Dropout - Potential Dropout Search FRD

November 2025

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Transforming K12 Education®

Version Control

Version	Date	Author(s)	Brief Description of Change
v1.0	6/24/25	Bradley Griffiths	Report Creation
v1.1	7/1/25	Bradley Griffiths	UI updates

Summary

1. This report uses Batch Queue functionality to allow to query the state dataset at the district.
2. This report is used individual schools and district users to create a list of students who have an enrollment at the reporting school with certain criteria and have no other enrollments in any other school in the state of NC. The list of students will then be used by professionals to manually research all students on this report to attempt to verify dropout status and prevent dropouts when possible.
3. This report will be used by DPI in combination with other reports for all dropout related needs for reporting and validation.

Due Dates

Early November

Scope and Purpose

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Functional Requirements

Reporting Population and Business Rules

#	Requirement

1	1. Grab 1 enrollment where:
	    i. *From any school throughout the state*
	    ii. *Where student of reporting enrollment has attended reporting school at some point in the year*
	  b. Primary
	  c. Report multiple enrollments if needed.

2	Enrollment Service Type = Primary
3	Admission Status = MST1 or MED1
4	Enrollment grade level is mapped to a grade level of 1 or greater, or UG

5	1. Enrollment local end status must be not null
	  a. If local end status = W4 or W6
	    i. Check graduation date of student's graduation record
	      1. If null, report student
	      2. Else, do not report student

6	No Show = checked
7	The report can be run against a district's active year as well as any prior year.
8	The report can be run in **District and State Edition**
9	The report will be generated in CSV format as well as a human-readable format (HTML)

10	Generate report as PotentialDropout_SCHOOLENDYEAR_SCHOOLNAME

Report Data Elements

	Data Element	Business Requirement/ Business Rules	Data Source GUI Path	Database Field	Format
1	Student ID	Reports the student state ID of reporting student.	Demographics > student state ID	dbo.person. stateID	VARCHAR
2	Student Last Name	Reports Student Last Name.	Demographics > Last Name	dbo.identity. lastName	VARCHAR
3	Student First Name	Reports Student First Name.	Demographics > First Name	dbo.identity. firstName	VARCHAR
4	Dropout Reporting PSU Number	This column reports the full district number of the enrollment being considered the "Dropout Reporting" enrollment	District Information > State District Number	dbo.district. number	VARCHAR
5	Dropout Reporting PSU Name	This column reports the full district name of the enrollment being considered the "Dropout Reporting" enrollment	District Information > Name	dbo.district. name	VARCHAR
6	Dropout Reporting School Number	This column reports the full school number of the enrollment being considered the "Dropout Reporting" enrollment	School Information > State School Number	dbo.school. number	VARCHAR
7	Dropout Reporting School Name	This column reports the full school name of the enrollment being considered the "Dropout Reporting" enrollment	School Information > Name	dbo.school. name	VARCHAR

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8	Dropout Reporting School Exit Code	Reports the student's prior enrollment exit status when compared to the final (currently reported) enrollment. Enrollment Start Date = Current School Year - 1, Else Blank	**District Edition** Enrollments > Local End Status **State Edition** Enrollments > State End Status	dbo.enrollment. endStatus	VARCHAR
9	Dropout Reporting School Exit Comments	This column reports the reporting enrollment's End Comments. Report blank if value is NULL	Enrollments > End Comments	dbo.enrollment. endcOMMENTS	VARCHAR
10	Dropout Reporting School Exit Date	Reports the enrollment exit date status of prior enrollment when compared to the final (currently reported) enrollment. Enrollment Start Date = Current School Year - 1, Else Blank	**District Edition** Enrollments > End Date **State Edition** Enrollments > End Date	dbo.enrollment. endDate	SMALLDATETIME
11	Dropout Reporting School Grade Level	Reports the enrollment grade level of prior enrollment when compared to the final (currently reported) enrollment. Enrollment Start Date = Current School Year - 1, Else Bank	**District Edition** Enrollments > grade level **State Edition** Enrollments > grade level	dbo.enrollment. grade	VARCHAR
12	Expected PSU Number	The unique identification number assigned to the District by NCDPI.	District Information > State District Number	dbo.district. number	VARCHAR
13	Expected PSU Name	The name of the District.	District Information > Name	dbo.district. name	VARCHAR

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14	Expected School number	The unique identification number assigned to the PSU by NCDPI.	School Information > State School Number	dbo.school.number	VARCHAR
15	Expected School name	The name of the PSU as recorded in EDDIE (Educational Directory & Demographic Information Exchange).	School Information > State School Name	dbo.School.name	VARCHAR
16	Expected Entry Code	The Local Start Status state mapped code of the current enrollment	**District Edition** Student Information > General > Enrollments: Local Start Status **State Edition** Student Information > General > Enrollments: State Start Status	dbo.enrollment.localStartStatus	VARCHAR
17	Expected Exit Code	The Local End Status of the current enrollment	**District Edition** Student Information > General > Enrollments: Local End Status **State Edition** Student Information > General > Enrollments: State End Status	dbo.enrollment.localEndStatus	VARCHAR

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18	Expected Entry Date	The Start Date of the current enrollment	**District Edition** Student Information > General > Enrollments: Start Date **State Edition** Student Information > General > Enrollments: Start Date	dbo.enrollment. startDate	SMALLDATETIME
19	Expected Exit Date	The End Date of the current enrollment	**District Edition** Student Information > General > Enrollments: End Date **State Edition** Student Information > General > Enrollments: End Date	dbo.enrollment. endDate	SMALLDATETIME
20	Expected Grade	The grade level of the current enrollment	**District Edition** Student Information > General > Enrollments: grade level **State Edition** Student Information > General > Enrollments: grade level	dbo.enrollment. grade	VARCHAR

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21	Dropout Rule	Report Exemption Code of Dropout Record	**District Edition** Student Information > State Programs > Dropout: Exemption Code **State Edition** Student Information > State Programs > Dropout: Exemption Code	dbo.dropout. exemptionCode	VARCHAR
22	Dropout Reason	Report the Dropout Reason field on the State Program > Dropout > Dropout Reason, else report null	**District Edition** Student Information > State Programs > Dropout > Dropout Reason **State Edition** Student Information > State Programs > Dropout > Dropout Reason	dbo.dropout. dropoutReason	VARCHAR
23	Verified	Report value of checkbox as a Yes/No of Verified Dropout within the Dropout State Program	**District Edition** Student Information > State Programs > Dropout > Verified **State Edition** Student Information > State Programs > Dropout > Verified	dbo.dropout. verifiedDropout	BIT

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