



OH - GQ - Student Program Record (GQ)

October 2025

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Overview

Tool Search: OH Extracts

Summary

The Ohio Student Program (GQ) extract reports all programs/services a student is participating in and/or receiving during the corresponding Reporting Period and Date Range. The extract includes programs for students with an active enrollment record during the selected calendar and a null program End Date and/or a program Start Date within the Date Range entered on the extract editor. Programs with an end date within the Date Range entered on the extract editor will report.

There is no limit to the amount of programs in which a student can participate. If a student withdraws from a program during the school year, the program code for the student will still report.

If **SPED third party integration** is set up then SPED data will be pulled though API, not Infinite Campus. If incorrect data is extracted, the district will need to work in their 3rd party system to correct the data.

Due Dates

- FY26 Beginning of year student collection:... 08/14/2025 12/19/2025
- FY26 Mid-year student collection: 01/02/2026 04/24/2026
- FY26 End-of-Year student collection: 04/30/2026 07/15/2026

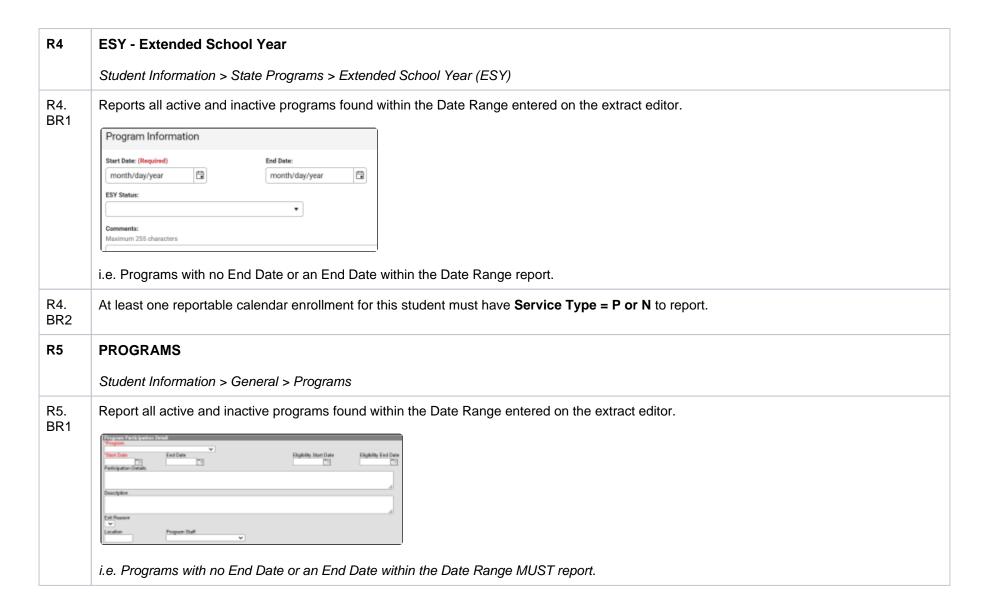
Scope and Purpose

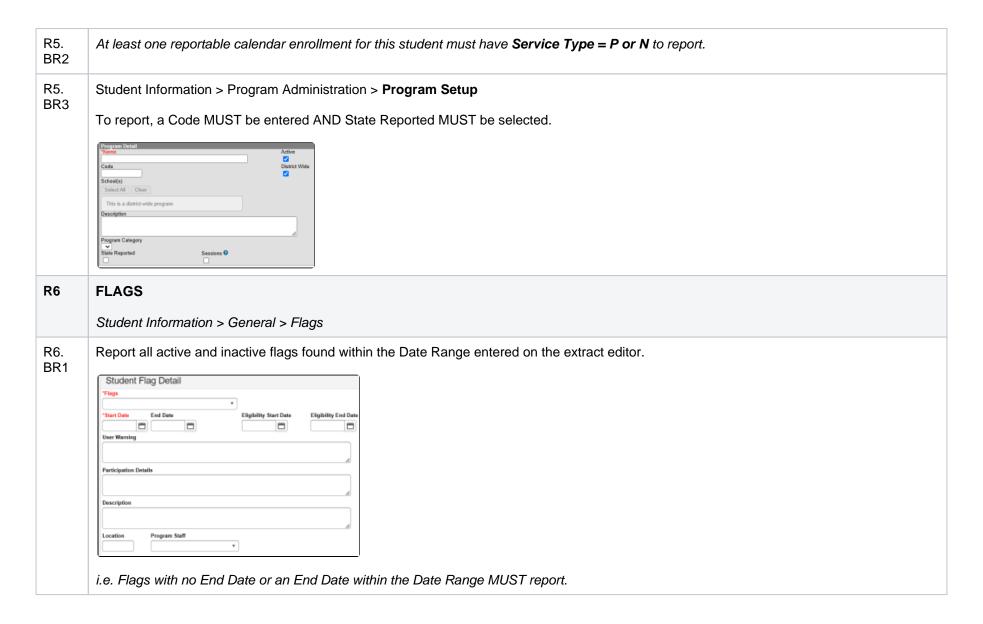
Reports all programs/services a student is participating in and/or receiving.

Functional Requirements

Reporting Population and Business Rules

#	Requirement		
R1	Reports ONLY one record per UNIQUE reportable program code per student.		
R2	Student MUST be enrolled on at least one date, in at least one calendar - on/between the Date Range selected on the Extract Editor to report		
R2. BR1	To report, enrollment must not be flagged State Exclude or No Show; student's Mapped State Grade Level must not be State Excluded, and the Calendar of enrollment must not be State Excluded		
	i.e. Students flagged as No Show or State Excluded on all active Calendars/Enrollments and/or Grade Levels - do not report.		
R3	Program (code) of record MUST be active on at least one date on/between the Date Range selected on the Extract Editor to report.		
R3. BR1	If the student is in the program and then withdraws from the district during the year, the program code for the student still reports.		
R3. BR2	Duplicate codes MUST not report.		
R3. BR2. A	 If the student has multiple enrollments during the school year (assumes Service Type meets program of record requirements), Reports field data from most recent. Should multiple be active, reports from enrollment with most recent start date. a. if multiple active have same enrollment start - reports from last entered 		
R3. BR2. B	SPED third party integration: Post Processing is applied to remove duplicates when the file is generated with 'Pull data from SPED product integration' is checked or is not checked.		





R6. BR2	At least one reportable calendar enrollment for this student must have Service Type = P or N to report.
R6. BR3	Student Information > Program Administration > Program Setup To report, a Code MUST be entered AND State Reported MUST be selected. State Reported MUST be selected. State Reported MUST
R7	EL - ENGLISH LEARNER
	Student Information > English Learners > English Learners (EL) Services
R7. BR1	Report all active and inactive EL Services not flagged Parent Refused found within the Date Range entered on the extract editor. Services Detail Find Date
R7. BR2	At least one reportable calendar enrollment for this student must have Service Type = P or N to report.
R7. BR3	To report, the service must NOT be flagged Parent Refused

R7. BR4	To report, Service Type MUST = 235014, 235015, 235017, 235019, 235021, 235099, 235023, or 235025		
R7. BR5	Student Information > Program Administration > English Learners (EL) Service Type Setup State Service Types Detail State Service Type Inactive In		
R8	PLP - SERVICES		
	Student Information > PLP > PLP Documents: Services		

R8. BR2 At least one reportable calendar enrollment for this student must have **Service Type = P or N** to report.

R8. Student Information > PLP Administration > PLP Services Setup BR3 Bill UTBI CADI All of the following MUST be true: • Type = Normal Service • State Code is NOT NULL R9 **Course - Program Code** Scheduling & Courses > Courses > Course Information: State Defined > Program Code Report all students rostered in courses within the Date Range of the extract editor that have a Program Code = NOT NULL. R9. BR1 The student's Roster must be active on at least one date in the reporting range to report R9. BR2 R9. If the student is Rostered in multiple courses where Program Code is the same value - only one record may report. BR3 R9. At least one reportable calendar enrollment for this student may have a **Service Type = P, N, or S.** BR4 R9. Exclude from State Reporting on the Course Editor must NOT be checked BR5

R10	Graduation State Seal			
	Student Information > General > Graduation: State Seal Information			
R10. BR1	At least one reportable calendar enrollment for this student must have Service Type = P or N to report			
R10. BR2	record MUST NOT report if Status = NC (Not Completed) or BLANK			
R10. BR3	A record reports for Status = IP (In Progress) - the Student Plans to Earn Value Code			
R10. BR4	A record reports for Status = C (Completed) - the Seal Earned Code			
R10. BR5	A valid State Seal must be selected to report.			
R11	Academic Programs State Seal			
	Student Information > Academic Planning > Programs: State Seal Information			
R11. BR1	At least one reportable calendar enrollment for this student must have Service Type = P or N to report			
R11.	Student has an Academic program that is active on at least one date in the reporting range:			
BR2	Red-denile Program Destrict			

R11. Student Information > Program Administration > Academic Program Setup: State Seal Information BR3 Modifying an Academic Program (Cohort Start Year, Cohort End Year, Active, or School) after students have been assigned may affect students' participation in the program. OH College Ready Seal State Code (CIP) State 510371 Reported CTE Program of Concentration Cohort/Graduation Active Start Year Cohort/Graduation Active End Year Berea-Midpark High School11 *Credit Group HS Credits > Include in Assignment (1) State Seal Information Status C: Complete 510371: College Ready Graduation Seal Language Select a Value • A record MUST NOT report if **Status** = NC (Not Completed) or BLANK • A record reports for **Status** = IP (In Progress) - the Student Plans to Earn Value Code • A record reports for **Status** = C (Completed) - the Seal Earned Code • A **State Seal** must be selected to report. R12 **Special Ed Services** R₁₂A **Campus Data Entry: Special Ed Documents** Student Information > Special Ed > Special Ed Documents (i.e. Pull data from SPED product integration = NOT checked) R12A. Reports one record per reportable Related Service per student AND reports one record per student when "Does the child require special transportation" = Yes

BR1

R12A. BR2	Student Information > Special Ed > Special Ed Documents: Special Ed Services 1. Student has an Related Service that is active on at least one date in the reporting range: a. Related Services with no End Date or an End Date within the Date Range should report.			
R12A. BR3	Student Information > Special Ed Administration > Special Ed Services Setup			
R12A. BR3.a	Service must be mapped to a State Code a. Student Information > Special Ed > Documents > Related Services > Type of Service b. System Administration > Special Ed > Services > State Code			
R12A. BR4	1. Transportation as a Related Service a. IEP > Transportation as a Related Service b. Reports a "215021" (in Program Code) record when "Does the child require special transportation" = Yes			
R12B	Campus Data Entry: FLAGS			
R12B. BR1	SPED Service Codes: 211001 (Alternative Placement) & 220100 (Preschool Special Education Itinerant Services) may report via Programs (R5) or FLAGS (R6) with a code of 211001 or 220100 respectively.			
R12C	Pull Data from SPED Product Integration			
	Extract Editor > Pull data from SPED product integration = CHECKED			

R12B. 1. If third party SPED integration is set up then: BR1 a. Make API call b. Set parameters i. When calendar is selected, the fiscal year associated with the calendar and the building number should be passed through API. ii. When reporting period is selected, the reporting period should be passed through API. iii. When start and/or end dates are entered, start and end dates should be passed through API. iv. When ad hoc filter is selected, the EMIS Student ID numbers should be passed in the filter though API. c. Extract data d. Each record returned MAY create one record in the report. (Campus Post Processing rules are applied) e. Records are matched with campus data on EMIS Student ID number If third party SPED integration is NOT set up then follows 12A requirements above Campus Post Processing R12B. BR1.a 1. Limits record return to only those students with at least one active enrollment in the reporting range that are NOT marked state exclude and/or No Show

R12C. BR2

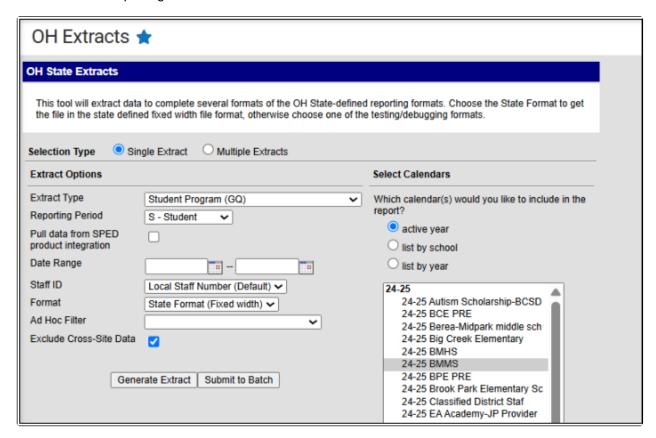
If the district has configured a vertical reporting connection with SameGoal and *Pull data from SPED product integration* is marked on the extract editor, data for Special Ed programs report from SameGoal rather than from documents created in Campus.

When generating a report, applicable data is reported from a single source: either Campus-managed special education documents or from SameGoal. Data cannot be reported from both sources in a single report. Best practice is to manage special education documents either all in Campus or all in SameGoal.

See the SameGoal FAQ article for answers to commonly-asked questions about SameGoal connections.

Extract Editor Requirements

Path: OH State Reporting > OH Extracts



#	Editor Options	Field Type	Requirements

EE1	Extract Type	Drop list	The type of extract being generated. In this case, select Student Student Program (GQ)	
EE2	Reporting Period	Drop List	Indicates when the report is being submitted. Options are: A - Assessment C - Calendar G - Graduate H - Financial L - Staff/Course S - Student	
EE3	Pull data from SPED product integration	Check Box	SPED third-party integration is set up, mark this option. SPED data is pulled through API, not Infinite ampus. If incorrect data is extracted, districts must work with their third-party system to correct the data.	
EE4	Date Range	Date fields	se the Date Range fields to determine the student enrollments to include in the report based on the Start and nd Dates of enrollments within the selected calendar(s).	
EE5	Staff ID	Drop List	This option allows users to determine the Staff ID number to include in the report: Local Staff Number (Default) or Staff State ID. The extract defaults to reporting the Local Staff Number.	
EE6	Format	Drop list	The Format option allows users to determine the format in which the report generates. Options are <i>State Format (Fixed width)</i> , <i>HTML</i> , <i>and CSV</i> . Use HTML and CSV formats for data review and verification. Use State Format for submission to the State. Drop list will contain: • State Format (Fixed Width) Set as Default • HTML • CSV	
EE7	Ad hoc Filter	Drop List	Delimits file by student criteria selected Select a previously created Ad hoc Filter to limit which students appear in the report. Filters are created in the Filter Designer.	

EE8	Select Calendars	Multiple calendar selector	 Defaults to the Calendar selected in the Campus Toolbar At least one calendar is Required Students enrolled in the selected calendar(s) may appear in the report. Radio button selections: active year Set as Default list by school list by year
EE9	Generate Extract	Trigger button	Triggers the creation of the extract when selected
EE10	Submit to Batch Queue	Trigger button	Sends extract to Batch Queue when selected

Generating the Extract

- 1. Select the Student Program (GQ) Extract Type.
- 2. Select the Reporting Period.
- 3. Indicate if the extract should **Pull data from SPED product integration** if desired. See the **SameGoal Integration** article for more information.
- 4. Enter the Date Range in mmddyy format or by clicking the calendar icon and selecting a date.
- 5. Use the **State ID** drop-list to select the Staff Number to report: Local Staff Number (Default) or Staff State ID. The extract defaults to Local Staff Number.
- 6. Select the extract **Format**. For submission to the state, select the State Format (Fixed width) option. To review data prior to submitting to the state, select any of the other available options.
- 7. Select which **calendar(s)** to include within the extract.
- 8. Select an Ad hoc Filter, if applicable.
- 9. Click **Generate Extract** to generate the report in the indicated format or **Submit to Batch** to schedule when the report will generate. If generating multiple extracts at a time (after Campus.1921), requests can only be submitted to the Batch Queue.

Users have the option of submitting a Student Program report request to the batch queue by clicking **Submit to Batch** instead of Generate Extract. This process will allow larger reports to generate in the background, without disrupting the use of Campus. For more information about submitting a report to the batch queue, see the Batch Queue article.

CAMPUS STATE SPECIFIC LOCALIZATIONS - OH - GQ - STUDENT PROGRAM RECORD (GQ)	

Report Data Elements

State Format is **Fixed Width.** Fixed Width files MUST report expected spaces and are padded with left leading zero/s when necessary.

#	Data Element	Field Logic - Business Requirement/Rules	Data Source/ Database Location	Format	Position	Length
1	Filler1	Reports 7 blank spaces		x(7)	1	7
2	Filler2	Report 1 blank space		х	8	1
3	Sort Type Code	Reports the Extract Type selected on the Extract Editor. • Reports as GQ all records	Not Dynamically Stored	x(2)	9	2
4	Filler3	Report 1 blank space		Х	11	1
5	Fiscal Year	The Fiscal Year determined by the end year of the current school year (i.e., 2025 for the 2024-2025 school year). Fiscal year runs July 1-June 30 Reports End Year	System Administrator > Calendar > School Year > End Year	YYYY	12	4
6	Reporting Period	Reports the Reporting Period selected on the Extract Editor	OH State Reporting > OH Extracts > Reporting Period Not Dynamically Stored	х	16	1

7	Building IRN	The state assigned six-digit information retrieval number (IRN) of the building. Report Building IRN Override, if null report State School Number	Student Information > General > Enrollments > State Reporting Fields > Building IRN Override System Administration > Resources > School > School Detail > State School Number Enrollment.buildingIRNOverride; enrollmentOH.smtIRNOverride	x(6)	17	6
8	EMIS Student ID Number	Report Student Number. Pad with leading zero(s) when necessary. SAMEGOAL SPED integration passes student number so the temp table must allow 15 digits for studentID	Census > People > Demographics > Person Identifiers > Student Number Person.studentNumber	x(9)	23	9
9	Program Code	Reports the Program Code assigned to the student. Based on Reporting Population: Programs Tab 1. Report Code (Only programs designated as State Reported are included on the Student Program (GQ) extract.) Flags Tab 1. Report Code PLP Services 1. Report State Code EL Services	Student Information > General > Flags Student Information > PLP > General > Documents > PLP Services Student Information > Program Participation > English Learners (EL) > EL Services > State Service Type Course > Program Code Student Information > General > Graduation > State Seal	x(6)	32	6

Report State Service Type code from EL Setup
Course Rosters
Report Program Code from course editor
State Seal Information
If State Seal = Biliteracy, report Language code a. Else, report State Seal code
Special Ed - Related Services
Report State Code
Transportation as a Related Service
1. IEP > Transportation as a Related Service Reports "215021" when "Does the child require special transportation" = Checked
Pad with left leading zero(s) if necessary

10	Employee ID	The Program Staff member.	x(9)	38	9
	ID	 Reports based on the Staff ID selection made on the extract editor: Student Information > General > Programs Program Participation Editor > Program Participation Detail > Program Staff If ProgramCode = 206XXX, report the EmployeeID based on the extract editor selection. Pad with left leading zero(s) if necessary. If Program Staff is null, report blank space Else, report blank space. Extract editor selection:			
		3. If Program Staff is null, report blank space4. Else, reports 9 blank spaces.			
11	Filler4	Report 6 blank spaces.	x(6)	47	6

12	Program Provider IRN	The district IRN of the entity in contract with the reporting school district. Programs Tab Report Location. If NULL, report ******. Flags Tab Report Location. If NULL, report ******. Course Tab Report Program Provider IRN. If NULL, report ******.	Student Information > General > Programs > Program Participation Detail > Location or System Administration > Resources > District Information > State District Number Course > Program Provider IRN	x(6)	53	6
13	Program Enrollment Start Date	Reporting student's program enrollment start date not required (default) Reports 00000000 (ALL RECORDS)	stu info > general > flags > Start Date	YYYYMMDD	59	8
14	Program Enrollment End Date	Last day a student is enrolled in a program where dates are required. Reports 00000000 (ALL RECORDS)	stu info > general > flags > End Date	YYYYMMDD	67	8
15	Filler5	Reports 226 blank spaces.		x(226)	75	