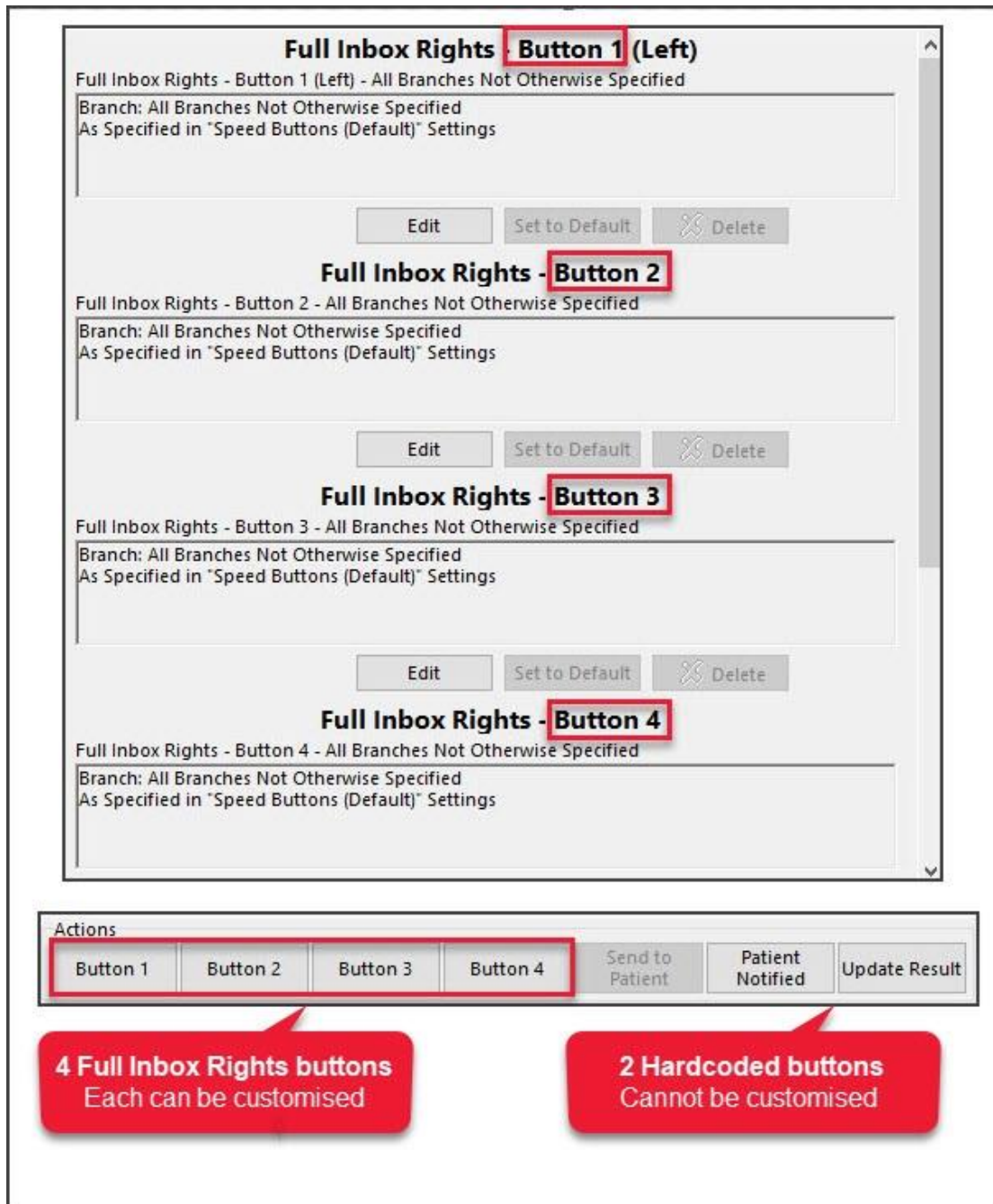


Customising the Results inbox

The Results Inbox has 2 views – one seen by staff with **Full Rights** and another seen by staff with **Limited Rights** - each view has buttons that can be customised.

Full Inbox Rights

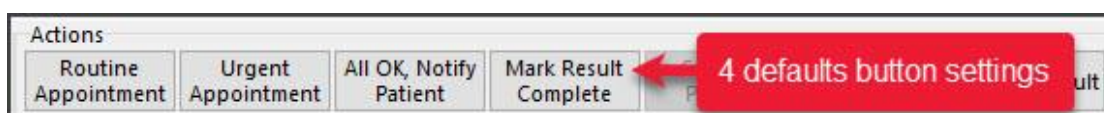
Users with Full Inbox Rights to the Results Inbox see a row of 7 Speed Buttons and the first 4 buttons can be customised. The order of the **4 Edit** Buttons matches the **4 Actions** buttons.



The screenshot displays the 'Full Inbox Rights' configuration interface. It features four customisable buttons, each with a title, a description, and three action buttons: 'Edit', 'Set to Default', and 'Delete'. The buttons are labeled 'Button 1 (Left)', 'Button 2', 'Button 3', and 'Button 4'. Below these is an 'Actions' bar containing seven buttons: 'Button 1', 'Button 2', 'Button 3', 'Button 4', 'Send to Patient', 'Patient Notified', and 'Update Result'. Two red callout boxes highlight that the first four buttons are customisable, while the last two are hardcoded.

4 Full Inbox Rights buttons
Each can be customised

2 Hardcoded buttons
Cannot be customised



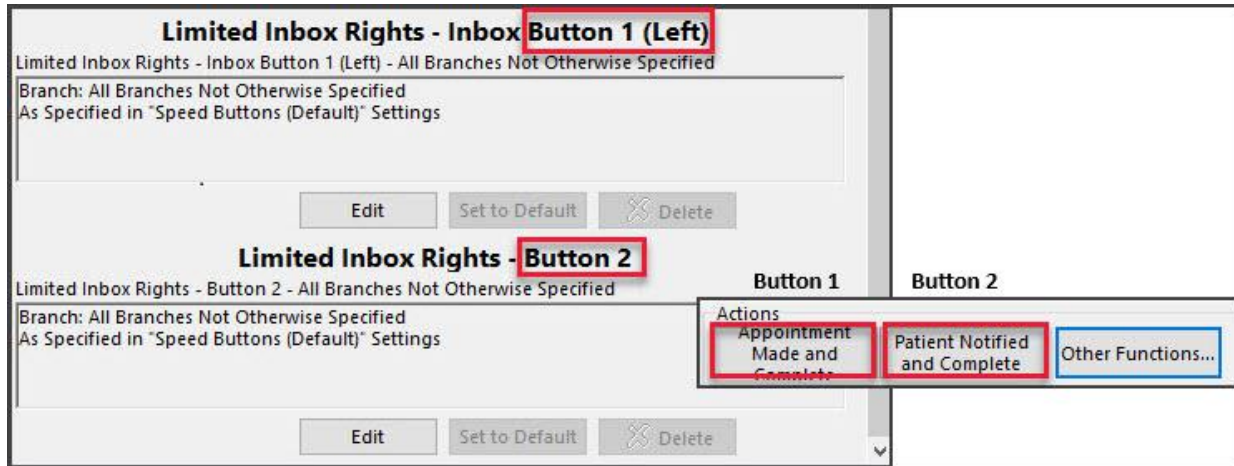
This screenshot shows the 'Actions' bar with default button settings. The buttons are: 'Routine Appointment', 'Urgent Appointment', 'All OK, Notify Patient', 'Mark Result Complete', and 'Update Result'. A red callout box points to the first four buttons, indicating they are default settings.

4 defaults button settings

Limited Inbox Rights

Users with Limited Inbox Rights see a row of 3 Speed Buttons and first 2 buttons can be customised. The hardcoded Other Functions button gives additional Results Inbox options.

This provides a more limited level of access to staff that scan letters, attach patients etc.



Where to customise Speed Buttons

All Speed Buttons are customised under Global Options > Results>Result tab.

