wūrk

Release Notes

Release 101, September 18, 2025

Wurk is a continually improving and evolving application. As part of our commitment to full transparency, we provide release notes that summarize the latest enhancements to Wurk functionality and usability.

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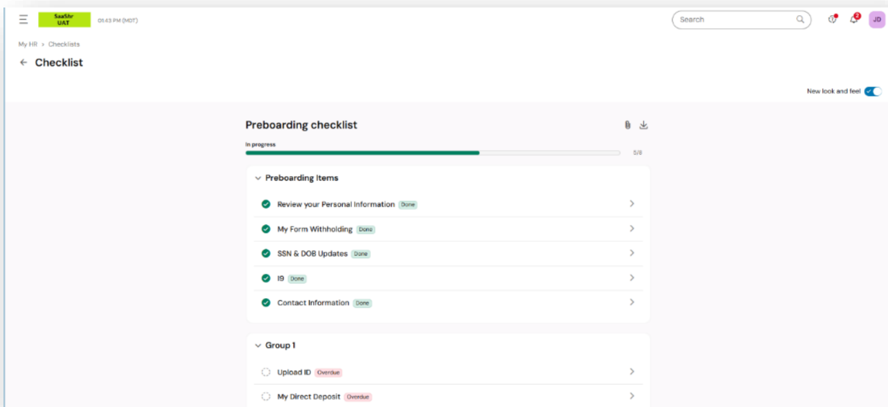
Release Notes

Highlights From This Release

Employee Checklist Refresh

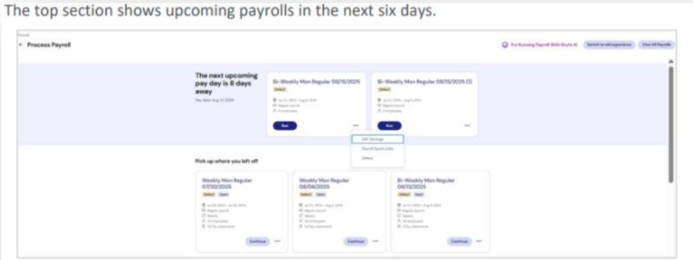
We are making significant updates to Employee Checklists! The Checklist framework is now transformed into a first class experience for users focusing on a more streamlined design that eliminates distractions and enhances mobile usability.



New Process Payroll Experience

The Process Payroll landing page was redesigned to a simplified payroll processing experience, crafted to enhance your payroll management tasks with a streamlined and user-friendly interface

The top section shows upcoming payrolls in the next six days.



Option Added to End Performance Reviews

You can now end performance reviews directly from the Performance Review report page. A new **End** option lets you select one or more employees and stop their in-progress reviews.

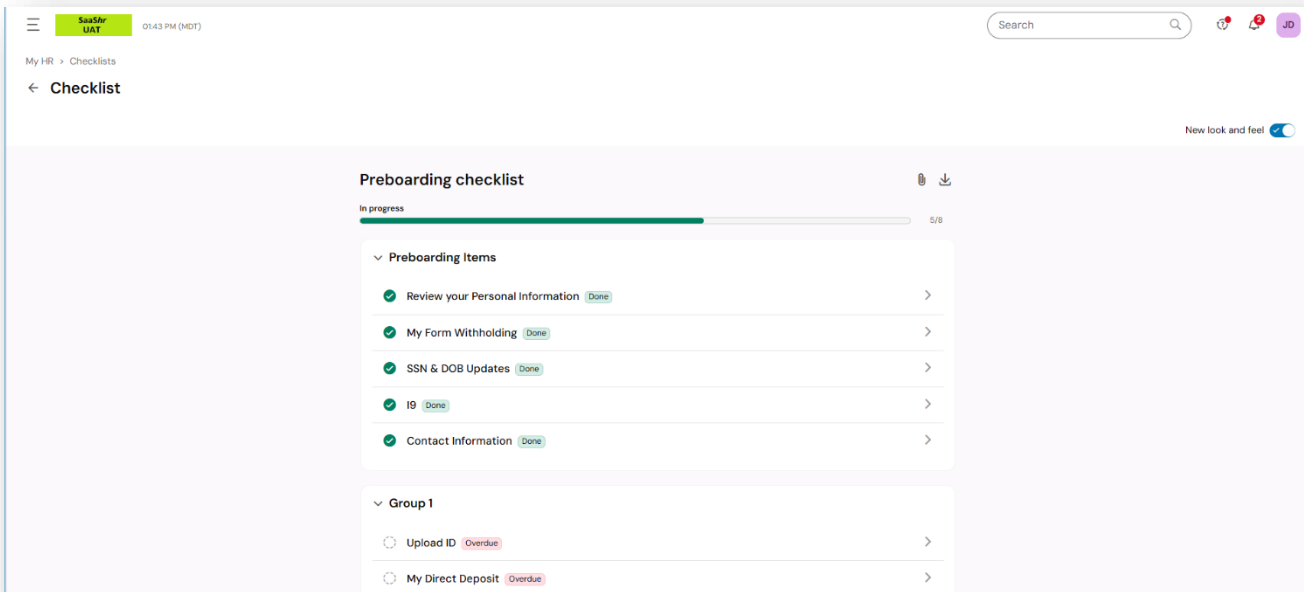
Visual Refresh

Visual changes, including font updates, padding and border adjustments, and theme colors, will be reflected in several areas across the UI

Cross Product

Employee Checklists

Employee Checklist Refresh



Details

We are making significant updates to Employee Checklists! The Checklist framework is now transformed into a first class experience for users focusing on a more streamlined design that eliminates distractions and also enhances mobile usability.

These updates apply to users with a Checklist assigned to them and all the necessary security permissions to view the assigned Checklist. To view the Checklist, you can navigate via Mailbox, My Info > My HR > Checklist, or Team > HR > Checklist.

The following are applicable when enabled in the Checklist Setup:

- **Change To Completed When All Steps Are Completed**: The Checklist is marked as completed if all the Checklist Items are completed individually.
- **Enforce Completion Order**: Items must be completed in the order they are listed in the Checklist.

New Landing Screen

The redesigned Checklist landing page main content area consists of:

- **Checklist Name**
- **Gear Icon**: Edit Checklist (Admin)
  Upload Icon: Upload Document
- **Download Icon**: Download PDF

The Landing (or overview) page includes a list of Checklist Items within the Checklists. We have removed the legacy left-side panel. The Header is fixed and consists of a Back arrow and the screen name (Checklist).

Additional Landing Screen Improvements

Additional changes such as those below have also been made to the Landing Screen:

- The progress bar is updated to a smaller one with full width.
- The progress bar color is updated to a default light gray color, not white.
- There is now bottom padding on the Desktop screen to ensure users stop scrolling at the end.

The title of the Checklist (i.e. Onboarding Checklist) has padding left and right.

Screen: Navigation to Incomplete Item

If the user is redirected to the Landing screen when they complete the Checklist Item, they now return to the first incomplete item in the Checklist Item list on the Landing screen.

If just a single Checklist is assigned:

- **User Context**: (Employee Name, Quick Links and Actions icon) is visible for Administrators and users other than the main assignee(s).
- **Status**: The <Checklist Status> is visible to all.

If multiple Checklists are assigned:

- **User Context**: The on and off carousel is visible when multiple Checklists are assigned to a single user. If you click the left or right carousel icon, the relevant Checklist details are visible. (Employee Name, Quick Links and Actions icon) is visible for Administrators and users other than the main assignee(s).
- **Desktop view**: The on and off carousel is visible on the same line next to the Employee Name.
- Mobile View: The on and off carousel is visible on a separate line above the Employee Name.
- **Status**: The <Checklist Status> is visible to all.

When attachments are added as part of the Checklist Configuration, they are visible below the Main Content area.

Screenlinks Form (TFN Declaration): Display Form Directly if there is no Existing Submitted Form

When the Screenlinks (item type) Forms are added in the Checklist, and no form is already submitted, you can navigate to the Form screen. This applies to all Forms where a report is displayed along with the Add New button.

The following item types are covered:

- **SL-TFN Declaration**

When a user has not submitted the necessary form, you can start directly on the form page. If the form(s) already exist (i.e. user submitted the form and needs to file another if they have changes), the report with the **Add New** button displays. If no form exists in the report and a manager initiates the form in the Employee Checklist (MSS view), the form must be initiated and visible in the report.

When the user has View permissions only in their assigned security profile, the report must be visible without the **Add New** button. A new form should not be initiated. Users must be able to mark the Checklist Item as Complete.

When the user has Add and Edit permissions in their assigned security profile, the form must be initiated if no form exists in the report. Otherwise, display the report with the Add New button. Users must be able to mark the Checklist Item complete.

> **Note**: Automation is the same as implemented in the Direct Deposits Screenlink item.

Content Text Area

A new label, **Content**, is added next to the existing Text Editor. Content is visible in the Main Content area of the Checklist Item.

The following new Configuration options are now available.

- Label: Instructions
- Type : Text Area

For existing Checklist Items, existing data must be visible in the Content Area. The Instructions are to remain empty.

Document Support

Documents added in the side panel are visible in the bottom attachment area and are available for download using a download icon. Documents must be visible in the tile and formatted in the current design. The following details are shown:

- Document Name
- Document Type
- Document Created and Document Modified Date

When attachments are added as a part of a Checklist configuration, they are visible below the Main Content area. The fill color and padding have been removed so the attachments can visually blend in with the main content.

> **Note**: Documents added as part of a configuration are displayed in the Main Content area (at the bottom). The existing upload Pin icon, visible alongside the Action buttons, are also visible next to the Action buttons on the header. An existing pop-up opens upon choosing the Pin icon.

Hyperlink Within System Checklist Item

A Checklist Item that is an Internal Link type can now fit into the new Checklist experience. The following items are applicable if applied in the Checklist setup:

- **Change To Completed When All Steps Are Completed** - The Checklist is marked as complete if all Checklist Items are completed individually.

- **Enforce Completion Order**: Items must be completed in the order listed in the Checklist.
- The Checklist Header and Instructions must be visible.

If the Internal Link type Checklist Item is added in the Checklist, it must follow the Nested Checklist structure. The following sections must be visible on the Checklist Item screen:

- The Header, which consists of the **Back** button (link) and the **Mark As Complete** button, which must be fixed and not scrollable.
- Instructions
- Checklist Item content area

The Checklist Item is marked as complete once the **Mark As Complete** button is clicked.

Groups and Checklist Items in the Checklist

If Groups are set up in a Checklist containing Checklist Items, the following can be expected:

- The Checklist Items are visible when there are 2 or more groups.
- The Groups are expandable and collapsible.

The following items display for each Checklist Item:

- Checklist Item Name
- Checklist Item Status
- Employee Assignee, which includes an Employee Image and the Employee Name.
- If you click on the Checklist Item, you are redirected to the Checklist Item page.

HR Actions Checklist Item (Job Information & Global Rate)

When the HR Actions type Checklist item is added in the Checklist, it must follow the Default Checklist structure, which includes:

- Job Information
- Global Rate

The following screen and items are covered :

- HR Actions with a single group
  - Buttons: Save and Submit
- HR Actions with multi-group
  - Users must be able to navigate between groups using the Continue button
    - Buttons: Save , Continue/ Previous, Submit

- HR Action with Dialog
  - Users must be able to add the details using the Add button
    - On Add, the form must open in a dialog with the capability to Save and Cancel The following sections must be visible on the Checklist Item screen:
- Header: Consists of Back link and Action buttons.
- Instruction
- Checklist Item content area

Additionally, the following action buttons must be visible:

- Desktop: On header
  - Save
  - Submit
  - Notes icon
- Mobile: On footer
  - Save
  - Submit
  - Notes icon

Mark as Complete Button in Checklist Item

- When forms with a report view are added as Checklist Items in a Checklist, then Mark as Complete is only visible on the report screen.
- When Forms with a report added as a Checklist Item in a Checklist, then Mark as Complete is not visible on the individual Form screen.
- When Mark as Complete is visible on the report screen, users must be able to mark the item as Complete and then be redirected to the Checklist Landing screen.

Note: Existing Form validation remains as-is.

Checklist Items - Checklist Aware

The **Government Form** type Checklist Item is Checklist aware so it can fit into the refreshed Checklist experience. The following Checklist Items are also ready to fit into the refreshed experience:

- ScreenLink Benefit Enrollment
- ScreenLink My Form I9 (Nested)

- ScreenLink My Form TFN Declaration (Default)
- ScreenLink My Form Withholding (Nested)
- ScreenLink Direct Deposit type Checklist Item (Default)
- Screenlink- My Form CC-305 (Nested)
- Government Form type Checklist Item - Federal Withholding (Default)
- overnment Form type Checklist Item - State Withholding
- Government Form type Checklist Item - TFN Declaration (Default)
- Government Form type Checklist Item - I9 (Default)
- Time Off Upload Document (Default)
- Upload Document Type (Default)
- Content type Checklist Item (Default)
- Simple Check Checklist Item (Default)
- Learning type Checklist Item (Nested)
- HR Actions type Checklist Item (Default)
- Custom Form type Checklist Item (Default)
- External Link type Checklist Item (Default)

The following sections must be visible on the Checklist Item screen:

- Header - The header consists of the Back link and the Action button, which must be fixed and not scrollable
- Instructions
- Checklist Item Content area

The following Action buttons must be visible:

- Desktop (on Header)
  - Download PDF
  - Submit
- Mobile (On footer)
  - Submit
  - Ellipsis : Download PDF

The existing form and button (or option) behavior remains as it is. The existing form validation also remains as it is.

- On Submit : Existing Confirmation message is displayed.
- On Cancel : You remain on the same screen.

Upon submitting the form, you are returned to the Landing screen.

Action List

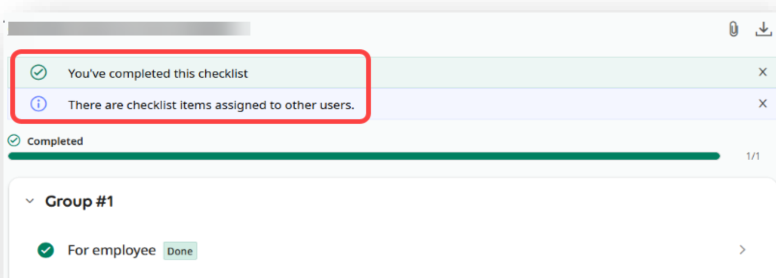
The user must have the Checklist assigned and all the necessary permissions to view the assigned Checklist. They can navigate to the Checklist menu item or access the Checklist via the Mailbox.

Three updates have been made to the Action List and Action Item component:

- A reference has been added for redirecting users to the Incomplete Order.
- Typography has been added to the Action List component.
  - Playwright
- The button tracking ID has been changed from hard-coded to a dynamically generated ID for each item

Last Screen

The redirection and display of relevant messages is applied on the Last Screen of the Checklist.



Nested Checklist Item Structure

- The Nested Checklist Item structure has been created so all the mentioned Checklist Items can be aligned in a single structure and display the Checklist Items screen.
- The structure caters to the following Checklist Items:
  - Hyperlink within system
  - Learning
- Mobile Application - The buttons are on the footer (Mobile). Page level actions such **Mark as Complete** are inside the header.

- Use this structure for Checklist Items that:
  - Have Nested pages inside
  - Can't complete or submit the task without the **Mark as Complete** button, even though there are page-level actions.

Completion Order Restrictions for Checklist Items

The options below are applicable if they are applied in the Checklist setup:

- **Change To Completed When All Steps Are Complete**: The Checklist is marked as Completed if all the Checklist Items are completed individually.
- **Enforce Completion Order**: The Checklist must be completed in the order listed.

When the **Enforce Completion Order** is checked within the Checklist setup, and the Checklist is not yet started, only the first Checklist Item is available to select. The remaining Other items in the list are not accessible.

As the user completes the Checklist Items, the subsequent items become accessible. For example, if a user is on the first Checklist Item, only the first Checklist Item is accessible. Once the first item is completed, the second item becomes available while the remaining items stay locked until the user reaches them and completes them.

- The Lock icon is visible on the item row. Upon clicking, an informational message becomes visible in the dialog box.

The following order should be followed to assess the Checklist Item(s) :

- The Checklist Items may be locked due to the Enforce Completion Order option.

New Checklist for Applicants

Applicants now see the new Checklist experience by default upon accessing a Checklist. When an Applicant opens a Checklist in the Applicant portal, the Checklist displays in the new experience by default.

Visual Refresh

Popover2 Updates

The styles in the Popover2 component are now updated and consistent with the new Visual Refresh design. The following now apply to the Popover2:

- The popover has no border (including the arrow).
- The popover radius is set to 200.
- The shadow for the popover and pointer is set to elevation 03.
- The left and right padding is set to spacing of 16.
- The container top and bottom padding is also set to spacing of 16.

Popover on Start Widget

The popover on the Start Widget is now updated with the current styles and is consistent with the new Visual Refresh design. Below is some additional information about the updates.

Popover on Start Widget on the Dashboard

- Maximum Width: 270px
- icon Link can be added to the Header
    - icon Size: 16px
    - Clickable area: 28px
- There is a divider between the Header and the body
    - Width: 1px
    - Color
- Spacing
    - Header
    - Top and bottom padding
    - There is a horizontal gap between the heading and the iconButton
- Body
    - Top padding
- Header Typography
    - Color
- The Thumbnail, Accent, Icon, and Photo are removed from the popover.
- When the popover is used on the Dashboard Start widget, it opens by clicking and hovering over the interactive area.

Updated SimpleLink Styles

Styles in the SimpleLink component have been updated so they are now consistent with the new Visual Refresh design. Some styles that are updated are:

- Dotted underline styles
- Solid underline styles
- Dotted underline is added by default to:

- Regular (blue) link in a focused state

- The link on a dark background is enabled and focused state

- m-underline update: When enabled, this applies dotted underline to the regular (blue) link in an enabled state

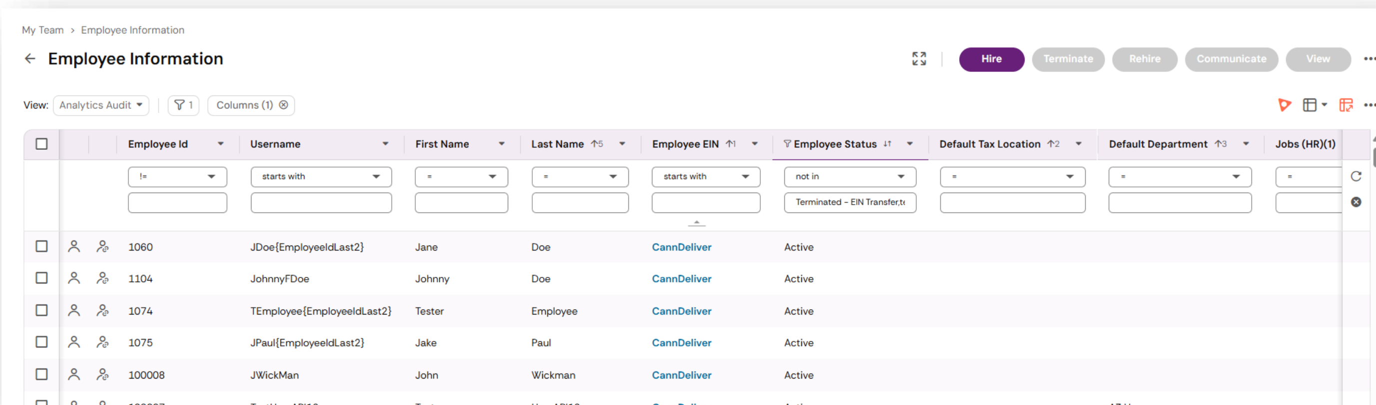
- m-monochrome property is now added for SimpleLink

Visual Refresh of Reports

Details

Changes have been made to Ready reports that enhance the user experience, making them easier to read, easier to navigate, and easier to use.

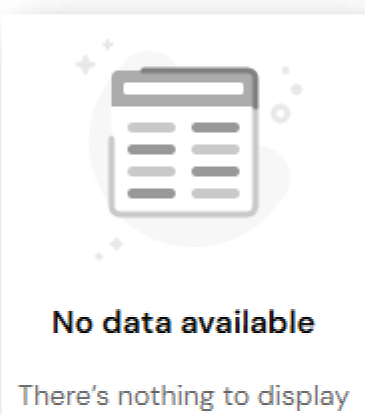
- Alternating rows are colored, making it easier to track rows in reports with many columns.
- Rows are taller, making it easier to read the data.
- System views and newly saved views now have a default data to charts ratio of 60% (data) to 40% (charts). This allows the user to see more report data.



Beyond appearances, other visual cues have been updated.

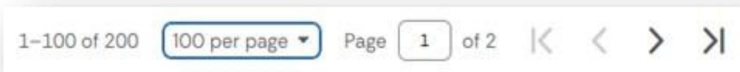
- Users will now see a more modern three-dot animation rather than a running circle when a report is loading.

- A new message and associated graphic will display when there is no data available for the report.



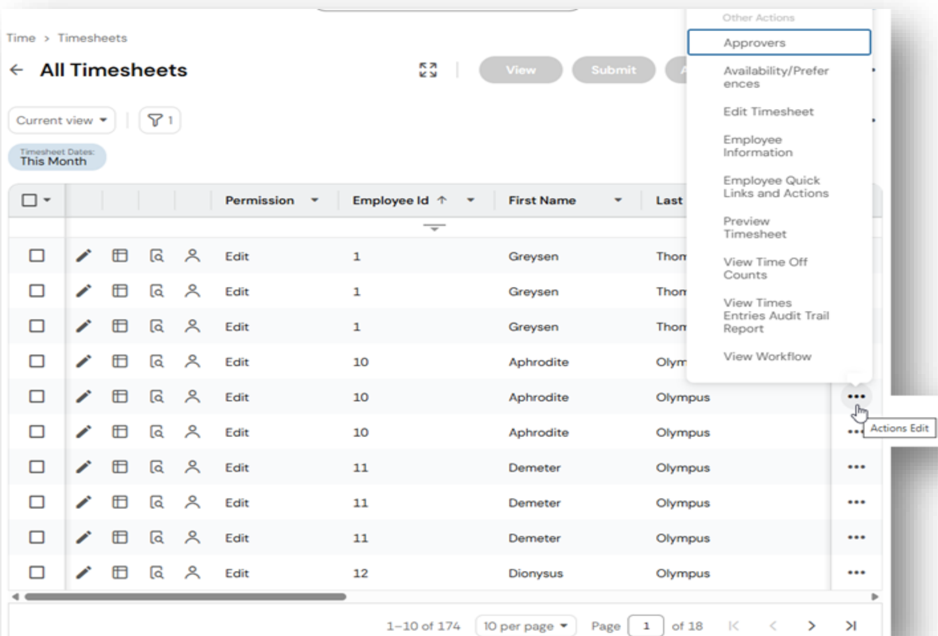
Report Pagination Has Been Redesigned

The updated pagination control for responsive reports has been moved to the bottom right of reports, and gives users the ability to select the number of rows displayed, as well as navigate to the first and last pages of a report, and to the previous page of the report or the next page. This flexible navigation aids users in reviewing reports on devices with a variety of screen sizes.

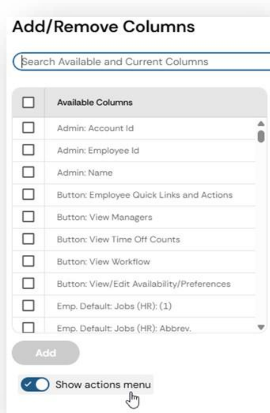


Action Column (ellipsis) Now Available for Report Rows

Reports now have a dedicated column for actions that can be applied to each row. This new column is frozen on the right side of reports and is displayed in both the default view of a report and in saved views of reports.



The Actions column is displayed by default in the system view for most reports but can be disabled through the Add/Remove Columns functionality. There are some reports in which the Actions column is not enabled by default, but can be enabled as needed.



Reports that do not have the Action column displayed in either the default views or in saved views include:

- Calculated Time by Week (Counters) (My Reports > Time Reports > Calculated Time > Calculated Time By Week (Counters))
- Calculated Time by Week (Time Entries) (My Reports > Time Reports > Calculated Time > Calculated Time By Week (Time Entries))
- Tax Wage Details (My Reports > Payroll Reports > Taxes >Tax Wage Details >Tax Wage Details)
- Earning Deduction Tax Summary (My Reports > Payroll Reports > Pay History > Earning/Deduction/Tax Listing (Summary))
- Check Payroll Totals (Payroll > Process Payroll > Check Payroll Totals)
- Labor Distribution (Summary) (Payroll > Reports > Labor Distribution > Labor Distribution (Summary))

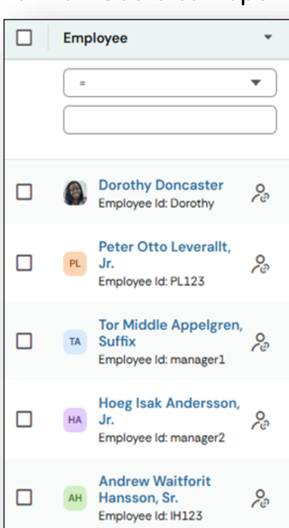
New Employee Summary Column Available for Reports

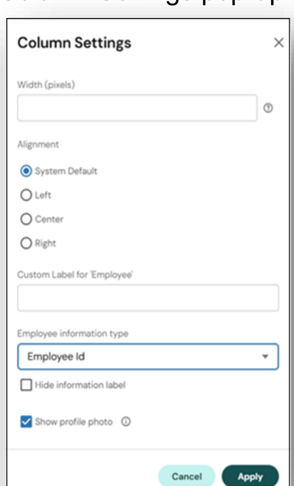
A new column combining employee information such as their picture, full name, employee ID, and other information, as well as employee Quick Links, is now available in responsive reports. The Employee Summary column can display information that previously would need up to four columns to display, increasing the usable space in the report. This column is available in most reports where standard employee columns exist. The Employee Summary column will be displayed in the default view of these reports:

- Employee Information (My Team > Employee Information)
- All Timesheets (Time > Timesheets)
- All Documents
- Payroll Processing
- Summary By Employee Staffing (My Reports > Schedule Reports > Staffing > Summary by Employee)

Note: This column is not currently supported in the Insights Explorer.

Users can choose the width of the column, the location of the column (left, center, right), give the column a custom name, select the secondary information displayed in the column, display the secondary information label, and whether the employee picture is displayed or not. Users can open the Column Settings pop-up window via the down arrow in the column header.





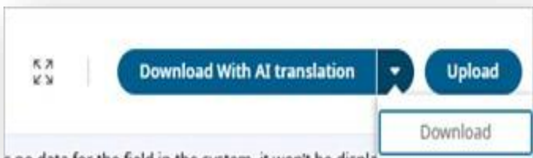
Custom AI Translations

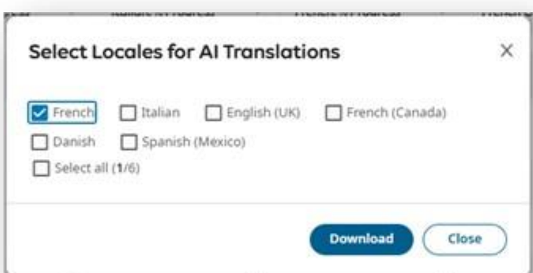
To ensure you can provide accurate translations for your employees when custom or user-defined fields are present in your company, we have added the Custom Translations option under the Global Setup menu. The report includes objects that have been marked translatable and have default values in the system. They are shown by Group, Category and Subcategory.

The items you wish to translate are selected and then pulled into an import template upon selecting the Download option. You can then download, save and edit the template by adding your own translations in each applicable language shown. Once the template is updated and ready for import, you can upload the translations back into the system using the Upload option.

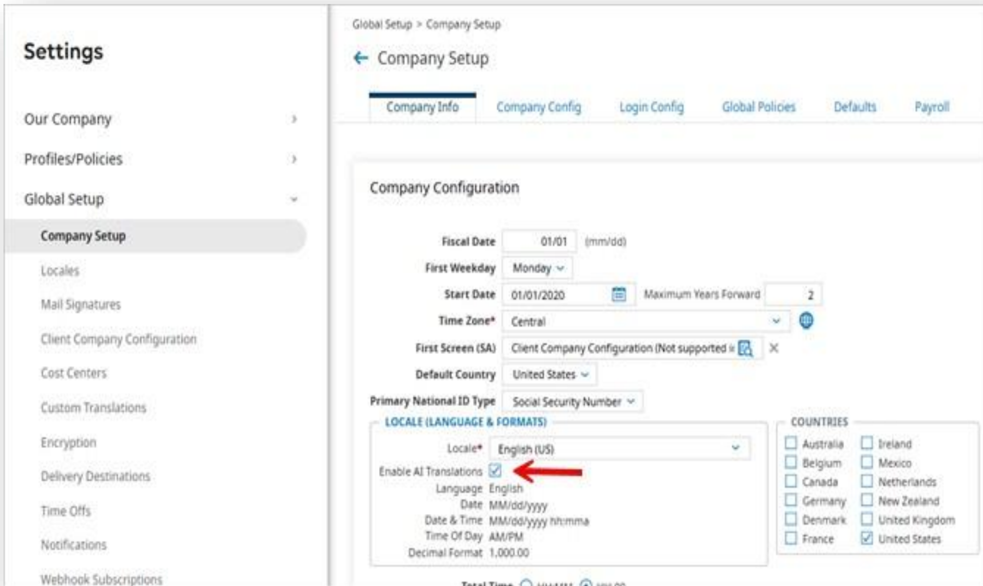
Details

A more efficient way to manage translations is now available in exported Excel sheets via AI translations. A new setting is available in Company Setup, that when enabled will present a split button on the Custom Translations report page.





When this setting is enabled in Company Setup, you can use the down-arrow in the button to do a regular download and manually add your translations or use the Download With AI translation button and allow the AI to provide your translations.



Email & AI Translations

When using the AI option, the downloaded file will be sent to the users email on file within their Employee Information profile. The system will continue processing other tasks while waiting for the download of the translations to finish. The downloaded translations are then emailed to the designated user.

Users must have a legitimate Email ID that exists and can be validated. If not, the system shows the pop-up where the Email ID is positioned and asks the user to update their email address. If the Email ID is not populated correctly, the downloading of translations is blocked.

Note: Only translations for selected locales are downloaded in the XLSX file

Verifying and Approving AI Translations

In the Custom Translations AI Usage report, you can easily verify if your translations were updated manually or via AI. This ensures that only the relevant fields are updated. You can also easily indicate your acceptance of the translations.

Columns

- EmployeeID
- First Name
- Last Name
- Email
- Number of Characters Consumed
- Locale (which languages you select)
- Created (date & time stamp)

Security of Reports: This works the same as the Custom Translations report (Full Access Users, System Administrator).

Custom Translated Label: Lookup Lists

You can now configure Custom Translations for Lookup Lists. The Lookup List name has been updated to support Custom Translated labels. The following fields are also updated to support custom translations:

- Lookup Name
- Lookup Description
- Look List Item Value
- Support Languages List

Public API Limits Updated

We have updated the rate limits applied to our public APIs based on customer employee counts. This change simplifies and scales the API usage tiers to better reflect current usage patterns and system capacity. The new limits now replace the existing configuration.

Current API Limits (to be deprecated):

We are updating the rate limits applied to our public APIs based on customer employee counts. This change simplifies and scales the API usage tiers to better reflect current usage patterns and system capacity. The new limits will replace the existing more granular configuration.

Current API Limits (to be deprecated):

Employee Count	Limit
0 - 100	60
101 - 250	100
251 - 500	150
501 - 1000	200
1001 - 2000	250
2001 - 5000	300

Employee Count	Limit
5001 - 10000	400
10001 - 25000	500
25001 +	600

New API Limits

Employee Count	Limit
0 - 249	500

250 - 499	750
500 - 999	1000
1000+	1500

Webhooks

Incoming Webhook Events Log Report

A new Incoming Webhook Events Log report is now available, which allows administrators to monitor incoming webhook data for supported integrations (this is an integration-related functionality). The report includes integration names, webhook events, status, dates, and response messages.

Webhook Events Retrigger Option

Administrators now have the option to re-trigger failed webhook events by using the Retry Failed Events button. This creates a job that will retry webhook events with a "Failed" status, which are eligible to retry. Additional report columns to display the requester, number of retrys, date of the retry run, status, error, and response code are available to add to the Webhook Events Log report using the Add/Remove Column functionality.

Webhooks Subscription Requires Secure HTTP URL

When configuring a webhook subscription, the Webhook Endpoint URL must be an HTTPS URL. If a user enters a URL that is not a secure HTTP address, when they try to save the configuration they will receive an error message stating only secure public URLs are allowed.

Webhooks Subscription Update

Administrators can now select the fields to monitor to trigger a webhook. When any of the selected fields are updated, the webhook will be triggered and the latest values of all selected fields will be sent to the configured destination for that webhook subscription.

Webhook Subscription: Limit Account Type to Regular Employees

Webhook Subscriptions for ACCOUNT_CREATED and ACCOUNT_UPDATED only send Webhook events for the Account Type:

Regular Employee Account.

Webhook Listeners are updated or validated, and a new check for Account Type is now in place. A check to confirm the assigned Account Type has been added to the following:

- AccountUpdate_Webhook_Listener.java
- AccountDelete_Webhook_Listener.java
- AccountCreated_Listener.java

Payroll

NY MCTMT Tax Rate/Wage Updated

The New York Metropolitan Commuter Transportation Mobility Tax (MCTMT) was updated effective July 1, 2025. The employer is responsible for determining the rates associated with the zones and updating the rates in the Company Taxes settings in the application

from the **Tax Setting\s** widget on the **Company Tax: Local (New York)** page, review the Zone 1 and Zone 2 tax rates and make the appropriate changes.

Zone 1: Bronx, Kings, New York, Queens, and Richmond counties Payroll Expense Attributable to Zone - MCTMT Rate

- Over $312,500 but not over $375,000 – 0.055%
- Over $375,000 but not over $437,500 – 0.115%
- Over $437,500 but not over $2,500,000 – 0.60%
- Over $2,500,000 – 0.895%

Zone 2: Dutchess, Nassau, Orange, Putnam, Rockland, Suffolk, and Westchester counties Payroll Expense Attributable to Zone - MCTMT Rate

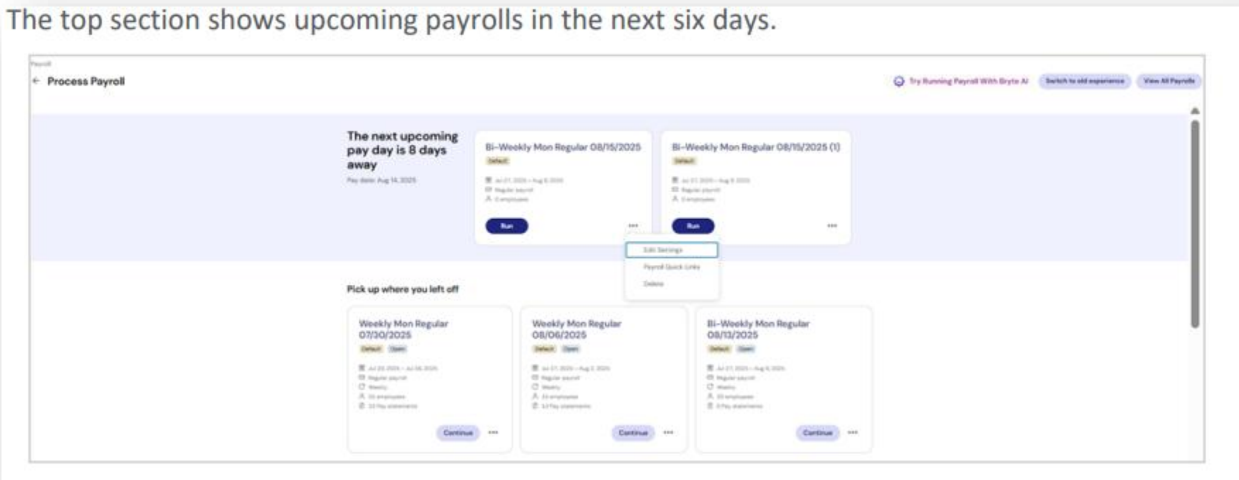
- Over $312,500 but not over $375,000 – 0.055%
- Over $375,000 but not over $437,500 – 0.115%
- Over $437,500 but not over $2,500,000 – 0.34%
- Over $2,500,000 – 0.635%

More information on the zone changes can be found on the New York State website.

New Process Payroll Experience

The Process Payroll landing page was redesigned to a simplified payroll processing experience, crafted to enhance your payroll management tasks with a streamlined and user-friendly interface. The new process payroll experience improves navigation and provides flexible payroll options and comprehensive management features—all designed to make your workflow more efficient.

Tip: Switch to old experience / Switch to new experience buttons are available at the top of the page to allow you to switch between the old and new experiences



Various actions are available in the payroll cards:

• Run: When selected, you are navigated to the Review pay information page where you can view supporting reports (pre-processing, processing, review your data) import / add pay statements, and edit payroll data.

• Edit Settings: Select to edit the payroll's settings.

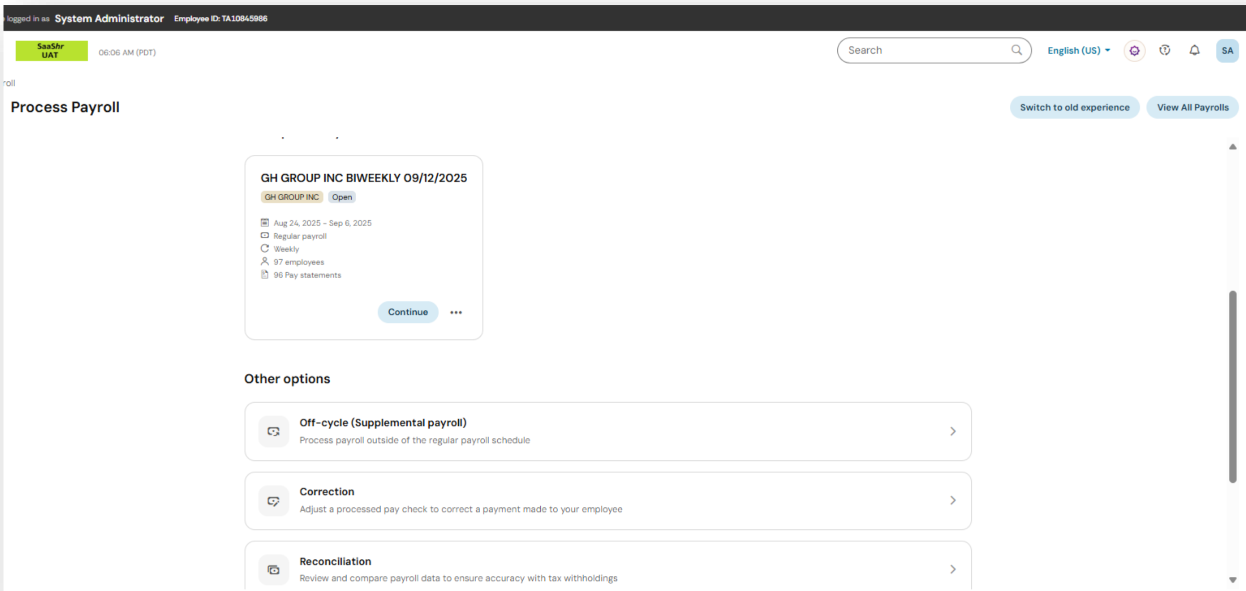
• Payroll Quick Links: When selected, various links to reports and pages display such as General Ledger (Summary), Payroll Prep Process, Payroll Comparison, and View Pay Statements.

• Delete: Select to remove the payroll.

If there aren't any payroll cards at the top of the page, it means that you've already begun processing your upcoming regular payrolls or you don't have any in the next six days. In that case, you might see a Pick up where you left off section with a card for each payroll that is in progress, including a Continue button. Toward the bottom of the page is an Other options section which displays payroll types.

Note: Only the payroll types (next to the Security Profile Create/Edit Payroll option) that are checked for the user will display in the **Other** options section.

If your company is multi-EIN, a country drop-down displays at the top of the Other options section

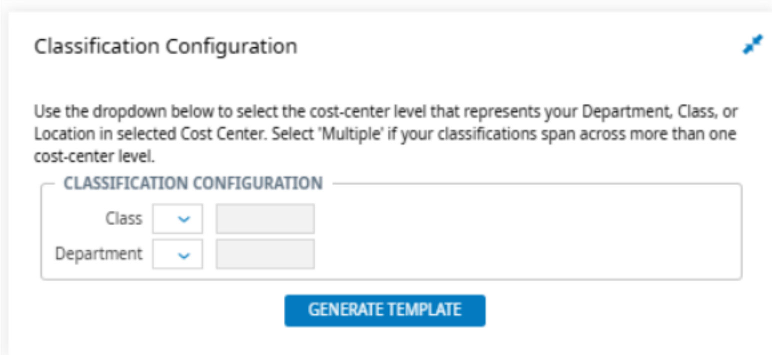


When a payroll type is selected, a pop-up window displays on the same page to make the updates, or you are navigated to the applicable page.

Payrolls that were finalized display in the Recently finalized section at the bottom of the page, and you can deliver these payrolls by selecting the three-dot ellipsis icon in the Actions column.

QuickBooks: Added Support for Multi-Level Cost Centers

In the Classification Configuration widget on the Marketplace Product Settings page for QuickBooks Online Payroll GL Integration and NetSuite Payroll GL Integration, you can now choose 1 or 2 levels or choose Multiple if your classifications span across more than one cost center level for Department, Class, and Location.



TLM

Carry Over Accrual Auto Pay

New functionality has been added to the Carry Over rule within an accrual profile to allow the carry over value to be paid out to the employee. An **Auto Pay** section is included in the rule to designate the Counter, the value is placed on the timesheet for payout. You can choose to payout the entire remaining balance, a fixed amount of the balance, or a specific percentage of it.

If you choose to have the carry over amount pay out, the option to move the balance to a different category becomes unavailable.

The Accrual Payout Request report has a new column for **Transaction Type** that identifies if the payout was automatic or manual.

HR

Learning

Editing of Training Record Allowed in HR Actions

Previously, when users attempted to edit a training history record in an HR Action, the system prevented saving the changes due to a validation check. This check compared the edited record's completion date against itself, resulting in an error.

For example: If a user edited a record with a completion date of January 1, 2023, and attempted to save it, an error message appeared stating that the completion date already existed.

Now, the system permits editing training history records without triggering a conflict based on the completion date. The validation check has been adjusted to allow you to save your edits.

Redirect of Course Page in Ready Mobile App

Previously, when employees clicked on any course in the Würk app, they were unexpectedly redirected to the homepage of the Learning app instead of the intended course page, preventing them from directly accessing course content.

Now, course and curricula URL were updated so that when employes click 'Go to Course', they will be redirected to the course/curricula page on the Würk Learning App.

Already Assigned Courses Not Visible for HR Actions & Employee Information

Previously, users were able to search and view trainings that had already been added in HR Actions and Employee Information, which resulted in system errors (4xx errors).

Now, previously added trainings won't be visible or searchable in the training look-up feature.

Performance Management

Option Added to End Performance Reviews

You can now end performance reviews directly from the Performance Review report page. A new **End** option lets you select one or more employees and stop their in-progress reviews. This option is located under the ellipsis on the report page and can only be used for reviews with the status **In Progress.**

When you select End, a confirmation message appears stating “This action will end the selected performance review(s), making them read-only and no longer editable. Would you like to continue?”

After confirming, the **Status** column updates to show the review is **Ended**. The action is logged in audit reports, compatible with accessibility tools, and available in supported languages.

Recruitment

Applicant Portal: Date Formats Updated

Dates on the applicant dashboard now follow your company’s configured date format. This update applies to widgets like My Applications, My Offer Letters, and My Forms.

Forms

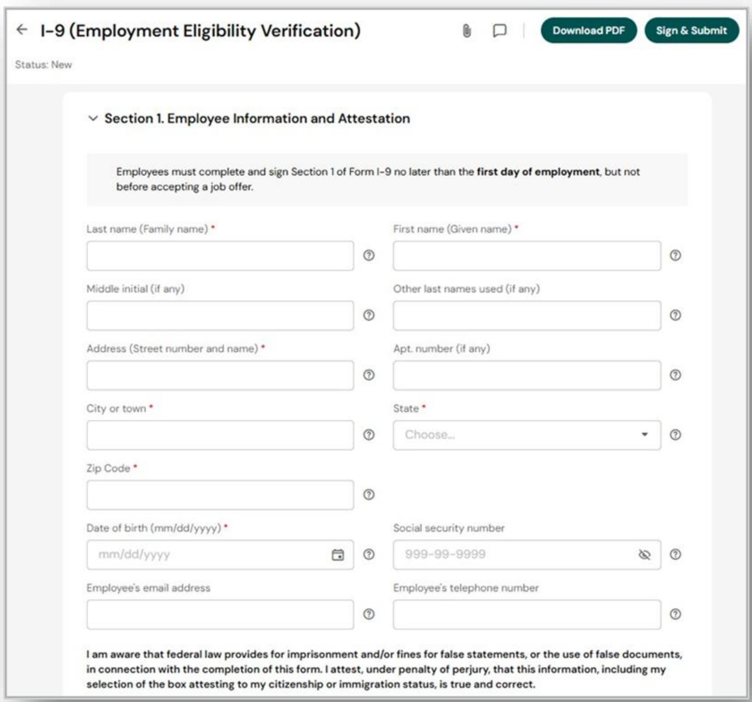
Improved Mobile-First Experience for Form I-9

Form I-9 is now a mobile-first web form designed to reduce errors, clarify instructions, and simplify the completion process for both employees and managers. The redesign includes usability improvements, new validations, and enhanced accessibility.

Form I-9 includes the following key enhancements:

- The system supports the latest U.S. Citizenship and Immigration Services (USCIS) version. Hyperlinks in the form direct you to relevant USCIS guidance.
- The mobile first design ensures a responsive, user-friendly experience on any device.
- All Form I-9 sections support accessibility.
- Form I-9 sections can expand or collapse as needed.
- Improved tooltip messages in Section 1 offer clear guidance.
- Multiple new validations for allowed field values, required fields, and disabled fields support the intuitive form completion.
    - For example, Address and Social Security Number fields are automatically validated.
    - Another example are Lists A, B, and C, where selecting a document in Lists A, B, or C fills non-applicable fields with the N/A value.
- Signature display logic has been improved. Regardless of the signature configuration on the Company Setup page, the employee's First and Last name will display on the Sign & Submit pop-up, based on entries in Section 1. For wet signatures, the name fields do not pre-populate. The Today's Date field populates automatically based on the employee's locale.
    - Form fields now use clearer labels.
    - For example, Date Started is now First Day of Employment.
- The View Instructions button is now an Instructions hyperlink in the Information section.

- Section 2 displays a new Check here if you used an alternative procedure authorized by DHS to examine documents.
- The My Form I9s checklist item hyperlinks to the web Form I-9.
- Form I-9 supports versioning. Each submitted form retains its original version. Forms submitted before release R101 will continue to appear as PDF forms. Going forward, new forms remain in web format. All saved forms will contain the fields that applied as of the respective form version. As of the current release, the downloaded PDF form is saved as Version 7, and the web form is Version 8.



Improved Case Result Display in E-Verify

The E-Verify integration was enhanced to ensure that the **Employment Authorized** value displays for the Current Case Result field on the case processing page in E-Verify when these conditions are met:

- The value for the Current Status field is **Closed**.
- The Closure Reason is **Employment Authorized Auto Close**.

The previous Current Case Result field value is blank.