIC	3000	. F
Fund is required							barneteeants				

- 7. Enter the bank account number in the 'Account Number' field
- 8. Type the account name into the 'Account Name' field'
- 9. Select either Reconcile, Manual Entry or Post and Finalise in Bank Reconciliation Only:
 - **Reconcile** use Bank Reconciliation to reconcile the bank account either manual or using downloaded statement data. If unchecked, fees and interest can be entered for this bank account in Other Investment Accounts.
 - **Closed** used to indicate the account has been closed. This will prevent new payments from being raised in Payments. To remove an account from Bank Account Setup, the red X needs to be used.
 - Manual Entry affects bank reconciliation screen, allowing users to manually add items to the bank statement.
 - Post and Finalise in Bank Reconciliation Only affects bank reconciliation screen, when ticked it displays a preview of the various transactions that will occur in the building, allowing review before the user processes the bank statement.
 - Or Blank for investment accounts that are not supported or have no statement data
- 10. Enter the 'Maturity Date' (not mandatory)
- 11. Enter the 'Interest Rate' (not mandatory)
- 12. Select the Fund for the Investment Account (mandatory)

Bank Account	Setup RENEE - AVENUE COMP3							_		\times
										0
Account Code	2	BSB	Account No.	Closed	Manual Entry	Post - Ban	k Rec Only	SCM Re	ference	
> 012		012-005	00571390			(9			
> 01310		012-010	00352786			(9			
Account	Operating Account Inves	tment Accou	nt							×
BSB	182-233 💌									
Account Number	12345467									
Account Name	Investment Account 2 Test									
	Reconcile Closed Manual Entry Post and Finalise in Bank Rec	onciliation O	nly							
SCM Reference	Use building address as account of the second se	unt owner <u>unt o</u> wner								
Maturity Date	03/12/2025 💌									
Interest Rate	1.3000									
Fund	005 SINKING FUND									~
				All	Bank Accounts	Add -	S	ave	Clo	se

13. Click Save

The Investment Accounts will now appear in the 'Bank Account Setup' screen as per below:

-	7	Bank Account Setup RENEE - AVENUE COMP3						—	\times
									0
		Account Code	BSB	Account No.	Closed	Manual Entry	Post - Bank Rec Only	SCM Reference	
	>	012	012-005	00571390			0		
	>	01310	012-010	00352786			0		
1	>	01302	182-233	12345467			0		

Please Note – Investment Bank Accounts will be set to **Reconcile** in Bank Account Setup as part of the update <u>ONLY</u> if:

- They are set up in the chart of accounts with a BSB and Account Number prior to update
- The General Ledger account has a non-zero balance

4.1.3 Viewing all Bank Accounts

Bank Account Setup will allow users to view all bank accounts including Investment Accounts, to view these, follow the below steps:

- 1. Navigate to 'Bank Account Setup'
- 2. Click 'All Bank Accounts'

J	Bank Account Setup RENEE - AVENUE COMP3						- [\times
									0
	Account Code	BSB	Account No.	Closed	Manual Entry	Post - Bank Rec Only	SCM Refer	ence	
>	012	012-005	00571390			0			
>	01310	012-010	00352786			0			
>	01302	182-233	12345467			0			
				All	Bank Accounts	Add 🕂 S	ave	Clos	;e

3. All available operating / investment accounts will appear and can be easily searched using the field searches

P Ban	k Accounts									- 🗆
🛞 Re	efresh	Export 🔥 A	dvanced							
Fie	eld		(Condition	Value					
Bu	ilding Numl	ber	• 1	is equal to	• •					
- St	atus		•	is not equal to	Removed					
- Ac	count Numl	ber	•	is equal to	•					
- Ac	count Code			is equal to	• •					
_										
2990	records dis	played				_				
Bank	BSB	Account Number	SCM Reference	e Building Number	Building Name	Status	Manual Entry	Account Code	Account Description	Bank Account Nam
MBL	183-334	302006663		1 M 1 M 1	LAW CONTRACTOR	Active	No	012	CASH AT BANK	
ABL	183-334	210864724		10000	A READ THE READ IN COMPANY	Active	No	012	CASH AT BANK	
4BL	183-334	287251086		10.00	Last and College	Active	No	01302	INVESTMENT ACCOUNT 2	Macquarie Bank Lin
1BL	183-334	254054331		1000	Address of the state	Active	No	01302	INVESTMENT ACCOUNT 2	Macquarie Bank Lin
1BL	183-334	293644845		10000	I MANY TAX COMP.	Active	No	012	CASH AT BANK	
1BL	183-334	301992038		1000	LOCKED AND ADDRESS	Active	No	012	CASH AT BANK	
1BL	183-334	301999744		100 M	COLUMN A DOM: NOT	Active	No	01302	INVESTMENT ACCOUNT 2	Macquarie
IBL	183-334	301991576		and the second s	1 march 10 million and 10 million and	Active	No	012	CASH AT BANK	
4BL	183-334	302028253		al and	1-Control (Second Second	Active	No	01302	INVESTMENT ACCOUNT 2	Macquarie
1BL	183-334	301989398		10000	- Contractory Contractory	Active	No	012	CASH AT BANK	
1BL	183-334	302027305		A Desired	1 and 10 and 10 and 10 and	Active	No	01302	INVESTMENT ACCOUNT 2	Macquarie
ABL	183-334	301997359		and the	1-Descent Address	Active	No	012	CASH AT BANK	
IBI	183-334	302033287		and the second sec	CONTRACTOR OF STREET, ST.	Active	No	01302	INVESTMENT ACCOUNT 2	Macquarie
N7	012-003	123456743		termine to the second s	Contraction of Contract, Name	Active	No	01303	INVESTMENT ACCOUNT 3	
ABI	183-334	301975181		1,000	and the second second	Active	No	012	CASH AT BANK	
ABI	183-334	280514472		447	Local Control	Active	No	012	CASH AT BANK	
ABI	183-334	293733523		100	Internet Provide	Active	No	01302	INVESTMENT ACCOUNT 2	Macquarie Bank Lin
ARI	183-334	301993382		100.00	LOUGH BALL DOUGH	Active	No	012	CASH AT BANK	indequarte bank en
ARI	183-334	302020749		100.00	Local Train States	Active	No	01302	INVESTMENT ACCOUNT 2	Macquarie
ABI	183-334	301983755		ALC: NOT THE OWNER OF THE OWNER OWNER OF THE OWNER OWNE	and the second second	Active	Ves	012	CASH AT BANK	
ARI	183-334	302023155		1000	Companying Street	Active	Vec	01302	INVESTMENT ACCOUNT 2	Macquarie
ARI	183-334	301083830		-	A REAL PROPERTY.	Active	No	012	CASH AT BANK	macqualite
ARI	193-334	302023230		1000	A DESCRIPTION OF TAXABLE PARTY.	Active	No	01302	INVESTMENT ACCOUNT 2	Macquaria
ADI	102.224	265676190		100	1 No. of Concession, Name	Active	No	012	CASH AT RANK	macquarie
ADL .	103-334	201002525			Contraction of the local division of the loc	Active	No	012	CASH AT DANK	
AD1	105-554	201022323				Active	Ne	01202	INVESTMENT ACCOUNT 2	Magnussia
MBL	102.224	 A second second second second 		the second se		Active	IND	01302	INVESTIMENT ACCOUNT 2	widequarie

- 4. When an individual account is selected from the grid the following options can be accessed
 - Bank Account Setup
 - Bank Statement will show full Bank Statement History

•

- 8 Refresh Export Advanced 0 + Field Building Number is equal to • Status is not equal to Removed • • is equal to Account Number Account Code is equal to • . 2990 records displayed Bank BSB BSB Account Number SCM Reference Building Number Building Name 183-334 302006663 1111111 Manual Entry Account Code Account Description Bank Account Name 1111111 325387 CASH AT BANK MRI Active 012 182.224 210864724 CASH AT BANK INVESTMENT ACCOUNT 2 INVESTMENT ACCOUNT 2 CASH AT BANK CASH AT BANK INVESTMENT ACCOUNT 2 CASH AT BANK INVESTMENT ACCOUNT 2 CASH AT BANK INVESTMENT ACCOUNT 2 CASH AT BANK INVESTMENT ACCOUNT 3 CASH AT BANK INVESTMENT ACCOUNT 2 CASH AT BANK 183-334 254054331 293644845 301992038 301992043 301999744 30199774 302022253 302027305 302027305 302027305 302027305 302027305 301975181 280514472 293733523 301997382 301997382 302029749 301983755 301983839 302022329 265676189 301992525 500912 500912 403752 403752 347631 328654 328654 617331 617331 6456 6456 4522 4522 419219 28596 INVESTMENT ACCOUNT 2 Macquarie Bank Lin 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 183-334 012 012 01302 012 01302 012 01302 01302 01303 012 01302 012 01302 012 01302 012 01302 012 01302 Macquarie Macquarie Bank Limit Macquarie 2859 Macquarie 012 01302 Macquarie 29085 MBL MBL 183-334 183-334 012 3291 409225 012 01302 MBI 183-334 302028923 409225 Active Macquarie Bank Account Setup Bank Statement Statement Info Close
- Statement Info will show all Statement info for the selected building

4.2 Bank Reconciliation new interface to Include Investment Accounts

The bank reconciliation process has been designed to automate the banking processes. Banking data is downloaded from the bank and processed within the system automatically where possible.

Bank Reconciliation enhancements include the ability to:

- View transaction allocations
- View the source of transactions such as EFT details
- Identify unreconciled transactions and why transactions did not autoreconcile.
- Auto Process unreconciled banking
- Access Global and Local Legends
- Configuration settings

4.2.1 Bank Reconciliation interface for Investment Accounts

- 1. Navigate to Bank Reconciliation
- 2. Click the drop down to select the Investment accounts which are now available in the list

🧧 Bank	Reconciliation							-		×
5930	0100.000 (Ref.)	012	CASH AT BAN	Show unreconciled only	Configu	ration	Global Legends	Local L	egends	0
Filter						y 2022				
Number	Building Name	Account Co	de Account Description	Account Manager		Acc	ount			
5930	Station States	012	CASH AT BANK	Later Sec.	~	.00				
5930	A REAL PROPERTY.	01302	INVESTMENT ACCOUNT 2	Land Test		.00				
18772		012	CASH AT BANK	THE PARTY NAME	_					
17419	A 100 King to 100 King	012	CASH AT BANK	Experiments		I				
21454	ALC: MARKING AN ADDRESS	012	CASH AT BANK	Berner in		1				
636989	the state of the s	012	CASH AT BANK	States and shall		I				
447254	And the second second	012	CASH AT BANK	1000 Today 8		I				
304383	and Aller States	012	CASH AT BANK	Cattle Design		I				
310806	And Add Street Street	012	CASH AT BANK	Kide Huden		I				
683	1000	012	CASH AT BANK	Table Marchan		I				
516367	The station is a	012	CASH AT BANK	the second se		I				
507835	And a second second	012	CASH AT BANK	Telefolde Telefolde		I				
701438	And in case in the	012	CASH AT BANK	Note that the second		I				
642802	1.000	012	CASH AT BANK	Calquering		1				
2825	Configurate shares	012	CASH AT BANK	Second a		1				
6045	Contraction of the	012	CASH AT BANK	and the formula of the	~					
				Save Print	Histor	y S	tatement Auto	Process	Clo	se

3. Once selected the Bank Reconciliation for the selected Investment Account will appear ready for reconciliation

1	Bank Reconci	liation							_	
59	30	0.000	01302	INVESTMENT -	Show unrec	onciled o	only Configuration	on Global Legen	ds Local Le	gends 🕜
Clo	sing Balance: 0	.00	Bank: MBL	Bsb: 184-446 Acco	ount Number: 235578	Cu	rrent Month: May 2	2022		
	Date	Туре	Details	Reference	Amount		Balance	Account		
>			Brought forward			0	0.00			
>	31/05/2022	OTHER	Test		0.00	0	0.00	01302 INVESTMENT	FACCOUNT 2	
					Save	Print	History	Statement A	Auto Process	Close

4.2.2 Global Configuration setup - Investment Accounts

New configuration settings have been added:

Auto process receipts to lots in legal action or payment plan can be un-ticked so that receipts will not process automatically, but be able to be receipted and allocated by the user processing the bank reconciliation. If ticked the receipting will try to automatically allocate the receipt based on configuration as set in Receipt Entry / File / Configure.

🄀 Coi	nfiguration	_		×
Setti	ngs			
\checkmark	Auto-process creditor debits - exact amount owing			
\checkmark	Auto-process creditor debits - less than amount owing			
	Default filter Account Manager to current user			
\checkmark	Auto-process receipts to lots in legal action			
✓	Auto-process receipts to lots that have a payment plan			
		_		
			Clos	e

4.2.3 Legends Global and Local – Investment Accounts

Enhancements have been made to allow Investment Accounts to have separate Global and Local Legend set ups. New Columns have been added to the User Interface and can be setup as follows:

- 1. Navigate to 'Bank Reconciliation'
- 2. Click on 'Global or Local Legend' option
- 3. Select 'Investment Accounts' option
- 4. The following settings can be applied to the legend:
 - 'Starts With' or 'Contains' (default is 'Starts With') and will take priority over 'Contains'
 - Update Bank Statement Details to This will allow the user to automatically update the bank statement item – This feature is optional and is not information that has to be populated.
 - Apply to bank accounts for fund: All Funds, Admin Fund and Sinking Fund This is an optional fund restriction for Investment Accounts – if set, legend will

only be used on bank accounts that can post to that fund (a field in Bank Account Setup).

Legends with this restriction would take priority over legends without this restriction. This setting only applies to BCMax not GLMax

ssing Balance: 0.00 Bank: MBL Bsb: 184-446 Account Number: 235578 Current Month: Date Type Details Reference Amount Balance Brought forward 31/05/2022 OTHER Test 0.00 ? Global Legend Account Type Transaction Type Details Account Code Account Type Transaction Type Details Account Code	May 2022	aunt 302 INVESTMEI — —	NT ACCOU ×	<u>NT 2</u>
Date Type Details Reference Amount Balance Brought forward Image: Comparison of the second secon	Acc 0.00 013	302 INVESTME!	NT ACCOU ×	NT 2
Brought forward Test OTHER Test OLO Account Type Transaction Type Details Account Code Apply to: Operating Accounts Investment Accounts	0.00 013		NT ACCOU ×	NT 2
31/05/2022 OTHER Test 0.00 Image: Global Legend Account Type Transaction Type Details Account Code Image: Apply to: Operating Accounts Investment Accounts	0.00 013		NT ACCOU ×	INT 2
Global Legend Account Type Transaction Type Details Account Code Apply to: Operating Accounts Investment Accounts		- 0	×	
Account Type Transaction Type Details Account Code Account Type Transaction Type Details Accounts Accounts Accounts Details Details Accounts Accounts Accounts Accounts Accounts Acco			0	
Account Type Transaction Type Details Account Code Account Code Apply to: Operating Accounts Investment Accounts				
Account Type Transaction Type Details Account Code Account Type Transaction Type Details Account Code Apply to: Operating Accounts Investment Accounts				
Apply to: Operating Accounts Investment Accounts				
Apply to: Operating Accounts Investment Accounts				
Apply to: O optioning, internet of internet of the			×	
	h		\sim	
Type: Interest *				
Starts With O Contains				
Details: Quarterly Interest				
Account Code: 12510 AUDITORS - TAXATION SERVICES				
Details To:				
Analysis have a second for				
Apply to bank accounts for 004 ADMINISTRATIVE FUND			~	
Eund				

5. Once Saved the bank reconciliation process will apply these legends and reconcile.

5. Process Bank Statements

The Process Bank Statements module is designed to give the users a central point to view and action daily banking for all buildings, all banks and now Investment Accounts.

StrataCash Management banking will automatically be downloaded and imported every morning; all other banks for example MBL, will still need to be downloaded daily and imported using 'Process Bank Statements' icon as shown below:

Proces	s Bank Stat	ements								
Bank		Accou	unts Last Imported						Configu	ration
ANZ Bendigo E BQL Macquari StrataCasl	3ank e Bank h Managem	31 1 1 37 nent 30	Use EBMax to Use EBMax to Statement dat 14/03/2022 Statement Dat	import statement data import statement data a cannot be imported - bai <u>BCMaxDrives\Testing\Mys</u> a is automatically downloa	nk not SQL\05	supported <u> SCM\MBL</u> when available				
Additional	StrataCash	Management a	ccounts not set up in Strat Import	,						
SCM Ref	BSB	Account No.	Building Name	Building No.	TD	Status	Opened	Data Available	Balance	Set up
40207	124-367	20523847	RS Test - Mansion	000004		Open	22/02/2021			

The interface will include the following new features:

- Show all available banks, accounts and when the last banking was imported
- User Interface will advise Additional StrataCash Management Accounts not setup in StrataMax
- Users can filter by Account Manager to display buildings that belong to that account manager
- Users can now filter with the new enhancement 'All Account Types' which allows the user to select, 'All Account Types', 'Operating Accounts' or 'Investment Accounts' depending on the selection the system will filter by this setting (default is All Account Types)

												×
Bank A	ccounts Last Ir	mported								Configu	ration	?
ANZ 1	5	e	> \\fsint\qdriv	e\BCMaxDrives\Testin	a/WySQ	L\05\BCM\ANZ						
Macquarie Bank 1-	462 05/10	/2022 🥃	\\fsint\qdriv	e\BCMaxDrives\Testing	a\MySQ	L\05\BCM\MBL	7					
StrataCash Management 1	26		Statement D	ata is automatically do	wnload	ed when availab	le					
Filter to Account Manager:			~ ×	Investment Only	~	✓ Sho	ow only Unreconci	led, with a Var	iance, not genera	ted or not in late	st impo	ort file
Building Name	Building No.	Account	Generated	All Account Types Operating Only	ted nts	Unpresented Receipts	Unreconciled Items	General Ledger	Variance	Actions		
Language states	325387	01302		Investment Only	.00	0.00	425.26	27,982.77	-28,408.03 🌗	🗢 🖶 🕰 🏛 🕒	9 🌔	
1.0000000000000000000000000000000000000	500912	01302		0.00	0.00	0.00		3,511.28	-3,511.28 🌗	0 🖶 Q 🏛 🤤	9	
· Property of Second	403752	01302		0.00	0.00	0.00		6,000.53	-6,000.53 🌗	D m m m m m m m m m m m m m m m m m m m	9	
1 DOBORN BOOK	328654	01302		0.00	0.00	0.00	1,557.78	4,342.41	-5,900.19 🌗	D m m m m m m m m m m m m m m m m m m m	9	
a selection of the literature	6456	01303		0.00	0.00	0.00		0.00		D m m m m m m m m m m m m m m m m m m m	9	
1 March 1997 Street	28596	01302	30/09/2021	38,949.63	0.00	0.00	1.56	23,450.36	15,497.71 🌗	D m m m m m m m m m m m m m m m m m m m	9	
to the second second	1190	01401		0.00	0.00	0.00		0.00		D m m m m m m m m m m m m m m m m m m m	9	
A REAL PROPERTY AND A REAL PROPERTY.	16808	01302	30/09/2021	2,336.32	0.00	0.00	913.43	3,337.68	-1,914.79 🌗	D m m m m m m m m m m m m m m m m m m m	9	
Contractor Contractor	318810	01302	30/09/2021	11,007.45	0.00	0.00	433.49	13,004.16	-2,430.20 🌗	D m m m m m m m m m m m m m m m m m m m	9	
the state and strength the	5930	01302		0.00	0.00	0.00		10,992.71	-10,992.71 🌗	D m m m m m m m m m m m m m m m m m m m	9	
and the second second second	6801	01403		0.00	0.00	0.00		0.00			9	
ALC: NO. OF THE OWNER, NO. 3	14644	01403		0.00	0.00	0.00		0.00			9	
A REAL PROPERTY AND A REAL	5349	01403		0.00	0.00	0.00		0.00			9	
Inclusion Control - Table	10044	01406		0.00	0.00	0.00		59,718.92	-59,718.92 🌗		9	
the part of the state	5484	01403		0.00	0.00	0.00		0.00			9	
Barbara and State	COMP3	01310		0.00	0.00	0.00		0.00			9	
REAL PROPERTY.	COMP3	01302		0.00	0.00	0.00		0.00) 🖆 🖓 🖶 🕒	3	
THE RESIDENCE THE	457	01301		0.00	0.00	0.00	-10.00	0.00	10.00 🌗) 🖆 🖓 🖶 🕒	3	
NAME AND DESCRIPTION OF	23578	01302		0.00	0.00	0.00		0.00) 🖆 🖓 🖶 🕒	3	
NUMBER OF STREET	434850	01302		0.00	0.00	0.00	-208.11	124,091.21	-123,883.10 🌗) 🖆 🖓 🖶 🕒	3	
						Other Inve	stment Accounts	Process	Messages f	rom Process	Clos	se

• Filter available to 'Show only unreconciled with Variance, not generated or not in latest import file'. It is recommended to have this on when working through daily banking to provide a tidy view of what needs to be reconciled.

Bank	Accounts Last I	mported								Configuration
ANZ	15	e	\\fsint\qdriv	e\BCMaxDrive	Testing\MySQ	L\05\BCM\ANZ				
Macquarie Bank	1462 05/10)/2022 🧧	\\fsint\qdriv	e\BCMaxDrives	Testing\MySQ	L\05\BCM\MBL	7			
StrataCash Management	126		Statement Da	ata is automati	cally download	ed when availab	le			
ilter to Account Manager:			~ ×	Investment (Dnly ~	🖌 Sho	ow only Unreconc	iled, with a Var	iance, not genera	ited or not in latest im
Building Name	Building No.	Account	Generated	Bank Statement	Unpresented Payments	Unpresented Receipts	Unreconciled Items	General Ledger	Variance	Actions
	325387	01302		0.00	0.00	0.00	425.26	27,982.77	-28,408.03 🌗	
And in case of the local diversion of the local diversion of the local diversion of the local diversion of the	500912	01302		0.00	0.00	0.00		3,511.28	-3,511.28 🌗	🗢 🖶 🕰 🏛 🔁
ALC: NOT THE OWNER OF	403752	01302		0.00	0.00	0.00		6,000.53	-6,000.53 🌗	🔁 🖶 🗘 🏛 🏵
A REAL PROPERTY.	328654	01302		0.00	0.00	0.00	1,557.78	4,342.41	-5,900.19 🌗	🔁 🖶 🗛 🏛 🕲
ACCOUNT OF A DECK	6456	01303		0.00	0.00	0.00		0.00		🔁 🖶 🗘 🏦 🔁
	28596	01302	30/09/2021	38,949.63	0.00	0.00	1.56	23,450.36	15,497.71 🌗	🔁 🖶 🗘 🏛 🏵
Total Andrews	1190	01401		0.00	0.00	0.00		0.00		🗢 🖶 🗛 🏛 🚱
 DOCUMENT CONTRACT 	16808	01302	30/09/2021	2,336.32	0.00	0.00	913.43	3,337.68	-1,914.79 🌗	🔁 🖶 🗘 🏛 🕲
Contract Contract	318810	01302	30/09/2021	11,007.45	0.00	0.00	433.49	13,004.16	-2,430.20 🌗	🔁 🖶 🗘 🏛 🏵
and a second second second	5930	01302		0.00	0.00	0.00		10,992.71	-10,992.71 🌗	🗢 🖶 🗛 🏛 🚱
	6801	01403		0.00	0.00	0.00		0.00		🔁 🖶 🕰 🏛 🔁
and the second se	14644	01403		0.00	0.00	0.00		0.00		🗢 🖶 🕰 🏛 🏵
A CONTRACTOR OF	5349	01403		0.00	0.00	0.00		0.00		
A CONTRACTOR OF	10044	01406		0.00	0.00	0.00		59,718.92	-59,718.92 🌗	🔁 🖶 🗛 🏛 🔂
a film the second	5484	01403		0.00	0.00	0.00		0.00		
100 Jan 10	COMP3	01310		0.00	0.00	0.00		0.00		
NE-4045	COMP3	01302		0.00	0.00	0.00		0.00		🔁 🖶 🖓 🏦 🏦 🔁
And Address of the local division of the loc	457	01301		0.00	0.00	0.00	-10.00	0.00	10.00 🌗	
Care and the second second	23578	01302		0.00	0.00	0.00		0.00		
A DECEMBER OF	434850	01302		0.00	0.00	0.00	-208.11	124,091.21	-123,883.10 🌗	🔁 🖶 🗛 🏦 😭

- The grid showing buildings displays the following information to assist the users:
 - Building Name and Number
 - Account This will show either 012 for operating accounts and 01302 for example of Investment accounts, which is what is set up in Bank Account Setup.
 - Generated displaying the date of the bank statement and its transactions
 - Bank Statement is the amount that is in the bank account as of the generation date
 - Unpresented Payments the total amount of payments that have been processed through EFT Manager that are not yet cleared
 - Unpresented Receipts the total amount of receipts that have yet to be presented
 - General Ledger is the amount for the 012 Cash at Bank account in StrataMax and should match the Bank Statement figure
 - Variance displays the difference between the figures on the Bank
 Statement and General Ledger
 - Actions Contains a variety of icons and actions that differ between buildings, on a daily basis

5.1 Actions and Alerts

The Process Bank Statements contain a variety of icons and actions to carry out on a daily banking. These will appear in the Actions column of the Process Bank Statements these actions will also be used for Investment Bank accounts:

- Balance Bank Reconciliation When selected it will launch the Bank Reconciliation Balance screen
- Process Bank Reconciliation When selected will open the Bank Reconciliation screen
- Print Bank Reconciliation Report when selected the Bank Reconciliation Report will come to screen for selected building. There is a new 'Bank Account' option in the Bank Reconciliation Report to select the account to report. This drop down will list any Bank Accounts setup for that selected building as shown below:

🧧 Bank Reco	nciliation	n Report			-		×
Screen		Template	rt_BNKRECR.xml				0
O Printer		Printer Paper Source	Microsoft Print to PD Automatically Select	F			
O Excel							
Bank Account	01302	INVEST	IENT ACCOUNT 2		-		
Ourrent	Filter						
○ Historic	Accou	nt Code Accour	t Description				
	012 01302	CASH . ! INVES	AT BANK IMENT ACCOUNT 2				
					Print	Clos	e

- Search Bank Statement History Opens the log viewer specifically for bank statement items with the 'Date' and 'Account Code' fields'
- Refresh When clicked after processing the Bank Reconciliation screen for that building, the building once processed will disappear from the grid as it has been actioned and reconciled
- Search Statement Info Header Opens the 'Log Viewer' specifically for Bank Statement information with the 'Balance Date' field
- Search Statement Info Details Opens the 'Log Viewer' for Bank Statement information with the 'Date' and 'Bank' fields
- Alert Notification Hover over icon with the mouse cursor to display the alert. Some examples below:
 - Invalid SCM BSB or Account Number
 - Bank Account balance not reconciled with statement view the bank Reconciliation Report for details

- Opening Balance and last closing balance are different. Opening
 Balance Amount, Closing Balance Amount, Generation Date DD/MM/YY
- Not processed Building locked by user

6. Global Bank Reconciliation Summary Report – Enhanced for Investment Accounts

The new global report 'Bank Rec- Summary Report' has been enhanced to support Investment Accounts to report Bank Reconciliation information detailing the following:

- Bank Account Number
- Building Name
- Bank Balance
- Outstanding Deposits
- Unpresented Withdrawals
- Unreconciled amounts
- Adjusted Bank Balance
- Cash at Bank
- Difference

The Bank Rec Summary Report will report each row for a different bank account as at the date entered before running the report. All bank accounts that are currently active with data will report data for the most recent bank rec on or before the date that was entered.

To access the Bank Reconciliation Summary Report, follow the below steps:

1. Navigate to 'Bank Rec Summary Report'



- 2. Enter the date you wish to report (system will default to yesterday's date) this can be changed
- 3. Select 'Investment Bank Accounts only'

📔 Bank Reconciliati	on Summary Repo	ort		_		×
Screen	Template	rt_BNKRECSUM.xml				0
	Printer	Microsoft Print to PDF				
	Paper Source	Automatically Select				
O Excel	Letterhead	Default			v	
Reconciliations as at I	Date 19/10/2022 All Bank / Operating Investme	Accounts g Bank Accounts only nt Bank Accounts only	•	×		
				Print	Clos	e

- 4. Select Screen, Printer or Excel
- 5. Click 'Print'
- 6. 'Bank Rec Summary Report' will come to screen with the Investment Account Summaries for all Investment accounts

Tšeod	ly Corps	THÉ C	Ma		er Pi	ly E	
100 Gold Coast Highw Surfers Paradise	ay	P O Gold Coa	Bex 7110 st Mail Centre			Telephone: (07) 5 Fax: (07)	572 2750 5578 5125
Queensland 4217		Bundal	QM 9726			Mobile: 041	8 752 507
	Bank Recor	ciliation Su	ummary a	s at 19/10	0/2022		
Account Number Name	Ba Balar	nk Outstanding ce Deposits	Unpresented Withdrawals	Unreconciled	Adjusted Bank Balance	Cash at Bank	Difference
287251088	0	00 0.00	0.00	0.00	0.00	0.00	-27,982.77
254054331	0	00 0.00	0.00	0.00	0.00	0.00	-3,511.28
302023155	8,949	63 0.00	0.00	-1.56	18,948.07	18,949.63	15,497.71
302020037	2,338	32 0.00	0.00	-0.19	2,336.13	2,336.32	-1,001.55
281503599	6,001	45 0.00	0.00	-0.49	6,000.96	6,001.45	-2,003.20
235578	0	00 0.00	0.00	0.00	0.00	0.00	-10,992.71
22188710	0	00 0.00	0.00	0.00	0.00	0.00	-59,718.92
13356789 RENEE 1	TEST BUILDING 0	00 0.00	0.00	0.00	0.00	0.00	0.00

Please Note: The name of the investment account can be updated in Bank Account Setup Account Name field.

7. Security – Process Bank Statements/Bank Reconciliation

New Security Permissions have been added to security to allow users access to the new modules:

Process Bank Statements

8 Security		—		\times
File Permissions For -	×			^
BCMax GLMax DocMax				
Permissions Permissions Permissions Process Bank Statements				
	admin@b	cm.com.au		
Process Bank Statements Filter Close				~
			Close	е

Bank Reconciliation Summary

File Vermissions For - Name encee soderlund ECMax GLMax DocMax Permissions P	🔞 Security			\times
Name renee soderlund BCMax GLMax DocMax Permissions Permissions Bank Reconciliation Summary bank Reconciliation Summary Filter Close	File	🕫 Permissions For — 🗆 🗙	1	^
BLMAX GLMax DocMax	1 patrone	Name renee.soderlund		
bank Reconciliation Summary bank Reconciliation Summary bank Reconciliation Summary Filter Close		BLMax GLMax DocMax		
dmin@bom.com.au	Contract of the local division of the local	Reports Bank Reconciliation Summary		
bank Reconciliation Summary Filter Close	annual a			
bank Reconciliation Summary Filter Close	a constantion			
bank Reconciliation Summary Filter Close	Ent.			
	- Stagetter	dmi bank Reconciliation Summary Filter Close	n@bcm.com.au	
	- and the state			~

8. Dashboard – Maturing Investment Accounts

A new option has been added to the dashboard for maturing investment accounts providing the ability to monitor investment accounts maturity. This can be set up following the below steps:

- 1. Navigate to the Dashboard
- 2. Select 'Add Group'
- 3. Select the Report Type 'Maturing Investment Accounts'
- 4. Populate all the required information on the below screen

Dashboard Conf	guration	\times
Report		_
Maturing Investme	nt Accounts	~
Display Title		_
Maturing Invest Ac	counts	
Maturing investn	nent accounts	
Days before matu	rity 30	٦
Display Type		
Traffic Light		~
Show On Deskto	p	
	Lower Limit Value Upper Limit Value	
	30 45	
(when	e limit is the number of maturing investment accounts)	
Preview		_
		/e

- 5. Click on 'Save'
- 6. Dashboard will be added



RS TEST 10 Dash									
- Maturing	Building Number	Building Name	Account Code	Account Name	Maturity Date	Bank	BSB	Account Number	
Investment 🗙	29954	and the second s	01301	TERM DEPOSIT	16/01/23	MBL	184-446	252945100	
Accounts	270347	TEST COMMUNITY BMC	014033	INVESTMENT TD STG	21/03/22	SGP	332-027	555057369	
	270347	TEST COMMUNITY BMC	014032	INVESTMENT TD STG	09/02/22	SGP	332-027	555399123	
	270347	TEST COMMUNITY BMC	014036	INVESTMENT TD STG	09/02/22	SGP	332-027	555166311	
	83221	And the second second	01406	INVESTMENT TO BOQ	20/01/22	SCM	124-367	23237484	
	83221	NAME AND ADDRESS OF TAXABLE	014065	INVESTMENT TO MBL	19/01/22	MBL	182-222	207589748	
	270347	TEST COMMUNITY BMC	014035	INVESTMENT TD STG	17/01/22	SGP	332-027	555151646	

9. Transferring money between Operating and Investment accounts

If users are transferring funds between the Operating Fund and Investment accounts the system will automatically reconcile between the funds for transactions coming directly through the bank as 'Other or Interest' using 'Create Bank Transfer' option, see details below: **Please Note:** The 'Create Bank Transfer' option will only appear if the date and amount is the same in both Operating and Investment accounts and type is either 'Other or Interest'

Bank Reconciliation COMP1 RENEE - CENTRE 012 CASH AT Show unreconciled only Configuration Global Legends Local Legends Cosing Balance: 73,000.00 Bank: ANZ Bsb: 012-003 Account Number: 00902152 Current Month: September 2022 Date Type Details Reference Amount Balance Account O.00 O.00		_									_	
COMP1 RENEE - CENTRE 012 CASH AT Show unreconciled only Configuration Global Legends Local Legends Image: Configuration Global Legends Image: Configuration Image: Configuration <th>Bank</th> <th>Recond</th> <th>iliation</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>_</th> <th></th> <th>×</th>	Bank	Recond	iliation							_		×
Closing Balance: 73,000.00 Bank: ANZ Bsb: 012-003 Account Number: 00902152 Current Month: September 2022 Date Type Details Reference Amount Balance Account > Brought forward 0.00 0.00 > 01/09/2022 OTHER TD Transfer TD Transfer 3,000.00 01310 INVESTMENT 5 V Type: Other ~ 0 0.00 3,000.00 01310 INVESTMENT 5 Date: 01/09/2022 • Image: Contraster Image: Contraster Image: Contraster Image: Contraster Reference: TD Image: Contraster Image: Contraster Image: Contraster Image: Contraster Image: Contraster Reference: TD Image: Contraster	COMP1	RENEE	- CENTRE	012	CASH AT 🔻	Show unreco	nciled onl	y Configuratio	on Global Leger	nds Local Le	gends	?
Date Type Details Reference Amount Balance Account > Brought forward 0.00 0.00 > 01/09/2022 OTHER TD Transfer TD Transfer 3,000.00 01310 INVESTMENT 5 V Image: Control of the strength of the strengt of	Closing B	alance:	73,000.00	Bank: ANZ	Bsb: 012-003 Accourt	nt Number: 00902152	Curre	nt Month: Septer	mber 2022			
Brought forward 0.00 O1/09/2022 OTHER TD Transfer Type: Other ~ 01/09/2022 • Date: 01/09/2022 • • Date: 01/09/2022 • • Balance: To,000.00 Balance: 73,000.00 Account:	Date		Туре	Details	Reference	Amount	Ba	alance	Account			
> 01/09/2022 OTHER TD Transfer TD Transfer 3,000.00 3,000.00 01310 INVESTMENT 5 V Image: Contrast of the	>			Brought forward			0	0.00				
Ype: Other Date: 01/09/2022 ▼ Details: Term Deposit Transfer Reference: TD Amount: 70,000.00 Balance: 73,000.00 Account:	> 01/0	09/2022	OTHER	TD Transfer	TD Transfer	3,000.00	0	3,000.00	01310 INVESTMEN	Т5		
Type: Other ~ Date: 01/09/2022 ~ Details: Term Deposit Transfer Reference: TD Amount: 70,000.00 Balance: 73,000.00 Balance: 73,000.00 Create Bank Transfer Allocate Creditor Create Bank Transfer Allocate Creditor Create Bank Transfer Allocate Creditor	~											
Date: 01/09/2022 Details: Term Deposit Transfer Reference: TD Amount: 70,000.00 Balance: 73,000.00 Account:	Type:		Other	~			0					
Details: Term Deposit Transfer Reference: TD Amount: 70,000.00 Balance: 73,000.00 Account:	Date:		01/09/2	2022 🔻								
Reference: TD Amount: 70,000.00 Balance: 73,000.00 Account:	Details	:	Term D	eposit Transfer								
Amount: 70,000.00 Balance: 73,000.00 Account: Create Bank Transfer Allocate Creditor Create Receipt Reverse Payment Match to Unpresented Add Allocation Delete	Referen	nce:	TD									
Balance: 73,000.00 Account:	Amour	nt:	70,000.0	00								
Account:	Balanc	e:	73,000.0	0								
Create Bank Transfer Allocate Creditor Create Receipt Reverse Payment Match to Unpresented Add Allocation Delete	Accou	nt:										
				Create Bank Transfer	Allocate Creditor Ci	reate Receipt Reverse	Payment	Match to Un	presented Add	Allocation	Delete	
			_									_
Add Item Save Print History Statement Auto Process Close					Add	Item Save	Print	History	Statement	Auto Process	Clos	e

Important note: If you are <u>not</u> transferring through the bank and creating a manual transfer via creditor invoices, a clearing account will need to be used when drawing the payment and reconciling the bank statement. See help for more detailed information.

Important Note - Old Investment Reconciliation along with the Investment Account options that were available from the Bank Balances screen shown below have been removed and no longer available:

🇃 Bank Balances -	21 Octob	oer 2022		- 0	×
File Options Help View Overdraft Lin Accou Set Up Investmen	nit Entries t Accounts for N	Von-Split Banking	Б	Print	
012 Split Bank Setup Print			2.09	Change Bu Refrest	
				Close	Jetalis
Overdraft Limit/(Minimum Balance)					
GST/PAYG Owing	0.00	Refundable			
Available Funds	19432.09				

Please note: Westpac is no a longer supported bank. Users will need to go into Bank Account Setup, select manual entry and reconcile manually using Bank Reconciliation module.

Account Code bas Account Code bas Account Code Mental Entry + > 012 182-22 12334647 Operating Account © Investment Account 10401 INVESTMENT A/C SINKING FUND Account Number 999988888 Account Number	ost - bank kec Only	
012 1022012 12350789 01202 012-012 13350789 Operating Account Investment Account Account 01401 INVESTMENT A/C SINKING FUND S8 124-367 Account Number 999988888 Account Name		×
Operating Account Investment Account Oterating Account Oterating Account Oterating Account Oterating Oterating		×
Operating Account Investment Account Ol401 INVESTMENT A/C SINKING FUND S88 124-367 G99988888 Lccount Number		×
Account 01401 INVESTMENT A/C SINKING FUND IS8 124-367 Account Number 999988888		
S8 124-367		
Account Number 999988888		
Account Name		
(CCOR Name		
Reconcile		
Closed		
Manual Entry		
Post and Finalise in Bank Reconciliation Only		
iCM Reference		
 Use building address as account owner 		
 Use manager address as account owner 		
Aaturity Date		
nterest Rate		
und 005 SINKING FUND		
ast Import Date		
nvestment Interest 1070 INTEREST ON INVESTMENTS		
nvestment Fees 12710 BANK CHARGES - ACCOUNT FEES		

The three fields highlighted above will only be available with in Other Investment Accounts (not reconciling) is being used.

For further information in relation to specific changes to Bank Reconciliation and Investment Account Management please refer to StrataMax Online Help

What's Better

- Status Reports Bank Reconciliation Report if attached to the Status Report with the Option 'Hide Bank Account' was ignoring this setting, this has now been resolved and the bank account will no longer appear on the Bank Reconciliation Statement if the setting 'Hide Bank Account' is on.
- Creditor Aged Balance Report Name order was not working as designed this has now been resolved.
- Process Bank Statements/Bank Account out of Balance If there is no bankstmttdat or stmtcrntdat, the system will now load the closing balance from the latest statementinfoheader marked as processed.
- Utility Billing Utility Bill for Finalised Readings where the Second Debtor has not yet been created was outputting the DEFT Reference Number for the original Debtor on the Deposit Slip. This has now been resolved.
- Web API has been modified to expose the contacts for owners/creditors/non-lot debtors with 'LastModifiedDate' for synchronisation purposes
- Receipt Entry / Bank Rec The following changes have been made:
 - Receipt Entry:

- prevent creating a receipt where the balancing account is a reconciled bank account (was previously any bank account)

- prevent creating a receipt where the account is a reconciled bank account

o Bank Reconciliation

- Create Receipt- prevent creating a receipt where the account is a reconciled bank account