KidKare Features
For Independent Centers

KidKare Food Program allows you to manage, participants, menus, expenses, claims, and more in one place. You can access KidKare from any Internet-enabled device.

Feature	Where Is It?	Description	Documentation Link(s)
Manage Children	Children > List Children	Add participants. View and edit child details.	**Participants**
Attendance & Meal Counts	Menus/Attendance > Attendance & Meal Counts	Record daily attendance and meal counts.	**Attendance and Meal Counts**
Daily Menus	Menus/Attendance > Daily Menus	Record your menus each day, estimate attendance, and print the Menu Production Record.	**Daily Menus**
Menu Templates	Menus/Attendance > Menu Templates	Create and save templates that can later be used for your daily menus.	**Manage Menu Templates**
Milk Audit	Claims > Milk Audit	View the Milk Audit and plan for possible shortages.	**Milk Audit**
Copy & Paste Menus	Menus/Attendance > Menu Calendar	Copy and paste menus to single or multiple days.	**Copy & Paste Menus (Single Day)** **Copy & Paste Menus (Multiple Days)**
Schedule Menus	Menus/Attendance > Menu Calendar	Plan future menus for specific days.	**Menu Calendar Overview**
Manage Claims	Claims > List Claims	Calculate claims and view claims detail. Make manual adjustments, record payments, and more.	**Claims**

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Feature	Where Is It?	Description	Documentation Link(s)
Enter Receipts	Expenses>Receipts	Record food and milk purchases.	**Itemized Entry** **Quick Entry**
Add Vendors	Expenses > Manage Vendors	Add your vendors to KidKare so you can later add them to receipts.	**Manage Vendors**
eForms	eForms	Send enrollment invitations to guardians, track enrollments, and approve/renew enrollments online.	**eForms**
Reporting	Reports	Print a wide range of reports for your childcare business.	**Reports**
User Management	Administration > User Permissions	Add your staff to KidKare, create user roles, and customize user permissions.	**Add Users** **User Permissions**