FTE - Full-Time Equivalency Detail FRD

August
2025

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Transforming K12 Education®

Version Control

Version	Date	Author(s)	Brief Description of Change
v1.0	7/9/25	Bradley Griffiths	Report Creation

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Summary

Department of Public Instruction shall report the number of students and the full-time equivalency of those students by public school unit and grade level from the prior school year.

Due Dates

October 15

Scope and Purpose

The data in the report shall be disaggregated by enrollment in courses offered by the public school units and those offered through other dual enrollment and joint programs, including North Carolina Virtual Public School, institutions of higher education, and nonpublic schools.

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Functional Requirements

Reporting Population and Business Rules

#	Requirement
1	1. Display 1 row per District / Grade Level / Course Number combination

2	1. Report Sorting Hierarchy
	   a. District Number
	     i. Order By: State District Number Ascending Numeric
	   b. Grade Level:
	     i. Order By: Sequence Number Ascending Numeric
	   c. Course Number:
	     i. Order By: Number Ascending Numeric

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Report Data Elements

#	Data Element	Business Requirement/ Business Rules	Data Source GUI Path	Database Field	Format
1	PSU Number	The unique identification number assigned to the District by NCDPI 1. Report State District Number	District Information > State District Number	dbo.District. number	VARCHAR
2	PSU Name	The name of the District 1. Report Name	District Information > Name	dbo.District.name	VARCHAR

3	Grade Level	The grade level of students enrolled in the selected course.
		
		1. Report 1 grade level per row
		  a. Display State Grade Level Code of grades:
		    i. KG, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12
		2. *If Grade = 13, aggregate as if grade 12*
			Enrollments > Grade
			
			Grade Level Definitions > Description
				dbo.enrollment. grade	VARCHAR

4	Course Number	The state course number from the NCDPI Course Catalog 1. Report state course number	Course Information > Number	dbo.course. stateCode	VARCHAR

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5	Course Name	The state course title from the NCDPI Course Catalog 1. Report Course Name	Course Information > Name	dbo.course.name	VARCHAR

6	Enrolled Students	Total number of active students in the selected course
		*Grade Level XG students have been placed with the 12 grade courses since the number of students is so low.
		
		1. Total number of active students scheduled into the displayed course and where grade level = row's displayed grade level
		  a. *If Grade = XG, aggregate as grade = 12*
		2. Count
		  a. Current Enrollment
		    i. Is scheduled into reporting course for row
		  b. Count enrollment only once per course
			Enrollments
			
			Schedule
				dbo.enrollment	AGGREGATE

7	Third Party	The instructional provider, typically a vendor, associated with the selected course 1. Report Instructional Provider for course 2. Report blank if null	Course Master Information > Instructional Provider	dbo.course.providerSchool	VARCHAR
8	Delivery Mode	The delivery method associated with the selected course (Online, Blended, Classroom) 1. Report Delivery Mode 2. Report blank if null	Course Master Information > Delivery Mode	dbo.course.virtualInstruction	VARCHAR

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9	External Provider	This identifies courses offered by NCSSM (North Carolina School of Science and Math) and NCVPS (North Carolina Virtual Public Schools) 1. Report (probably) How Taken: 2. Report blank if null	Grading & Standards > Course Masters > Course Master Information: How Taken	dbo.course. teachingMethod	VARCHAR
10	Post-Secondary Institution Code	For courses offered by one of the North Carolina post-secondary institutions, the institution name will be listed. (Community College/University Names) 1. Report Post Secondary Institution 2. Report Blank if null	Grading & Standards > Course Masters > Course Master Information: Post Secondary Institution	dbo.course. enrollmentLocation	VARCHAR