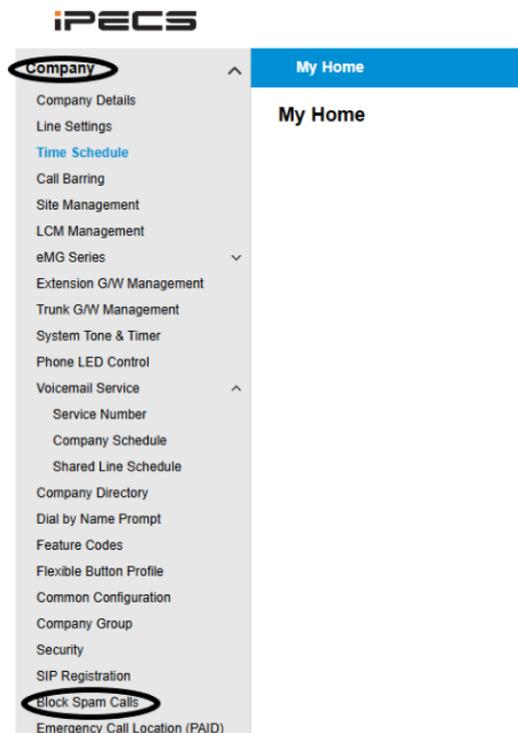


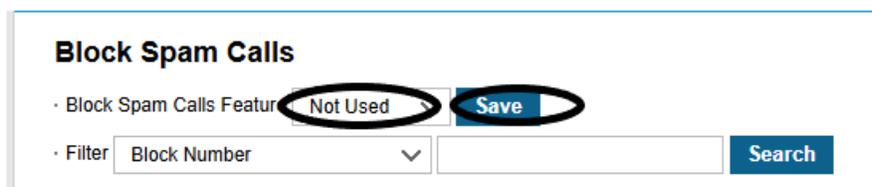
## How to Block Spam Calls

**Allows the ability to block up to 1,000 numbers per tenant and set as them as Spam**

Follow the following to add numbers as Spam. Click “Company”, then click “Block Spam Calls”.



Next, at the top of the screen, click the “drop-down next to Block Spam Calls Feature” and change it from Not Used to Use, and click “Save”



Then Click Add to add a number to block

**Block Spam Calls**

Block Spam Calls Feature Not Used

Filter Block Number

---

**Blocked Number List ( Max. 1000 )**

<input type="checkbox"/> Block Number ↕	Description
-----------------------------------------	-------------

Page 1 of 1 | 10

Next add the phone number to block and give it a name if you would like to be able to go back and search for this number via the name in the future. Be sure to check the Call Log and verify if that caller you are choosing to block sends 1 plus the 10 digit number or just the 10 digit number. Be sure to enter it the same way in the Block Number field. Click "Save"

**Block Spam Calls**

Block Spam Calls Feature Use

Filter Block Number

---

**Blocked Number List ( Max. 1000 )**

Block Number	2175551212
Description	Information

Continue to add numbers as needed.