



## Kennel Assistant In-Person Interview/Observation Guide

NOTE: Use this guide for the In-person interview/Observation. Feel free to skip questions as needed.

**Overview:** A brief history of the hospital and the open position, interview questions, and ask candidates if they have any questions. Discuss the next steps as needed.

### General Questions

1. What are the 3 most important things you are looking for in your next opportunity?
2. What inspired you to pursue a career in veterinary medicine, and how did you become a kennel attendant?
3. How many years of experience do you have working in a veterinary practice, and what roles have you held?
4. Can you describe your experience caring for animals in a veterinary setting, including feeding, watering, exercising, and administering medications?
5. What are some of the most important skills and qualities you bring to the veterinary team as a kennel attendant?
6. How do you ensure that the animals in the kennel receive the best possible care and attention, and how do you communicate with the veterinary team to achieve this goal?
7. Can you describe your experience with animal behavior and handling and how you ensure the safety of both the animals and yourself?
8. How do you handle difficult or aggressive animals, and what steps do you take to ensure their well-being and the safety of others?
9. Can you tell me about a time when you went above and beyond your duties to provide excellent care for an animal and what you learned from the experience?
10. How do you ensure the kennel area is clean and well-maintained, and how do you manage laundry and waste disposal?
11. Can you describe your experience with inventory management, including ordering and stocking supplies and equipment?
12. How do you handle confidential or sensitive information, such as client medical records or animal health information?



13. Can you describe your experience with electronic medical records and animal information management and how you ensure their accuracy and confidentiality?
14. How do you stay current on the latest animal care and welfare developments and continue to improve your knowledge and skills?
15. Can you describe a time when you had to handle a difficult or emotional situation involving an animal or a client and how you managed the situation?
16. What are your long-term career goals as a kennel attendant, and how do you plan to achieve them?