(iNHDEX) NH - College and Career Readiness

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Overview

Summary, Scope, and Purpose

As part of the Consolidated Accountability plan required for the US Every Student Succeeds Act (ESSA), NHED needs to determine students' college and career readiness based upon their achievement on several indicators. The College and Career Readiness (CCR) Submission is a required submission for all districts with a high school (grades 9-12), including charter school districts. A student's college and career readiness is inclusive of their entire high school career. Districts may report a student's attainment of identified CCR indicators that occurred at any point during the student's high school tenure, from grade 9 through grade 12. Students who repeat grade 12 should be reported each year they repeat the grade until they depart school.

Due Dates

Window Name	Submission Start	Submission End	Collection Start	Collection End
EOY	5/15/2025, 12:00 AM	8/15/2025, 12:00 AM	07/01/2024	06/30/2025

Functional Requirements

Reporting Population and Business Rules

#	Requirement
R1	Reports a record for all students in Grades 9-12.
R1.BR1	Student's Enrollment must be within the Start Date and the End Date entered on the Extract Editor.
R1.BR2	Do not include any records that match the following exclusions: • Enrollment No Show • Enrollment State Exclude • Enrollment Grade Level Exclude • Enrollment Status of: ○ *28: Education Free Account (EFA) Program* • Calendar Exclude • School Exclude
R2	The report can be run against a district's active year as well as any prior year.
R3	The report can be run in District Editions.
R4	The report will be generated in CSV format as well as a human-readable format (HTML). The CSV format is the State Format.
R4.BR1	
R5	If multiple calendars are selected, the report will sort in the following order: • District Number • School Number • State Assigned Student Identifier
R6	The file name that is generated will be titled **NH_CollegeCareerAndReadiness**.

Extract Editor Requirements

Path: NH State Reporting > iNHDEX

	Editor Options	Field Type	Requirements
1	Extract Type	Drop list	
2	Start Date	Date field	
3	End Date	Date field	
4	Ad Hoc Filter	Drop list	
5	Calendar Selector	Multiple Calendar Selector	1. Defaults to the Calendar selected in the Campus Toolbar 2. At least one calendar is Required
6	Generate Report	Trigger button	Trigger the creation of the extract when selected
7	Submit to Batch	Trigger button	Send extract to Batch Queue when selected
8	Report Format	Drop list	Drop list will contain: • Comma Separated (CSV) • HTML
9	Cross Site Exclude	Checkbox	When checked, exclude Cross Site records from this report. Cross Site records are found on the following areas: • Course • Section • Roster • GradingScore • Attendance / AttendanceCode

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Report Data Elements

The numbers below represent the sequence the fields should appear in.

	Data Element Label	Description / Business Rules	Required (Y/N)	Data Source GUI Path	Database Field(s)	Format	Length
1	**sauNbr** (School Administrative Unit Number)	*The state-assigned code for the SAU.* Reports the **SAU Number** from District Information.	Y	District Information > SAU Number	CustomDistrict .value	Numeric	1-4 characters
2	**distNbr** (District Number)	*The state-assigned code for the district.* Reports the **State District Number** from District Information.	Y	District Information > State District Number	District .number	Numeric	1-4 characters
3	**schoolNbr** (School Number)	*The state-assigned code for the school.* Reports the **State School Number** from School Information.	Y	School Information > State School Number	School .number	Numeric	5 characters exactly

4	**sasId** (State Assigned Student Identifier)	*Unique state assigned student ID. Each student should receive only one SASID and the SASID should remain with the student throughout his/her education in the state of NH.* Reports the **Student State ID** from Demographics.	Y	Demographics > Student State ID	Person .stateID	Numeric	10 characters exactly
5	**dob** (Date Of Birth)	*The Date of Birth of the student. This field will be used validate a student's identity and age.* Reports the **Birth Date** from the current Identity record.	Y	Identities > Birth Date	Identity .birthDate	Date (MM/DD/YYYY) Must be 0-padded (e.g. "8" would be "08")	10 characters exactly
6	**nhScholarCd** (NH Scholar Status Code)	*Indicates if the student is a NH Scholar.* Reports **1** if NH Scholar is checked. • Reports **NULL** in all other situations.	N	Enrollment > NH Scholar	EnrollmentNH .scholar	Numeric	1 character exactly
7	**collegeDualEnrollCd**		N		CustomCourse .value	Numeric	

(College Dual-Enrollment Results)	*Indicates the student's results in their Dual Enrollment course(s).*		Course Information > Dual Enrollment Grades	ScoreListItem . stateScore		1 character exactly
	• Reports **1** if the student received a score that is mapped to a State Score of *C* or higher in a single course that is marked as Dual Enrollment. • Reports **2** if the student received a score that is mapped to a State Score of *C* or higher in more than one course that is marked as Dual Enrollment. • Reports **NULL** in all other situations. **NOTES:**					

| | | • Course must have Dual Enrollment checked to be considered.
• Student must receive a Grade of "C-" or better in the course to be considered.
   ○ State Score assigned to the Grade awarded must be one of the following:
     ■ A(+/-)
     ■ B(+/-)
     ■ C(+/-)
   ○ This is the grade given on the **Transcript**. | | | | | |

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| 8 | **SATCd**

(SAT Results) | *Indicates the student's SAT results.*

• Reports **1** if the student has a score greater than or equal to the following for both subjects:
   ○ 480 - Reading
   ○ 530 - Mathematics
• Reports **NULL** in all other situations.

NOTES:

• SAT tests are identified by tests and sub-tests that use a National Test National Code of *SAT*.
• SAT Reading tests are identified by sub-tests that have a Code of *SATReading*.
• SAT Math tests are identified by sub-tests that have a Code of *SATMath*.
• The test date must be before the Extract End Date to be considered. | N | Assessment | TestScore .scaleScore | Numeric | 1 character exactly |
| 9 | **ACTCd**

(ACT Results) | *Indicates the student's ACT results.* | N | Assessment | TestScore .scaleScore | Numeric | 1 character exactly |

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- Reports **1** if the student has a score greater than or equal to the following for only one of the following subjects:
  - 18 - English
  - 22 - Mathematics
  - 22 - Reading
  - 23 - Science
- Reports **2** if the student has a score greater than or equal to 2 or more of the above subjects.
- Reports **NULL** in all other situations.

NOTES:

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		- ACT tests are identified by tests and sub-tests that use a National Test National Code of *ACT*. - ACT English tests are identified by sub-tests that have a Code if *ActEnglish*. - ACT Math tests are identified by sub-tests that have a Code if *ActMath*. - ACT Reading tests are identified by sub-tests that have a Code if *ActReading*. - ACT Science tests are identified by sub-tests that have a Code if *ActScience*. - The test date must be before the Extract End Date to be considered.					

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| 10 | **APExamCd**

(AP Exam Results) | *Indicates the student's AP Exam results.*
_____

• Reports **1** if the student has a score (raw or scaled) greater than or equal to 3 on a single AP exam.
• Reports **2** if the student has a score (raw or scaled) greater than or equal to 3 on more than one AP exam.
• Reports **NULL** in all other situations.

NOTES:

• AP exams are identified by tests that use a National Test National Code of *AP*.
• The test date must be before the Extract End Date to be considered. | N | Assessment | TestScore .scaleScore

.rawScore | Numeric | 1 character exactly |

| 11 | **IBExamCd**

(IB Exam Results) | *Indicates the student's IB Exam results.*

- Reports **1** if the student has a score (raw or scaled) greater than or equal to 4 on a single IB exam.
- Reports **2** if the student has a score (raw or scaled) greater than or equal to 4 on more than one IB exam.
- Reports **NULL** in all other situations.

NOTES:

- IB exams are identified by tests that use a National Test National Code of *IB*.
- The test date must be before the Extract End Date to be considered. | N | Assessment | TestScore .scaleScore

.rawScore | Numeric | 1 character exactly |

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| 12 | **ASVABCd**

(ASVAB Results) | *Indicates the student's ASVAB results.*

• Reports **1** if the student has a score (raw or scaled) greater than or equal to 31 on an ASVAB exam.
• Reports **NULL** in all other situations.

NOTES:

• ASVAB exams are identified by tests that use a National Test National Code of *ASVAB*.
• The test date must be before the Extract End Date to be considered. | N | Assessment | TestScore .scaleScore

.rawScore | Numeric | 1 character exactly |
| 13 | **ACTNatlCareerReadinessCd**

(ACT National Career Readiness Certificate) | *Indicates if the student has obtained an ACT national career readiness certificate.*

Reports **1** if ACT National Career Readiness is checked.

• Reports **NULL** in all other situations. | N | Enrollment > ACT National Career Readiness | EnrollmentNH . actNatCareerReadiness | Numeric | 1 character exactly |

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| 14 | **industryRecognizedCareerCd**

(Industry Recognized Career Credential) | *Indicates if the student has obtained an industry recognized career credential.*

• Reports **1** if the student has *Industry Recognized Credential* checked in a single CATE program where *Program Completer* is checked **AND** the associated Course has an Industry Credentials of *2: Received 2 or more Industry Recognized Credentials.*
• Reports **2** if the student has *Industry Recognized Credential* checked in a single CATE program where *Program Completer* is checked **AND** the associated Course has an Industry Credentials of *2: Received 2 or more Industry Recognized Credentials.*
• Reports **2** if the student has *Industry Recognized Credential* checked in more than one CATE program where *Program Completer* is checked **AND** the associated Course has a value other than NULL for Industry Credentials.
• Reports **NULL** in all other situations. | N | State Programs > CATE > Industry Recognized Credential | NHCATE . industryRecognizedCred

.programCompleter | Numeric | 1 character exactly |

NOTES:

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- Student must have Active Course with a value for Classification of Instruct Program (CIP Code) and Industry Credentials.
- Student's CATE program must have a matching Classification of Instruct Program (CIP Code) to the Course.
- Student's CATE program must have an Entry Date prior to or equal to the student's Enrollment End Date.
- Student must receive a Grade of "C-" or better in the course.
  - State Score assigned to the Grade awarded must be one of the following:
    - A(+/-)
    - B(+/-)
    - C(+/-)
  - This is the grade given on the **Transcript**.
- Student's CATE program must be started and exited /completed prior to the Extract Editor End Date to report.
- Student's CATE entry date must be prior to the course's end date for the course to be tied to the CATE program.

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| 15 | **partCareerPathways**

(Participation in Career Pathways) | *Indicates a student's participation in career pathways.*

• Reports **1** if the student has *Career Pathways* checked in a single CATE program where *Program Completer* is checked.
• Reports **2** if the student has *Career Pathways* checked in more than one CATE program where *Program Completer* is checked.
• Reports **NULL** in all other situations.

NOTES: | N | State Programs > CATE > Career Pathways | NHCATE . careerPathway

.programCompleter | Numeric | 1 character exactly |

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- Student must have Active Course with a Classification of Instruct Program (CIP Code).
- Student's CATE program must have a matching Classification of Instruct Program (CIP Code) to the Course.
- Student's CATE program must have an Entry Date prior to or equal to the student's Enrollment End Date.
- Student must receive a Grade of "C-" or better in the course.
  - State Score assigned to the Grade awarded must be one of the following:
    - A(+/-)
    - B(+/-)
    - C(+/-)
  - This is the grade given on the **Transcript**.
- Student's CATE program must be started and exited /completed prior to the Extract Editor End Date to report.
- Student's CATE entry date must be prior to the course's end date for the course to be tied to the CATE program.

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| 16 | **partApprovedApprentProg**

(Participation in Approved Apprenticeship Program) | *Indicates a student's participation in an approved apprenticeship program.*

• Reports **1** if the student has *Apprenticeship Prog. Participation* checked in at least one CATE program where *Program Completer* is checked.
• Reports **NULL** in all other situations.

NOTES: | N | State Programs > CATE > Apprenticeship Prog. Participation | NHCATE . apprenticeshipProgram

.programCompleter | Numeric | 1 character exactly |

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- Student must have Active Course with a Classification of Instruct Program (CIP Code).
- Student's CATE program must have a matching Classification of Instruct Program (CIP Code) to the Course.
- Student's CATE program must have an Entry Date prior to or equal to the student's Enrollment End Date.
- Student must receive a Grade of "C-" or better in the course.
  - State Score assigned to the Grade awarded must be one of the following:
    - A(+/-)
    - B(+/-)
    - C(+/-)
  - This is the grade given on the **Transcript**.
- Student's CATE program must be started and exited /completed prior to the Extract Editor End Date to report.
- Student's CATE entry date must be prior to the course's end date for the course to be tied to the CATE program.

| 17 | **sealBiliteracy**

(Seal of Biliteracy) | *Indicates if the student has obtained a seal of biliteracy.*

Reports **1** if the student has a State Seal of *01: Gold* or *02: Platinum*.

• Reports **NULL** in all other situations.
• To report the student must have:
  ○ Information populated on the Graduation tab (A record must exist in the Graduation table)
  ○ Seal Date Earned must be populated.
  ○ Seal Language must be populated. | N | Graduation > State Seals and Certs | GraduationSeal . stateSeal | Numeric | 1 character exactly |