

Discipline Incident Report - Offender Victim Connections Report FRD

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Version Control

Version	Date	Author(s)	Brief Description of Change
v1.0	7/28/25	Bradley Griffiths	Report Creation and document conversion

Summary

North Carolina law requires that the state Department of Public Instruction (DPI) collect behavior incidents from each school. This report will display all incidents at the highest level and all participant,

Due Dates

Behavior Reporting is a continuous report and is collected regularly by DPI

Scope and Purpose

This report will only report completed behavior incidents

Functional Requirements

Reporting Population and Business Rules

#	Requirement
1	Report 1 line per victim and offender pairing per event per incident
2	Behavior Incidents are included when the incident is marked as Complete Behavior Office > Behavior Management > Behavior Management: Status = Complete
3	Report for the date range provided in extract editor by user
4	If no date was provided, run report where start date = calendar start date and end date = TODAY or Calendar End Date (Whichever is LESS)
5	The report can be run against a district's active year as well as any prior year.
6	The report can be run in District Editions. and State Editions
7	The report will be generated CSV formats as well as a human-readable format (HTML)

Report Data Elements

#	Data Element	Business Requirement/ Business Rules	Data Source GUI Path	Database Field	Format
1	LEA_Number	<p>The unique identification number assigned to the District by NCDPI</p> <hr/> <p>1. Report District Number</p>	District Information > State District Number	dbo.District.number	NUMERIC
2	LEA_Name	<p>The name of the District</p> <hr/> <p>1. Report District Name</p>	District Information > Name	dbo.District.name	VARCHAR
3	School_Number	<p>The unique identification number assigned to the PSU by NCDPI</p> <hr/> <p>1. Report the last three digits of State School Number</p>	School Information > State School Number	dbo.School.number	NUMERIC
4	School_Name	<p>The name of the PSU as recorded in EDDIE (Educational Directory & Demographic Information Exchange)</p> <hr/> <p>1. Report the Name of the School</p>	School Information > State School Name	dbo.School.name	VARCHAR

5	Incident_Date	<p>The date of incident being reported on the Incident Detail Screen</p> <hr/> <p>1. Report Date of Incident of reporting incident and all associated events within that incident.</p>	Behavior Management > Incident Management Editor > Incident Detail Information > Date of Incident	dbo. BehaviorIncident.timestamp	SMALLDATETIME
6	Incident_Time	<p>The time of incident being reported on the Incident Detail Screen</p> <hr/> <p>1. Report Time of Incident reporting incident and all associated events within that incident.</p>	Behavior Management > Incident Management Editor > Incident Detail Information > Time of Incident	dbo. BehaviorIncident.timestamp	SMALLDATETIME
7	Incident_Number	<p>The Incident ID associated with the reporting incident</p> <hr/> <p>1. Reporting Incident ID</p>	Behavior Management > Incident Management Editor > Incident Detail Information > Incident ID	dbo. BehaviorIncident.incidentID	INT
8	Incident_Location	<p>Reports the value selected in the location drop list for the reporting incident</p> <hr/> <p>1. Report behavior incident location</p>	Behavior Management > Incident Management Editor > Incident Detail Information > Location	dbo. BehaviorIncident.location	VARCHAR

9	Incident_Location_Code	<p>Reports the code of the value selected in the location drop list for the reporting incident</p> <hr/> <p>1. Report behavior incident location code</p>	Behavior Management > Incident Management Editor > Incident Detail Information > Location		INT
10	Offender_Type	<p>1. If Role = Offender</p> <p>a. Report Relationship to School Description</p> <p>i. Behavior Office > Behavior Management > Participant Details > Relationship to school</p>	<p>Behavior Management > Participant Details > Relationship to school</p> <p>Behavior Office > Behavior Management > Participant Details > Role</p>	dbo.behaviorRole.relationshipToSchool	VARCHAR
11	Offender_Type_Code	<p>1. If Role = Offender</p> <p>a. Report Relationship to School Description</p> <p>i. Behavior Office > Behavior Management > Participant Details > Relationship to school</p>	<p>Behavior Management > Participant Details > Relationship to school</p> <p>Behavior Management > Participant Details > Role</p>	dbo.behaviorRole.relationshipToSchool	VARCHAR
12	Offender_ID	Reports Offending Student's State ID	Demographics > student state ID	dbo.person.stateID	VARCHAR
13	Offender_First_Name	Reports Offending Student's First Name	Demographics > First Name	dbo.identity.firstName	VARCHAR
14	Offender_Last_Name	Reports Offending Student's Last Name	Demographics > Last Name	dbo.identity.lastName	VARCHAR

15	Offender_Sex	Reports Offending Student's Sex of current Identity	Demographics > Sex	dbo.identity.gender	CHAR
16	Offender_Race/Ethnicity	Reports Offending Student's Race /Ethnicity	Demographics > Race /Ethnicity	dbo.identity	N/A
17	Offender_Race/Ethnicity_Code	Reports Offending Student's Race /Ethnicity Code	Demographics > Race /Ethnicity code	dbo.identity.raceEthnicity	VARCHAR
18	Offender_Grade_Level	Reports the participants state grade level mapping description. Report grades IN (PK-13, UG and UX)	Enrollments > Grade Grade Level Definitions > Description	dbo.enrollment.grade	VARCHAR
19	Offender_Age_on_Incident_Date	Reports the participating offender's age at the time of the incident.	Identities > Birth date / age	dbo.identity.birthdate	SAMLLDATETIME
20	Offender_EC_Description	Have question on specifics Student Information > Special Ed > Exceptional Children > Primary Disability	Exceptional Children > Primary Disability > Description	dbo.SpecialEDState.primaryDisability	VARCHAR
21	Offender_EC_Code	Have question on specifics Student Information > Special Ed > Exceptional Children > Primary Disability	Exceptional Children > Primary Disability > Code	dbo.SpecialEDState.primaryDisability	VARCHAR
22	Offender_AIG_Description	Program Participation > Gifted: Area of Identification	Gifted	dbo.campusDirectory.name	VARCHAR
23	Offender_AIG_Code	Program Participation > Gifted: Area of Identification	Gifted	dbo.campusDirectory.name	VARCHAR

24	Offender_504_Status	1. Displays Section 504: Program Status a. Where Start date < Incident Date < End Date	Student Information > Program Participation > Section 504 > Program Status	dbo.campusDirectory.code	VARCHAR
25	Offender_EL_Status		Student Information > English Learners > English Learners (EL) > Program Status	dbo.campusDirectory.code	VARCHAR
26	Behavior_Event_ID	Reports the Infinite Campus code of the reporting incident <hr/> 1. Report behavior event mapped state code	Behavior Office > Settings > Event Type Setup Behavior Office > Behavior Management > Events and Participants > Event > Event Type System Settings > Core Attribute/Dictionary > Behavior > State Event Code > Code	dbo.behaviorEvent.eventID	INT

27	Behavior_Description	<p>Report the full name of the event</p> <hr/> <p>1. Report Event Type Name a. When Multiple Events determine which behavior to report for Behavior 1, 2, etc. using below Hierarchy i. Reporting Priority: ii. Filter Based off standardCode 1. PD 2. RO 3. RB 4. Lowest Event ID</p>	Behavior Office > Settings > Event Type Setup > Name	dbo.behaviorEvent.name	VARCHAR
28	Behavior_Event_Code	<p>Report the user entered code mapped for the event</p> <hr/> <p>1. Report Event Type Code a. When Multiple Events determine which behavior to report for Behavior 1, 2, etc. using below Hierarchy i. Reporting Priority: 1. PD 2. RO 3. RB 4. Lowest Event ID</p>	Behavior Office > Settings > Event Type Setup > Code	dbo.behaviorEvent.eventCode	VARCHAR

29	Behavior_Event_State_Code	<p>Report the state mapped code for the event</p> <hr/> <p>1. Report Event Type State Code a. When Multiple Events determine which behavior to report for Behavior 1, 2, etc. using below Hierarchy i. Reporting Priority: 1. PD 2. RO 3. RB 4. Lowest Event ID</p>	Behavior Office > Settings > Event Type Setup > State Event Code	dbo.behaviorEvent.eventStateID	VARCHAR
30	Victim_Type_Description	<p>Reports the Relationship to School Description.</p> <hr/> <p>1. If Role = Victim a. Report Relationship to School Description i. Behavior Office > Behavior Management > Participant Details > Relationship to school</p>	Behavior Management > Participant Details > Relationship to school	dbo.behaviorRole.relationshipToSchool	VARCHAR

31	Victim_Type_Code	<p>Reports the Relationship to School Description.</p> <hr/> <p>1. If Role = Victim a. Report Relationship to School Description i. Behavior Office > Behavior Management > Participant Details > Relationship to school</p>	Behavior Management > Participant Details > Relationship to school	dbo.behaviorRole.relationshipToSchool	VARCHAR
32	Victim_ID#	Reports the victim's state ID of reporting student.	Demographics > student state ID	dbo.person.stateID	VARCHAR
33	Victim_Last_Name	Reports the student last name.	Demographics > Last Name	dbo.identity.lastName	VARCHAR
34	Victim_First_Name	Reports the student first name.	Demographics > First Name	dbo.identity.firstName	VARCHAR
35	Victim_Sex	Reports the victim's identified sex.	Demographics > Sex	dbo.identity.gender	VARCHAR
36	Victim_Race/Ethnicity	Reports the victim's identified race /ethnicity.	Demographics > Race /Ethnicity	dbo.identity	N/A
37	Victim_Race/Ethnicity_Code	Reports the victim's identified race /ethnicity code.	Demographics > Race /Ethnicity code	dbo.identity.raceEthnicity	VARCHAR
38	Victim_Grade_Level	<p>1. PK to grade 13, UG, XG at the time of the incident</p> <p>2. Include if Role = Victim AND Relationship to School = 01 or 06.</p>	<p>Enrollments > Grade</p> <p>Grade Level Definitions > Description</p>	dbo.enrollment.grade	VARCHAR

39	Victim_Age_on_Incident_Date	<ol style="list-style-type: none"> 1. Reports the participating victim's age at the time of the incident. 2. Include if Role = Victim AND Relationship to School = 01 or 06. 	Identities > Birth date / age	dbo.identity.birthdate	SAMLLDATETIME
40	Victim_EC_Status	<ol style="list-style-type: none"> 1. Reports the primary disability description of reporting student. Reports blank when there is no relevant EC information found. 2. Include if Role = Victim AND Relationship to School = 01 or 06. 	Exceptional Children > Primary Disability > Description	dbo.campusDirectory.code	VARCHAR
41	Victim_EC_Status_Code	<ol style="list-style-type: none"> 1. Reports the primary disability code of reporting student. Reports blank when there is no relevant EC information found 2. Include if Role = Victim AND Relationship to School = 01 or 06. 	Exceptional Children > Primary Disability > Code	dbo.campusDirectory.code	VARCHAR

42	Victim_AIG_Description	<ol style="list-style-type: none"> 1. Reports the Area of Identification for the reporting student if relevant during event. 2. Report Area of Identification <ol style="list-style-type: none"> a. Program Status = "AIG: Academically or Intellectually Gifted Program" b. Start Date < Date of reporting Incident < End Date <ol style="list-style-type: none"> i. If end date is null, then report as gifted program is active as of incident date 3. Include if Role = Victim AND Relationship to School = 01 or 06. 	Gifted	dbo. campusDirectory. code	VARCHAR
43	Victim_AIG_Status_Code	<p>Reports the Area of Identification for reporting student if relevant during event.</p> <hr/> <ol style="list-style-type: none"> 1. Report Area of Identification <ol style="list-style-type: none"> a. Program Status = "AIG: Academically or Intellectually Gifted Program" b. Start Date < Date of reporting Incident < End Date <ol style="list-style-type: none"> i. If end date is null, then report as gifted program is active as of incident date 2. Include if Role = Victim AND Relationship to School = 01 or 06. 	Gifted	dbo. campusDirectory. code	VARCHAR

44	Victim_504_Status	<p>1. Reports Section 504 program status when the student had an active record when the reporting incident occurred. If there is no valid record, reports as blank.</p> <hr/> <p>a. Report Section 504: Program Status</p> <p>i. Where Start date < Incident Date < End Date</p> <p>2. Include if Role = Victim AND Relationship to School = 01 or 06.</p>	Section 504 > Program Status	dbo. campusDirectory. code	VARCHAR
45	Victim_EL_Status	<p>1. Displays the reporting participants current EL Program Status. When there is no record, reports as blank.</p> <hr/> <p>a. IF Identified Date is not NULL</p> <p>i. date must be before incident date</p>	Include if Role = Victim AND Relationship to School = 01 or 06.	dbo. campusDirectory. code	VARCHAR

