WELCOME PACKET

Implementation

This is what you can expect in your first 30 days.

Thank you for making the choice to use SimplePart as your eCommerce partner. Once your signed agreement has been processed, there is still a lot to accomplish before your online site is ready to sell parts and accessories. Once our Sales team passes your information on to our Client Services (CSC) team, one of our Dealer Implementation team members will contact you gather contact information.

1

Have this information ready when the Implementation team contacts you







Business Office contact



Accounts Payable Department contact



GM and/or Parts Manager

Alert necessary departments about the implementation of your new parts site





The SimplePart CSC team will be in regular communication with various departments at your dealership to help your site launch as smoothly as possible.

2



Set up online payment accounts

To accept credit cards online, you must select and set up a payment gateway provider. SimplePart offers three different payment providers:











*SimplePart's preferred payment providers.

Point your website address to your new online parts site





Our team will help you relay DNS pointing instructions from SimplePart Client Services to your IT or web hosting provider.

4

5

Train and Go Live

We will schedule an hour-long walkthrough and training with your parts manager and anyone else who will be working with you on the new site. After you've completed the training, you'll be ready to go when your site is live!



Check in with us

If you need any assistance, check in with the SimplePart Client Services (CSC) team. We are here to help! Call us at (888) 843-0425 or email support@simplepart.com.

