

# OTS Template Release – V1

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StrataMax has been dedicated to meeting the needs of Strata Managers for over 30 years through the continual enhancement of our software suite. We are committed to providing new functionality to support you in servicing your clients and to provide opportunities for you to optimize efficiency within your office environment.

This document describes exciting new features and enhancements available in the above release.

A history of Release Notes can be reviewed on the [StrataMax Online Help](#)



THE COMPLETE STRATA MANAGEMENT SOLUTION



What's Better .....3

# What's Better

- The 'Present' section of attendees in Minutes documents has been enhanced to output all attendees who are present at the meeting, including Proxies, Power of Attorneys and Nominees.
- The 'Pre-Meeting Voting' section of attendees in Minutes documents has been enhanced to output all attendees who have voted pre-meeting via VoteMax or voting paper, including Proxies, Power of Attorneys and Nominees.
- The 'Apologies' section of attendees in Minutes documents has been adjusted to output all attendees who have submitted an apology for the meeting, including Proxies, Power of Attorneys and Nominees.
- If an attendee votes by voting paper and attends the meeting in person, they will now only appear in the 'Present' section of a Minutes document. They will not appear in the 'Pre-Meeting Voting' section.
- In addition to appearing in the 'Present' or 'Pre-Meeting Voting' section, Proxies, Power of Attorneys or Nominees will continue to be output in their own sections in Minutes documents in order to show their representation detail.
- The format of a Proxy, Power of Attorney and Nominee has been enhanced to simplify the information being displayed and widen the representative's column.

<b>Proxies</b>	
Verity Thompson for	Lot 2 Miss Deborah Langley
Polly Francis for	Lot 5 Mrs Lesley Houston & Mr David Banksia
Harold Smith for	Lot 10 Damien Anthony Walker & Katherine Spitzkowsky

- The 'Present' and 'Pre-Meeting Voting' sections have been enhanced to output how an attendee voted next to their lot details.

<b>Present</b>		
Bradley Greenwith	Lot 1	In Person
Verity Thompson	Lot 2	In Person
Finn Plough	Lot 3	In Person
Alice Elizabeth Milner	Lot 6	In Person
Bradley Yabsley	Lot 9	Voting Paper