

Section Selection in Outcomes (for CT members)

The CT representatives are responsible for selecting sections to assess as part of the SLO Assessment process. To help with that task, we have created this instruction guide to walk through the steps of selecting sections in Outcomes.

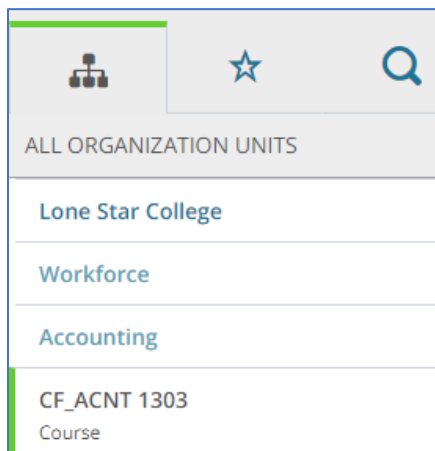
Using a Google Chrome web browser, access Outcomes using the link below:

<https://lonestar.campuslabs.com/outcomes> (*Your regular LSC email and password will grant you access to the site.)

All LSC programs and disciplines can be found under Lone Star College. Academic disciplines and programs will be under the Academic list and the Workforce programs and certificates will be under the Workforce list.

Users have been granted specific permissions based on the disciplines and programs they are representing.

1. From the main organizational chart, select Academic or Workforce to find your discipline or program, then click on it to see the Campus_Course list.
 - a. From the Campus Course listing on the org chart, click on the blue link for the SLO that will be assessed for SLO assessment.



The screenshot shows a list of SLOs with their descriptions and assessment status. The SLOs are:

- SLO1**: Use basic accounting terminology and the assumptions, principles, and constraints of the accounting environment. Status: Assigned (16 Assessed).
- SLO2**: Identify the difference between accrual and cash basis accounting. Status: No Results.
- SLO4**: Analyze and record business events in accordance with U.S. generally accepted accounting principles (GAAP). Status: No Results.
- SLO5**: Prepare financial statements in an appropriate U.S. GAAP format, including the following: income statement, balance sheet, statement of cash flows, an... Status: Not Selected.
- SLO6**: Analyze and interpret financial statements using financial analysis techniques. Status: Not Selected.
- SLO7**: Describe the conceptual differences between International Financial Reporting Standards and U.S. generally accepted accounting principles. Status: Not Selected.

2. After clicking on the SLO# link, identify which semester the SLO will be assessed by clicking the semester.

The screenshot shows a vertical list of semesters with radio buttons next to them. The semesters are:

- 2021 Fall**: No Measure Selected
- 2022 Spring**: No Measure Selected
- 2022 Summer**: No Measure Selected

3. From the SLO screen, click Connection then click Assign from the next screen.

CF_ACNT 1303
ACADEMIC 2022

Outcomes Taxonomy Curriculum Map

Term: 2022 Spring [Back to List](#) Term

CF-SLO7 [Edit](#) AGGREGATED RESULT

Identify and correct accounting errors.

Comprehend

COVID-19 Notes

How will assessment be performed?

Assessment
CF_ACNT 1303 will perform assessment of this outcome.

Connection
Gather assessment data by making a connection to other organization units, courses, or outcomes.

Assign
Request assessment of this outcome from another organization unit or course.

Assign assessment to other unit(s)

4. The next step will be to add the course sections that the SLO will be assessed in using the Organization list in the Assigned Connections area.

- Click the “+” button to the right of the course section to add them for section selection.
- Select all sections that will assess this SLO and click Save.

Assigned Units/Courses [Remove All](#)

CF_ACNT 1303 5001 [Remove](#)

CF_ACNT 1303 5003 [Remove](#)

[Cancel](#) [Save](#)

Assigned Connection

Organization

CF_ACNT 1303

Select All

CF_ACNT 1303 5001

CF_ACNT 1303 5003

CF_ACNT 1303 Y001

After clicking Save, Outcomes will return to the main campus course page where the SLOs listed. At this point, you will see **A Assigned** under the results bar for the SLO that was just assigned. These steps will need to be repeated for the second SLO being assessed so that both learning outcomes are assigned to the sections for assessment.

Verifying Section Selection

Verifying from the Campus Course Level – Once SLOs have been assigned to sections for assessment, you can review the sections selected by clicking on the SLO# link from the campus course level and see the list of sections selected at the bottom of the screen for that SLO.

The screenshot shows the interface for the course **KC_PSYC 2301** for the term **AY22-23**. The page is divided into tabs for **Outcomes**, **Taxonomy**, and **Curriculum Map**. The **Outcomes** tab is active, showing the SLO **KC-SLO1** with the description: "Identify various research methods and their characteristics used in the scientific study of psychology." The SLO is associated with the learning outcome **Comprehend, Evaluate**. Below this, there is a section for **Directly Assigned Connections**, which lists two sections: **KC_PSYC 2301 2001** and **KC_PSYC 2301 2811**. To the right of this list are buttons for **Remove All** and **Edit Connections**. Below the list, there are two green boxes, each containing the text **Not Selected**.

Verifying at the Section Level - Once SLOs have been assigned to sections for assessment, you can check to ensure the sections were each assigned both learning outcomes correctly.

1. When in the program at the campus course level (ex. UP_BUSI 1301), you can click any one of the sections you assigned the learning outcomes to and on the right side of the window, in the content panel, you should see a Red indicator with a number and the links to the two learning outcomes that were assigned for that section.

The screenshot shows the interface for the course **UP_BUSI 1301 6002** for the term **2022 Fall**. The page is divided into tabs for **Outcomes**, **Taxonomy**, and **Curriculum Map**. The **Outcomes** tab is active, showing the SLO **UP-SLO3** and **UP-SLO4**. The SLOs are associated with the learning outcome **Comprehend, Evaluate**. Below this, there is a section for **Pending Connections**, which lists two sections: **UP_BUSI 1301** and **UP_BUSI 1301**. To the right of this list, there is a red indicator with a number **2** and a link to **Pending Connections**. Below the list, there is a red box containing the text **1. Campus_Course Level**. A blue arrow points from this box to the **Pending Connections** section. Below the list, there is a **Create Outcome** button.