

Dropout - Potential Dropout Search FRD

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Dropout - Potential Dropout Search FRD

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Version Control

Version	Date	Author(s)	Brief Description of Change
v1.0	6/24/25	Bradley Griffiths	Report Creation
v1.1	7/1/25	Bradley Griffiths	UI updates

Summary

1. This report uses Batch Queue functionality to allow to query the state dataset at the district.
2. This report is used individual schools and district users to create a list of students who have an enrollment at the reporting school with certain criteria and have no other enrollments in any other school in the state of NC. The list of students will then be used by professionals to manually research all students on this report to attempt to verify dropout status and prevent dropouts when possible.
3. This report will be used by DPI in combination with other reports for all dropout related needs for reporting and validation.

Due Dates

Early November

Scope and Purpose

Functional Requirements

Reporting Population and Business Rules

#	Requirement
1	1. Grab 1 enrollment where: <ol style="list-style-type: none"> <i>From any school throughout the state</i> <i>Where student of reporting enrollment has attended reporting school at some point in the year</i> b. Primary c. Report multiple enrollments if needed.
2	Enrollment Service Type = Primary
3	Admission Status = MST1 or MED1
4	1. Enrollment local end status must be not null <ol style="list-style-type: none"> If local end status = W4 or W6 <ol style="list-style-type: none"> Check graduation date of student's graduation record <ol style="list-style-type: none"> If null, report student Else, do not report student
5	No Show = checked
6	The report can be run against a district's active year as well as any prior year.
7	The report can be run in District and State Edition
8	The report will be generated in CSV format as well as a human-readable format (HTML)
9	Generate report as PotentialDropout_SCHOOLENDYEAR_SCHOOLNAME

Report Data Elements

	Data Element	Business Requirement/ Business Rules	Data Source GUI Path	Database Field	Format
1	Student ID	Reports the student state ID of reporting student.	Demographics > student state ID	dbo.person.stateID	VARCHAR
2	Student Last Name	Reports Student Last Name.	Demographics > Last Name	dbo.identity.lastName	VARCHAR
3	Student First Name	Reports Student First Name.	Demographics > First Name	dbo.identity.firstName	VARCHAR
4	Dropout Reporting School Exit Code	<p>Reports the student's prior enrollment exit status when compared to the final (currently reported) enrollment.</p> <hr/> <p>Enrollment Start Date = Current School Year - 1, Else Blank</p>	<p>District Edition</p> <p>Enrollments > Local End Status</p> <hr/> <p>State Edition</p> <p>Enrollments > State End Status</p>	dbo.enrollment.endStatus	VARCHAR
5	Dropout Reporting School Exit Date	<p>Reports the enrollment exit date status of prior enrollment when compared to the final (currently reported) enrollment.</p> <hr/> <p>Enrollment Start Date = Current School Year - 1, Else Blank</p>	<p>District Edition</p> <p>Enrollments > End Date</p> <hr/> <p>State Edition</p> <p>Enrollments > End Date</p>	dbo.enrollment.endDate	SMALLDATETIME

6	Dropout Reporting School Grade Level	<p>Reports the enrollment grade level of prior enrollment when compared to the final (currently reported) enrollment.</p> <hr/> <p>Enrollment Start Date = Current School Year - 1, Else Bank</p>	<p>District Edition</p> <p>Enrollments > grade level</p> <hr/> <p>State Edition</p> <p>Enrollments > grade level</p>	dbo.enrollment. grade	VARCHAR
7	Expected PSU Number	The unique identification number assigned to the District by NCDPI.	District Information > State District Number	dbo.district. number	VARCHAR
8	Expected PSU Name	The name of the District.	District Information > Name	dbo.district. name	VARCHAR
9	Expected School number	The unique identification number assigned to the PSU by NCDPI.	School Information > State School Number	dbo.school. number	VARCHAR
10	Expected School name	The name of the PSU as recorded in EDDIE (Educational Directory & Demographic Information Exchange).	School Information > State School Name	dbo.School. name	VARCHAR
11	Expected Entry Code	The Local Start Status state mapped code of the current enrollment	<p>District Edition</p> <p>Student Information > General > Enrollments: Local Start Status</p> <hr/> <p>State Edition</p> <p>Student Information > General > Enrollments: State Start Status</p>	dbo.enrollment. localStartStatus	VARCHAR

12	Expected Exit Code	The Local End Status of the current enrollment	District Edition Student Information > General > Enrollments: Local End Status <hr/> State Edition Student Information > General > Enrollments: State End Status	dbo.enrollment.localEndStatus	VARCHAR
13	Expected Entry Date	The Start Date of the current enrollment	District Edition Student Information > General > Enrollments: Start Date <hr/> State Edition Student Information > General > Enrollments: Start Date	dbo.enrollment.startDate	SMALLDATETIME
14	Expected Exit Date	The End Date of the current enrollment	District Edition Student Information > General > Enrollments: End Date <hr/> State Edition Student Information > General > Enrollments: End Date	dbo.enrollment.endDate	SMALLDATETIME

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15	Expected Grade	The grade level of the current enrollment	District Edition Student Information > General > Enrollments: grade level	dbo.enrollment. grade	VARCHAR
			State Edition Student Information > General > Enrollments: grade level		
16	Dropout Rule	Report Exemption Code of Dropout Record	District Edition Student Information > State Programs > Dropout: Exemption Code	dbo.dropout. exemptionCode	VARCHAR
			State Edition Student Information > State Programs > Dropout: Exemption Code		
17	Dropout Reason	Report the Dropout Reason field on the State Program > Dropout > Dropout Reason, else report null	District Edition Student Information > State Programs > Dropout > Dropout Reason	dbo.dropout. dropoutReason	VARCHAR
			State Edition Student Information > State Programs > Dropout > Dropout Reason		

18	Verified	Report value of checkbox as a Yes/No of Verified Dropout within the Dropout State Program	District Edition Student Information > State Programs > Dropout > Verified <hr/> State Edition Student Information > State Programs > Dropout > Verified	dbo.dropout. verifiedDropout	BIT
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