

GiveSmart Admin Permissions

Permissions	User	Campaign Assistant	Volunteer	Campaign Admin	Org Hub Admin
Campaign Fundraising Website					
View Homepage, Items, Donate, Pay, My Info	X	X	X	X	X
Manage profile, add a credit card on file	X	X	X	X	X
Help Center					
Access to Help Center	X	X	X	X	X
Campaign Items Management					
Full item management capabilities		X		X	X
Campaign User Management					
Actions dropdown access			X	X	X
Bulk user updates				X	X
Update user contact information			X	X	X
Check in a guest			X	X	X
Check out a guest			X	X	X
Place bids/purchases/donations for guests			X	X	X
Delete bids/item purchases/donations for guests			X	X	X
Campaign Settings					
Customize homepage				X	X
Create & customize pages				X	X
Backstage access				X	X
Page visibility settings				X	X
Set donation options				X	X
Create custom displays				X	X
Create sponsor ads				X	X
Campaign Event Tickets and Seating Management					
Create event tickets and custom questions				X	X
Manage ticket purchaser orders				X	X
Assign seats (Available when tickets sold on GiveSmart platform)				X	X
Manage Campaign Auction					
Set items open and close time				X	X
Enable a countdown clock				X	X
Close and reconcile auction				X	X
Campaign Communication Tools					
Send email messages				X	X
Send text messages				X	X
Customize and generate tax letters or item donation letters				X	X
Payment and Revenue Management					
Manage transaction fee settings				X	X
Apply a tax or surcharge to purchasers				X	X
Bulk run credit cards on file				X	X
Issue refunds				X	X
Campaign Dashboard and Reports					
Dashboard access				X	X
Live Activity				X	X
Revenue, Payments, Top Donors, Top Items, Registered Users, Bids, Tickets, Votes, Raffles, Disbursements, Exports				X	X
Items Report		X		X	X
Admin Notifications					
Email notification of ticket purchases, item purchases or donations on order form				X	X
Email notification when donation is placed on Homepage Donate Now or Champion fundraising page				X	X
Email notification of an item donated from Homepage				X	X
Add Additional Campaign Admins					
Add Campaign Admins, Assistants or Volunteers				X	X
Org Hub Access					
Add additional Org Admins					X
Modify the terms and conditions					X
Access ALL campaigns					X
Access Inventory, Users and Reports from Hub					X
Create new campaigns or copy existing					X