

VT Ed-Fi Suite 3 v7.1: Staffs

January
2025

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Summary

This entity represents an individual who performs specified activities for any public or private education institution or agency that provides instructional and/or support services to students or staff at the early childhood level through high school completion.

Object Triggering Logic

Action	Business Rule(s)
Post	<p>Post a record when either of these conditions are true:</p> <ul style="list-style-type: none"> • A person has a District Employment record that overlaps the configured year with District Staff checked and an Assignment Code populated and mapped to an Ed-Fi Code OR • A person has a District Assignment record that overlaps the configured year. <p>Do NOT post a record if any of the following are true:</p> <ul style="list-style-type: none"> • There is not a Staff State ID for the staff person. • District Assignment is marked as Exclude • School is marked as Exclude • If the Assignment Code field is not mapped to an Ed-Fi Code in Resource Preferences
Delete /Post Put	<p>A DELETE / POST will be performed if the data element being altered is part of the resource's natural key. A PUT will be performed otherwise.</p> <ul style="list-style-type: none"> • When the person's identity record is changed • When the person's employment assignment record is changed • When the person's employment record is changed • When one of the person's employment credentials is changed • When one of the person's section staff history records is changed
Delete	Staff records are a shared resource among all districts, this record will not delete

Required Resources (Upstream)

The following resources must be sent prior to this resource:

- Schools (Preloaded)

Dependent Resources (Downstream)

The following resources are dependent on this resource (must be sent after this resource):

- Staff Education Organization Assignment Associations
- Staff Education Organization Employment Associations
- Staff School Association
- Staff Section Associations

Error Log

The following are potential Tier 1 (Ed-Fi API generated) or custom (Campus generated) errors you may receive when posting, updating, or deleting this resource. Please keep in mind that the "Error Message" below may not match your exact error message.




Error Message	Possible Causes / How to Fix



Object Data

Data element labels below in **BOLD** are part of the natural key of this resource and are required data elements for the record to send through Ed-Fi.














- The Mandatory / Conditional / Optional column indicates what the state requires for each data element.
- The Uses Core Template Rules column indicates if the element uses Infinite Campus Core Ed-Fi rules, has been Localized using DOE rules, or the element has been added by a DOE as an Extended Element.

	Data Element Label	Business Rule(s)	Mandatory (M) Conditional (C) Optional (O)	Data Source GUI Path	Database Field	Uses Template Logic (✓ / ✗ / EXT)
1	staffUniqueID (string)	<i>A unique alpha-numeric code assigned to a staff.</i> 1. Report Staff State ID	M	Demographics	Person. staffStateID	✗
2	birthDate (date)	<i>The month, day, and year on which an individual was born.</i> Report the Birth Date from the person's current identity record	M	Identity	Identity.birthDate	✓
3	firstName (string)	<i>Name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.</i> <ul style="list-style-type: none"> • Report legal first name if populated on current identity record. • Else report the first name from the current Identity record. 	M	Identity	Identity. legalFirstName Identity. firstName	✓

4	middleName (string)	<p><i>A secondary name given to an individual at birth, baptism, naming ceremony, or through legal change.</i></p> <hr/> <ul style="list-style-type: none"> • Report legal middle name if populated on current identity record. • Else report the middle name from the current Identity record. 	C	Identity	<p>Identity.legalMiddleName</p> <p>Identity.middleName</p>	
5	lastSurname (string)	<p><i>The name borne in common by members of a family. NEDM Last Name/Surname</i></p> <hr/> <ul style="list-style-type: none"> • Report legal last name if populated on current identity record. • Else, report last name from the current Identity record. 	M	Identity	<p>Identity.legalLastName</p> <p>Identity.lastName</p>	
6	generationCodeSuffix (string)	<p><i>An appendage, if any, used to denote an individual's generation in his family (e.g., Jr., Sr., III).</i></p> <hr/> <ul style="list-style-type: none"> • Report the suffix from the person's current identity record • If blank, do not report 	C	identity	identity.suffix	

7	hispanicLatinoEthnicity (boolean)	<p><i>An indication that the individual traces his or her origin or descent to Mexico, Puerto Rico, Cuba, Central, and South America, and other Spanish cultures, regardless of race. The term, "Spanish origin," can be used in addition to "Hispanic or Latino."</i></p> <hr/> <p>Report from "Is the individual Hispanic/Latino?" from the person's current identity:</p> <ul style="list-style-type: none"> ○ If droplist is = Yes, report "true" ○ If droplist is = No or NULL, report "false" 	C	identity	identity. hispanicEthnicity	
8	sexDescriptor (string)	<p><i>A person's gender.</i></p> <hr/> <ul style="list-style-type: none"> • Report Legal Gender. • If Legal Gender is NULL, report Gender. 	C	Identity	identity. legalGender identity.gender	

9	identificationCodes (array)	<p><i>An unordered collection of staffIdentificationCodes.</i></p> <table border="1"> <thead> <tr> <th data-bbox="719 280 1223 373">Data Element</th> <th data-bbox="1223 280 1393 373">Business Rule</th> </tr> </thead> <tbody> <tr> <td data-bbox="719 373 1223 528">StaffIdentificationSystemDescriptor</td> <td data-bbox="1223 373 1393 528">Report District (hard coded)</td> </tr> <tr> <td data-bbox="719 528 1223 683">assigningOrganizationIdentificationCode</td> <td data-bbox="1223 528 1393 683">Do not report. VT does not collect</td> </tr> <tr> <td data-bbox="719 683 1223 837">identificationCode</td> <td data-bbox="1223 683 1393 837">Report the local Staff Number if populated.</td> </tr> </tbody> </table>	Data Element	Business Rule	StaffIdentificationSystemDescriptor	Report District (hard coded)	assigningOrganizationIdentificationCode	Do not report. VT does not collect	identificationCode	Report the local Staff Number if populated.	M	Demographics	person. staffStateID	
Data Element	Business Rule													
StaffIdentificationSystemDescriptor	Report District (hard coded)													
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10	electronicMails (array)	<p><i>An unordered collection of staffElectronicMails.</i></p> <table border="1"> <thead> <tr> <th data-bbox="719 932 1099 995">Data Element</th> <th data-bbox="1099 932 1393 995">Business Rule</th> </tr> </thead> <tbody> <tr> <td data-bbox="719 995 1099 1088">electronicMailTypeDescriptor</td> <td data-bbox="1099 995 1393 1088">Report Work (hard coded)</td> </tr> <tr> <td data-bbox="719 1088 1099 1181">electronicMailAddress</td> <td data-bbox="1099 1088 1393 1181">Report Email address entered</td> </tr> <tr> <td data-bbox="719 1181 1099 1273">primaryEmailAddressIndicator</td> <td data-bbox="1099 1181 1393 1273">Optional, does not report</td> </tr> </tbody> </table>	Data Element	Business Rule	electronicMailTypeDescriptor	Report Work (hard coded)	electronicMailAddress	Report Email address entered	primaryEmailAddressIndicator	Optional, does not report	C	Demographics	contact.email	
Data Element	Business Rule													
electronicMailTypeDescriptor	Report Work (hard coded)													
electronicMailAddress	Report Email address entered													
primaryEmailAddressIndicator	Optional, does not report													

11	addresses	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
12	ancestryEthnicOrigins	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
13	citizenshipStatusDescriptor	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
14	credentials	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
15	highestCompletedLevelOf EducationDescriptor	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
16	highlyQualifiedTeacher	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
17	identificationDocuments	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
18	internationalAddresses	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
19	languages	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
20	maidenName	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
21	oldEthnicityDescriptor	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
22	otherNames	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
23	personalIdentificationDocuments	This is optional, does not report.	<input type="radio"/>	N/A	N/A	

24	personalTitlePrefix	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
25	recognitions	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
26	telephones	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
27	tribalAffiliations	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
28	visas	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
29	yearsOfPriorProfessionalExperience	This is optional, does not report.	<input type="radio"/>	N/A	N/A	
30	yearsOfPriorTeachingExperience	This is optional, does not report.	<input type="radio"/>	N/A	N/A	

Appendix