

Logging in with 2-step verification

Adviser Quick Start Guide

One of the most important actions you can do to increase the security of your data is to enable 2-step verification (also commonly known as multi-factor authentication or MFA). Praemium's 2-step verification is a security feature that requires you to use two methods of authentication to login. This only takes couple of minutes yet increases your account security significantly.

How it works?

Log in as usual with your Praemium username and password. The login site will request you to enter a verification code. The verification code can be generated by an authenticator app (the most secure option) or sent via SMS to your mobile.

Authentication apps

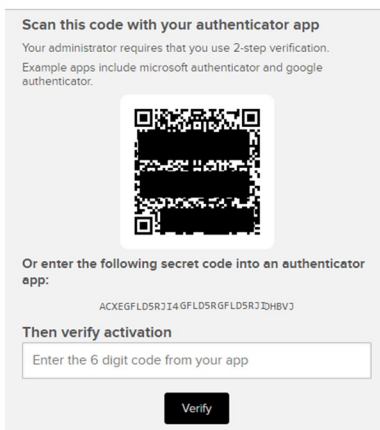
To use 2-step verification, if you don't already have one, you will first need to install an authenticator app on your smartphone or mobile device.

Common apps include Microsoft Authenticator and Google Authenticator, available from the App Store or Play Store.

Logging in the first time

The first time you login to login.onpraemium.com you will see a QR code.

Activate 2-step verification



Scan this code with your authenticator app
Your administrator requires that you use 2-step verification.
Example apps include microsoft authenticator and google authenticator.

Or enter the following secret code into an authenticator app:
ACXEGFLD5R3J14GFLD5R6FLD5R3J2H8V3

Then verify activation
Enter the 6 digit code from your app

Verify

1. Scan this code with your authentication app.
2. The app will then generate a 6-digit verification code which you can enter.
3. Click **Verify** to complete your login.
4. Each time you subsequently login, you will be prompted to enter a new 6-digit verification code.
5. You can obtain the code from your authentication app.

Sending the code via SMS

From the app selector screen (the screen where you select which application you want to use):

- Click **Security** from your user profile menu.
- From the **2-step verification** option, click **Set phone number**.
- This will allow you to send the verification code via SMS to your smartphone.

