Retention/Promotion Data - Summary FRD

August
2025

Retention/Promotion Data - Summary FRD

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Version Control

Version	Date	Author(s)	Brief Description of Change
v1.0	7/3/25	Bradley Griffiths	Report Creation

Summary

A high level summary of student Retention Reason and Promotion counts.

Functional Requirements

Reporting Population and Business Rules

#	Requirement
1	This report uses PMR Summary and Detail for month 9 as population logic

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Extract Editor Requirements

Path: Reporting > NC State Reporting > NC Retention Promotion

#	Display Label	Field Type	Logic
EE01	Retention Promotion Collection	Text	Display
EE02	Instructions	Collapse	Display
EE02.1	This report will pull all enrollments needed for Retention and Promotion reporting to North Carolina Department of Public Instruction. PMR Month 9 must be submitted for prior year for this report to properly generate.	Text	
EE03	Set Up	Collapse	
EE03.1	Search Calendars	Calendar Selector	
EE03.2	Show Active Year Only	Switch	On/Off
EE03.3	Expand All		
EE03.4	Collapse All		

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EE03.5	<Display Available Years>	Tree Chart	1. Allow multi select based on Reporting Year, then School, then Calendar 2. displays the Schools & Calendars list of options by School Year, by District, then by School Name.
EE04	Report Options	Collapse	
EE04.1	Extract Type	Droplist	1. Required 2. Is the selection of a single report type within the family of Retention / Promotion
EE05	Output Options	Collapse	
EE05.1	Report Processing	Radio Button	Generate Now or Submit to Batch Queue,
EE05.2	Format Type	Radio Button	HTML or CSV
EE06	Batch Queue Results	Collapse	
EE06.1	Start Date	Date	Filter to display batch queue results
EE06.2	End Date	Date	Filter to display batch queue results
EE07	Generate	Button	Runs report and displays in selected format

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Report Data Elements

#	Data Element	Business Requirement/ Business Rules	Data Source GUI Path	Format	Length
1	School Number	Reports the school number for the school being reported in this group	School & District Settings > Schools > School Information: State School Number		
2	School Name	Reports the name of the school being reported in this group	School & District Settings > Schools > School Information: Name		

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| 3 | Promotion or Retention Reason | This row will display all enrollment end statuses for promotion and retention and will display 1 group per school selected from the extract editor. TOTALS row (The 9th row for the group) displays the sum of the previous 8 rows with no additional math.

1. Display one of these values per row in order. *Underneath each display label, there is the associated end status code used for enrollment filtering and grouping.*
 a. Demoted
  i. DEM: Demoted
 b. Graduated with Certificate
  i. ¯_()_/¯
  ii. Diploma Type
 c. Graduated with Diploma
  i. ¯_()_/¯
  ii. Diploma Type
 d. Promotion
  i. PR: Promoted
 e. Retention - Admin Decision
  i. RADM: Retention-Admin decision
 f. Retention - Local Stds - Acad
  i. RACD: Retention-Local Stds-Acad
 g. Retention - Local Stds - Atten
  i. RATN: Retention-Local Stds-Atten
 h. Retention - State Standards
  i. RSTA: Retention-State Standards
 i. TOTALS | Student Information > General Student Administration > Enrollment End Status Setup: State End Status Code (Mapping) | | |

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4	End of Year Status	Display the total number of enrollments who have an end status of of the value being displayed in column 1 for this row
		
		1. Display count of enrollments where:
		   a. Enrollment is current
		   b. Enrollment local start status not= X1
		   c. Admission Status = MST1 and MED1
			Student Information > General > Enrollments		

5	Summer School	Displays the total number of enrollments within a summer school calendar for selected school and year
		
		1. Display Count of enrollments where:
		   a. Enrollment is current
		   b. Enrollment local start status not= X1
		   c. Admission Status = MST1 and MED1
		   d. Calendar Summer School checkbox = checked
			Student Information > General > Enrollments
			
			Scheduling & Courses > Calendar Setup > Calendar Information: Summer School		

6	End of Summer Status	Displays the total number of enrollments within a summer school calendar for selected school and year on the last day of that summer school calendar
		
		1. Display Count of enrollments where:
		   a. Enrollment is current
		   b. Enrollment End Date >= Calendar End Date
		     i. Or Enrollment End Date is null
		   c. Enrollment local start status not= X1
		   d. Admission Status = MST1 and MED1
		   e. Calendar Summer School checkbox = checked
			Student Information > General > Enrollments
			
			Scheduling & Courses > Calendar Setup > Calendar Information: Summer School		

7	End of Year Final MLD Less Regular Graduates	Displays total number of enrollments that are considered "In Membership" and "Not in Violation" on the last day of the school year and "**LESS REGULAR GRADUATES**"			

1. An enrollment is considered "In Membership" on the last day if any of the following scenarios are true:
   a. On site and at-least 50% present on their first day of enrollment
   b. Enrolled in Staggered Kindergarten AND assigned to be at-home on day 1
      i. *Assumed to be a calendar. No difference between assigned to be at home and in person, both are counted as present and in person*
   c. Have a primary enrollment with admission status = MST1, MED1 and enrolled **MORE** than 50%
   d. "Identified as medically fragile"
      i. attendance code = 1S
   e. Enrolled in a public school AND in Teacher-In-Treatment program
      i. attendance code = 1H
   f. Rostered into 1 or more NC Virtual Public school courses AND not a private school student or home school
   g. Enrollment state grade level is pre-k and admin code = MST1
2. Enrollment End Date >= Calendar End Date
3. Must adhere to "10 Day Rule" logic
   a. 10 consecutive absences marked as unexcused based on date report is ran
4. An enrollment is considered "Not in Violation" on the last day if any of the following scenarios are true:
   a. Is present for that day
   b. Marked as an excused absence
   c. Has an unexcused absence but NOT 10-day rule violation
   d. Violates 10 day rule but returns on the 11th day
   e. Serves suspension of any length

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Example Output

<School Number> <School Name>

Promotion or Retention Reason	End of Year Status	Summer School	End of Summer Status	End of Year Final MLD Less Regular Graduates
Demoted	0	0	0	0
Graduated with Certificate	0	0	0	0
Graduated with Diploma	0	0	0	0
Promotion	676	0	676	676
Retention - Admin Decision	0	0	0	0
Retention - Local Stds - Acad	0	0	0	0
Retention - Local Stds - Atten	0	0	0	0
Retention - State Standards	0	0	0	0
TOTALS	676	0	676	676

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